

## Request for Qualifications

**Issue Date:** January 24, 2025

**Project Name:** Building & Structures Damage Assessment

**Project Number:** 298-FM25-BldgAssessment

Pursuant to North Carolina General Statute 143-64.31 thru 143-64.34, Letters of Interest and Statements of Qualifications for Professional Services will be received by the City of Asheville Public Facilities Management Division until 4:00pm on February 7, 2025 for the following scope of services:

### Description of Work:

The City of Asheville (City) is soliciting statements of qualifications from eligible engineering firms interested in conducting assessments of city buildings and structures that received damage due heavy rain, high winds, and other tropical storm Helene related causes. These assessments will focus on building envelopes, structural elements of buildings and freestanding structures, and civil and geotechnical engineering as required to support buildings and structures. The selected firm will conduct professional assessments to determine if storm related damage occurred, evaluate structural safety, and provide repair/remediation recommendations. Additional services may encompass design and construction oversight by the contracted firm during the mitigation or remediation phase.

Buildings and structures include Asheville City Hall, Fire Station 11, Carrier Park Restroom building, Carrier Park pedestrian bridge, the Azalea park concessions/restroom building at John B Lewis field, and the Recreation Storage Building at Gashes Creek Rd. Other Helene related damaged assets may be included as additional services within the engineering scope negotiated within the contract.

Applicants will be evaluated in conjunction with the anticipated needs of the City and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the City. Interviews are not anticipated, however, additional information may be requested. The City anticipates selecting a single firm for the referenced work, followed by negotiations for service fees for the project.

The contract resulting from this solicitation will be eligible for FEMA reimbursable funding. As a result, the contractor must abide by the federal acquisition requirements provided in the attached contract example.

### Qualifications Schedule:

Issuance of RFQ	Friday, January 24, 2025
Deadline to Submit Questions	Thursday, January 30, 2025, 11:59pm
Qualifications Due	Friday, February 7, 2025, 4:00pm
Projected Project Start	Week of February 24, 2025

**Solicitation Documents:**

This Request for Qualifications (RFQ) is posted on the City procurement website at [www.ashevillenc.gov/bids](http://www.ashevillenc.gov/bids). This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible for full or partial sets of Contract Documents including any addendum obtained from any other source.**

Letters of Interest and Statements of Qualifications may be hand carried, mailed, or emailed to:

City of Asheville  
Public Facilities Management Division  
Attention: Name, City Hall - Basement Floor - Room B26  
P.O. Box 7148, Asheville, NC 28802

Hours of Operation: 8:30 a.m. - 5:00 p.m. (EST), Monday through Friday

Walter Ear, PE

Phone: 828-230-3802

Email: [wear@ashevillenc.gov](mailto:wear@ashevillenc.gov)

The City of Asheville reserves the right to reject any or all Letters of Interest and Statements of Qualifications.

**Information:**

All questions concerning this Request for Qualifications (RFQ) should be submitted via email to:

Walter Ear, PE <a href="mailto:wear@ashevillenc.gov">wear@ashevillenc.gov</a>
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**Drug Free Workplace:** The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective contractor certifies that if awarded the contract, they and their subcontractors shall comply with the following:

The City requires contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The contractor, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract. The contractor agrees to do the following:

Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and remediate any violations of this requirement.

**Miscellaneous Requirements of the Submittals:**

- Prospective Consultants are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.