



City of Raleigh

Request for Proposals #: 274-ESIFS-WCS-2024

Title: City of Raleigh Window Cleaning Services

Proposal Due Date and Time: January 10, 2025, no later than 3pm EST

ADDENDUM NO. #2

Issue Date: 1-2-2025

Issuing Department: Engineering Services

Direct all inquiries concerning this RFP to:

William Allwardt

Engineering Specialist

Email: william.allwardt@raleighnc.gov

City of Raleigh
Addendum #2 to RFP 274-ESIFS-WCS-2024 Window Cleaning Services

Issue Date: 12-30-2024

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of proposal packages and does hereby become part of the original RFP documents and supersedes the original RFP documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFP as listed below and **sign and return this addendum with your proposal package.**

Window Cleaning RFP – Questions/Answers

- 1. Is there an available copy of previous pricing on the respective buildings?** The most recent contract pricing and locations are from 2024. For exterior glassed cleaned outside and inside Central Communications Center (\$4,400.00 & \$2,400.00), RPD Headquarter exterior glass cleaned outside and inside (\$1,800.00 & \$1,200.00), and Raleigh Municipal Building exterior glass cleaned outside only (\$7,200.00). For additional locations and pricing see the answer to **question 10**.
- 2. For insurance: does this need to be provided beforehand or after the bid is awarded?** The insurance requirements listed in the RFP must be met to execute a contract with the City of Raleigh. The insurance requirement does not need to be met at the time of proposal.
- 3. If the work is being subcontracted out will the main point of contact complete section 3.1?** Section 3.1 of the RFP speaks to the Proposal Evaluation Criteria. The evaluation of the proposals will be completed by the City. Please refer to section 4.3.13 for information on subcontractors.
- 4. Can the exterior windows be clean on the weekends? If so, which buildings have outside water faucets?** Monday-Friday 8am-5pm is the preferred schedule; however, if it's advantageous to both the city and the vendor, some weekend work will be evaluated and considered as a part of the negotiation phase. Water spigots are available at each site.
- 5. The municipal building on the inside of the windows looks like metal shades. Can that be removed?** The metal sheeting visible through some of the glass from the outside of the Municipal Building is part of the buildings heating and cooling system. This glass is not accessible via the inside of the building.
- 6. Have those windows ever been cleaned? If so, when last?** The Law Enforcement Training Center and Driving School have not been cleaned since being built. The Central Communication Center and Raleigh Municipal Building were last cleaned January of 2024. Brentwood, Dillon Building,

COF Buildings #1 #2 #4 #6, #8, NERO 7700 A&B, NERO Street Maintenance, NERO VFS, Cabarrus RPD, Raleigh Pathways Center, Raleigh Union Station, and West St. were cleaned April 2024. RPD Headquarters was last cleaned in August of 2024

7. **Do all the buildings have exterior spigots for water sources?** Yes, each building has an exterior water source.
8. **Does the Raleigh Municipal Building have roof anchors?** The Raleigh Municipal Building does not have roof anchors.
9. **Are we vendors allowed to work weekends?** Monday-Friday 8am-5pm is the preferred schedule; however, if it's advantageous to both the city and the vendor, some weekend work will be evaluated and considered as a part of the negotiation phase.
10. **What was the most recent contract award amount in total, and per building?** The most recent contract awarded for window cleaning was for the exterior glass cleaned outside only in April of 2024 for the following buildings and prices.

Building	Address	Amount
Brentwood	2631 Brentwood Rd	\$150.00
Dillon Building	310 W Martin St	\$1,500.00
COF Building #8	2540 Westinghouse Blvd	\$100.00
NERO 7700 A&B	7700 A&B Burwell Rd	\$300.00
NERO Street Maintenance	3228 Spottswood St	\$400.00
NERO VFS	7702 Burwell RD	\$300.00
Cabarrus RPD	218 W Cabarrus St	\$950.00
Raleigh Pathways Center	900 S Wilmington	\$1,600.00
Raleigh Union Station	510 W Martin St	\$4,200.00
COF Building #2	2550 Operations Way	\$450.00
COF Building #4	2520 Operations Way	\$400.00
COF Building #6	2530 Westinghouse Blvd	\$350.00
COF Building #1	2501 Raleigh Blvd	\$1,250.00
West St	1014 N West St	\$300.00
Total		\$12,250.00

- 11 Does One Exchange Plaza have parapet walls on the roof? If you happen to have any pictures of the roof, that would be helpful.** One Exchange Plaza does have an approximately 4-foot-high parapet on the roof of the building. There are currently no pictures available.

William Allwardt
Engineering Specialist

Sign below and return this addendum with your proposal.

Proposer Name & Company: _____ **Date:** _____

Signature: _____ **Title:** _____