



## City of Raleigh

**Request for Qualifications #:** 274-TR-2024-06

**Title:** *Transportation Alternative Delivery Owner's Advisor Master Services Agreement*

**Submittal Due Date and Time:** *September 6, 2024 by 5:00 PM*

### **ADDENDUM NO. 1**

Issue Date: August 29, 2024

**Issuing Department:**

**Direct all inquiries concerning this RFQ to:**

*Bradley Kimbrell, MPA, PE*  
*Strategy and Development Administrator*  
*Email: [bradley.kimbrell@raleighnc.gov](mailto:bradley.kimbrell@raleighnc.gov)*

City of Raleigh  
Addendum 1 to RFQ 274-TR-2024-06

**Issue Date: 08/29/2024**

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of qualification packages and does hereby become part of the original RFQ documents and supersedes the original RFQ documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFQ as listed below and **sign and return this addendum with your submittal package.**

**Q&A**

Q1: If a firm is selected as the Owner's Advisor for alternative delivery projects, will that firm be precluded from being selected for current and future design work for traditional design-bid-build transportation projects that the city advertises?

A1: The selected firm for the Owner's Advisor Master Service Agreement (OA-MSA) would not be precluded from consideration on future traditional design-bid-build projects.

Q2: If a firm is selected as the Owner's Advisor for alternative delivery projects, will that firm be precluded from being selected for current and future construction administration/inspection (CEI) work for traditional design-bid-build transportation projects that the city advertises?

A2: The selected firm for the OA-MSA could be eligible for CEI work, as this would be a separate and subsequent scope beyond the OA-MSA.

Q3: If a firm is selected as the Owner's Advisor for alternative delivery projects, will that firm be precluded from being selected for future design-build transportation projects that the city advertises after the term of the contract is over?

A3: The selected firm for the OA-MSA would not be precluded from packages advertised after contract expiration, assuming the packages were not compiled, prepared, or had any other direct support from the OA-MSA prior.

Q4: Is there a page/font limit for responses?

A4: The condition of the solicitation does not specify a page or font limit, therefore one does not exist.

Q5: Is a response formatted landscape acceptable

A5: The condition of the solicitation does not specify formatting, therefore the applicant may choose whichever best conveys responses.

Q6: Is there a minimum or maximum size of construction value that the city anticipates to utilize alternative delivery methods for?

A6: The city initially plans to utilize the OA-MSA to directly assist with alternative delivery for the current backlog of projects, for example new sidewalk. The selected OA would coordinate directly with the city to strategize this effort based on programmed projects and available funds.

Q7: Please advise if the work will be carried out at the City of Raleigh offices on a full-time basis or if a hybrid working arrangement can be used.

A7: Full details of meeting coordination can be worked out during later stages in the selection process. In general, the majority of meetings with city staff can be virtual or hybrid. In the event an in-person meeting is required, the city can provide a workstation or conference room to support such effort.

Q8: Is there an anticipated project start date after Selection Announcement date?

A8: The selected firm would be expected to begin immediately to operate as the owner's advisor, with a goal of soliciting an alternative delivery construction package before the end of the current fiscal year.

Q9: Is an MWBE firm required to be named in the RFQ response submission or can the MWBE firm be confirmed prior to the project start?

A9: The applicant should indicate a stated MWBE goal, and during the interview process the firm would be expected to show how the goal would be achieved.

Q10: What experience and expertise does The City's internal teams possess in relation to alternative delivery methods?

A10: City staff from several departments have utilized alternative delivery methods in past and with current projects. To date, this approach has not been used for City Transportation projects.

Q11: If more than one firm is awarded a contract, how does The City intend to determine the scope allocation of the work?

A11: The city expects to select only one firm for this role.

*Bradley Kimbrell*  
*Strategy and Development Administrator*

**Sign below and return this addendum with your submittal response.**

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**Proposer Name & Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_