

STATE OF NORTH CAROLINA

Department Of Transportation

Invitation for Bid: 54-DM-28566

MVR-191 Titles & MVR-40 Salvage Titles

Date Issued: December 19, 2025

Bid Opening Date: January 09, 2026

At 2:00 PM ET

Direct all inquiries concerning this IFB to:

Desmond McCleese

Procurement Specialist II

Email: dmccl Reese@ncdot.gov

Phone: 919-707-2629



STATE OF NORTH CAROLINA

Invitation for Bids

54-DM-28566

For internal State agency processing, including tabulation of bids, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your bid.
Failure to do so shall be sufficient cause to reject your bid.**

Vendor Name

Vendor eVP #

Note: For a contract to be awarded to you, your company (you) must be a North Carolina registered vendor in good standing. You must enter the vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a vendor number, register at <https://vendor.ncgov.com/vendor/login>

Electronic responses ONLY will be accepted for this solicitation.

STATE OF NORTH CAROLINA
Division of Department of Transportation

Refer <u>ALL</u> Inquiries regarding this IFB to: <i>Desmond McCleese</i> dmccl Reese@ncdot.gov	Invitation for Bids # 54-DM-28566
	Bids will be publicly opened: January 09, 2026 at 2:00PM ET
Using Agency: North Carolina Department of Transportation	Commodity No. and Description: 821215 Printing
Requisition No.: 28566	

EXECUTION

In compliance with this Invitation for Bids (IFB), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this bid, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this bid is submitted competitively and without collusion (G.S. 143-54),
- that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this bid, the undersigned certifies to the best of Vendor's knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its sub-Contractors for any Contract awarded as a result of this IFB, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public Contract; or awarding or administering public Contracts; or inspecting or supervising delivery of the public Contract of any gift from anyone with a Contract with the State, or from any person seeking to do business with the State. By execution of this bid response to the IFB, the undersigned certifies, for Vendor's entire organization and its employees or agents, that Vendor are not aware that any such gift has been offered, accepted, or promised by any employees or agents of Vendor's organization.

By executing this bid, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS incorporated herein**. These documents can be accessed from the ATTACHMENTS page within this document.

Failure to execute/sign bid prior to submittal may render bid invalid and it WILL BE REJECTED. Late bids cannot be accepted.

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:	FAX NUMBER:	
VENDOR'S AUTHORIZED SIGNATURE:	DATE:	E-MAIL:

Bid Number: 54-DM-28566

Vendor: _____

VALIDITY PERIOD

Offer shall be valid for at least ninety (90) days from date of bid opening, unless otherwise stated here: _____ days, or if extended by mutual agreement of the parties. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this IFB.

BID ACCEPTANCE

If your bid is accepted, all provisions of this IFB, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

<p><u>FOR STATE USE ONLY:</u> Offer accepted and Contract awarded this ____ day of _____, 20____, as indicated</p> <p>on the attached certification, by _____</p> <p style="text-align: center;">(Authorized Representative of the Department of Transportation)</p>

Table of contents

1.0 PURPOSE AND BACKGROUND.....5

1.1 CONTRACT TERM..... 5

2.0 GENERAL INFORMATION5

2.1 INVITATION FOR BID DOCUMENT 5

2.2 E-PROCUREMENT FEE 5

2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS.....5

2.4 IFB SCHEDULE.....6

2.5 BID QUESTIONS 6

2.6 BID SUBMITTAL 7

2.7 BID CONTENTS.....7

2.8 ALTERNATE BIDS.....7

2.9 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS.....7

3.0 METHOD OF AWARD AND BID EVALUATION PROCESS.....8

3.1 METHOD OF AWARD..... 8

3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION 8

3.3 BID EVALUATION PROCESS 8

3.4 PERFORMANCE OUTSIDE THE UNITED STATES..... 9

3.5 INTERPRETATION OF TERMS AND PHRASES 9

4.0 REQUIREMENTS 10

4.1 PRICING 10

4.2 PRODUCT IDENTIFICATION..... 10

4.3 ESTIMATED QUANTITIES 10

4.4 TRANSPORTATION AND IDENTIFICATION 10

4.5 ORDERING & PACKING 11

4.6 DELIVERY 11

4.7 WARRANTY..... 11

4.8 SAMPLES..... 11

4.9 PRE-PRODUCTION PROOF 12

4.10 HUB PARTICIPATION 12

4.11 QUALITY ACCEPTANCE INSPECTION..... 12

4.12 REFERENCES 12

4.13 VENDOR’S REPRESENTATIONS 12

4.14 AGENCY INSURANCE REQUIREMENTS MODIFICATION 12

4.15 FINANCIAL STABILITY..... 13

4.16 SUBCONTRACTORS..... 13

4.17 SECRETARY OF STATE REGISTRATION 13

5.0 PRODUCT SPECIFICATIONS 13

5.1 SPECIFICATIONS 13

5.2 DEVIATIONS..... 15

6.0 CONTRACT ADMINISTRATION..... 15

6.1 CONTRACT MANAGER AND CUSTOMER SERVICE 16

6.2 CONTINUOUS IMPROVEMENT 16

6.3 ACCEPTANCE OF WORK..... 16

6.4 INVOICES 16

6.5 DISPUTE RESOLUTION 17

6.6 PRODUCT RECALL..... 17

6.7 CONTRACT CHANGES 17

6.8 PRICE ADJUSTMENTS 17

7.0 ATTACHMENTS 18

ATTACHMENT A: PRICING..... 18

ATTACHMENT B: INSTRUCTIONS TO VENDORS..... 19

ATTACHMENT C: NORTH CAROLINA GENERAL TERMS & CONDITIONS..... 19

ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION..... 19

ATTACHMENT E: CUSTOMER REFERENCE FORM..... 19

ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR 19

ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION 19

ATTACHMENT H: VENDOR REQUEST FOR EO50 PRICE MATCHING (if applicable)..... 19

ATTACHMENT I: MVR-191 and MVR-40 PROOFS 20

1.0 PURPOSE AND BACKGROUND

The purpose of this Invitation for Bids is to establish an Agency Specific Term Contract to produce, print and deliver North Carolina Certificate of Titles MVR 191 & MVR 40 forms quarterly during the contract period. The awarded vendor will need to coordinate with NC DOT Support Services every quarter to establish pre-production quantity needs, order placement and delivery. The state does not require a minimum or maximum amount for this contract.

The NC DOT/ NCDMV MVR 191 Certificate of Titles are required in the selling and purchasing of vehicles. NCDMV requires a title, which serves as proper proof of ownership. For new vehicles the manufacturer’s certificate of origin is the official transfer document, but residents new to North Carolina or who have purchased a vehicle already registered in North Carolina must present the certificate of title properly assigned by the former owner.

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

1.1 CONTRACT TERM

The Contract shall have an initial term of three (3) years, beginning on the date of final Contract execution (the “Effective Date”). In addition, and with the Vendor’s concurrence, the State reserves the right to extend the Contract after the last active term

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

2.0 GENERAL INFORMATION

2.1 INVITATION FOR BID DOCUMENT

The IFB is comprised of the base IFB document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

2.2 E-PROCUREMENT FEE

ATTENTION: The E-Procurement fee may apply to this solicitation. See paragraph entitled ELECTRONIC PROCUREMENT of the North Carolina General Terms and Conditions.

General information on the E-Procurement Services can be found at: <http://eprocmnt.nc.gov/>.

2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS

It shall be the Vendor’s responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this IFB and comply with all requirements and specifications herein. Vendors also are responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this IFB.

If Vendors have questions or issues, or exceptions regarding any component within this IFB, those must be submitted as questions in accordance with the instructions in the BID QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an IFB addendum. The State may also elect to leave open the possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contact award.

Other than through this process or negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor’s bid. This applies to any language appearing in or attached to the document as part of the Vendor’s bid that purports to vary any terms and conditions or Vendors’ instructions herein or to render the bid non-binding or subject to further negotiation. Vendor’s bid shall constitute a firm offer that shall be held open for the period required herein (“Validity Period” above).

The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this IFB Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon through negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor’s bid as non-responsive.

2.4 IFB SCHEDULE

The table below shows the *intended* schedule for this IFB. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	State	December 19, 2025
Submit Written Questions	Vendor	December 31, 2025
Provide Responses to Questions	State	January 02, 2026
Submit Bids	Vendor	January 09, 2026

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Meeting ID: 228 416 771 543 49

Passcode: VS3ZD9Sz

Dial in by phone

[+1 984-204-1487,40042283#](#) United States, Raleigh

[Find a local number](#)

Phone conference ID: 400 422 83#

Join on a video conferencing device

Tenant key: ncgov@m.webex.com

Video ID: 113 236 463 2

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2.5 BID QUESTIONS

Upon review of the IFB documents, Vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the Bid Questions process, Vendors shall submit any such questions by the “Submit Written Questions” date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum.

Written questions shall be e-mailed to dmclease@ncdot.gov by the date and time specified above. Vendors will enter “**IFB #54-DM-28566 Questions**” as the subject for the email. Question submittals will include a reference to the applicable IFB section and be submitted in the format shown below:

Reference	Vendor Question
IFB Section, Page Number	Vendor question ...?

Questions received prior to the submission deadline date, the State’s response, and any additional terms deemed necessary by the State will be posted in the form of an addendum to *the electronic Vendor Portal (eVP)*, <https://evp.nc.gov>, and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this IFB, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in an Addendum to this IFB.

2.6 BID SUBMITTAL

IMPORTANT NOTE: This is an absolute requirement. Vendor shall bear the risk of late submission due to unintended or unanticipated delay. It is the Vendor’s sole responsibility to ensure its bid has been received as described in this IFB by the specified time and date of opening. The date and time of receipt will be marked on each bid when received. Any bid or portion thereof received after the bid submission deadline will be rejected.

All bid responses shall be submitted electronically via the electronic Vendor Portal (eVP). Additional information can be found at the eVP updates for Vendors link: <https://eprocurement.nc.gov/news-events/evp-updates-vendors>.

Failure to submit a bid in strict accordance with these instructions shall constitute sufficient cause to reject a Vendor’s bid(s). Vendors are strongly encouraged to allow sufficient time to upload bids.

Critical updated information may be included in Addenda to this IFB. It is important that all Vendors responding on this IFB periodically check the State’s eVP website for any Addenda that may be issued prior to the bid opening date. All Vendors shall be deemed to have read and understood all information in this IFB and all Addenda thereto.

2.7 BID CONTENTS

Vendors shall populate all attachments of this IFB that require the Vendor to provide information and include an authorized signature where requested. Failure to provide all required items, or Vendor’s submission of incomplete items, may result in the State rejecting Vendor’s bid, in the State’s sole discretion

Vendor IFB responses shall include the following items and attachments, which shall be arranged in the following order:

- a) Completed and signed version of EXECUTION PAGES, along with the body of the IFB.
- b) Signed receipt pages of any addenda released in conjunction with this IFB, if required to be returned.
- c) Vendor Response: Section 4.6 DELIVERY; Section 6.1 CONTRACT MANAGER & CUSTOMER SERVICE
- d) Completed version of ATTACHMENT A: PRICING FORM
- e) Completed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION
- f) Completed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- g) Completed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR
- h) Completed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION
- i) Completed version of ATTACHMENT H: VENDOR REQUEST FOR EO50 PRICE-MATCHING

2.8 ALTERNATE BIDS

Unless provided otherwise in this IFB, Vendor may submit alternate bids for comparable Goods, various methods or levels of Service(s), or that propose different options. Alternate bids must specifically identify the IFB requirements and advantage(s) addressed by the alternate bid. Any alternate bid, in addition to the marking described above, must be clearly marked with the legend: **“Alternate Bid # 54-DM-28566 (name of Vendor)”**. Each bid must be for a specific set of Goods and Services and must include specific pricing. If a Vendor chooses to respond with various offerings, each must be offered with a separate price and be contained in a separate bid. Each bid must be complete and independent of other bids offered.

2.9 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS

Relevant definitions for this IFB are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors referenced below which are incorporated herein by this reference.

Exclusive Use - *Only the certificates are shipped on the vehicle, providing direct, door-to-door service with no intermediate stops.*

Sealed Truck- A sealed truck is one with a tamper-evident lock, known as a security seal, placed on its cargo door.

3.0 METHOD OF AWARD AND BID EVALUATION PROCESS

3.1 METHOD OF AWARD

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State’s best interest.

All responsive bids will be reviewed, and award or awards will be based on the responsive bid(s) offering the lowest price that meets the specifications to include any required verifications set out herein such as not limited to past performance, references, and financial documents.

While the intent of this IFB is to award a Contract(s) to a single Vendor for all line items, the State reserves the right to make separate awards to different Vendors for one or more-line items, to not award one or more-line items or to cancel this IFB in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

If a Vendor selected for award is determined by the State to be a non-resident of North Carolina, all responsive bids will be reviewed to determine if any of them were submitted by a North Carolina resident Vendor who requested an opportunity to match the price of the winning bid, pursuant to Executive Order #50 and G.S. 143-59 (for more information, please refer to ATTACHMENT H: VENDOR REQUEST FOR EXECUTIVE ORDER #50 PRICE MATCHING. If such bid(s) are identified, the State will then determine whether any such bid falls within the price-match range, and, if so, make a Contract award in accordance with the process that implements G.S. 143-59 and Executive Order #50.

The State reserves the right to waive any minor informality or technicality in bids received.

3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION

While this IFB is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 27 and 28 of the Instructions To Vendors entitled CONFIDENTIAL INFORMATION and COMMUNICATIONS BY VENDORS respectfully.

Each Vendor submitting a bid to this IFB, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the purchaser named above, any department secretary, agency head, members of the General Assembly and Governor’s office); or private entity, if the communication refers to the content of Vendor’s bid or qualifications, the content of another Vendor’s proposal, another Vendor’s qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor’s proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this IFB or inquiries directed to the purchaser named in this IFB regarding requirements of the IFB (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

3.3 BID EVALUATION PROCESS

Only responsive submissions will be evaluated.

The State will conduct an evaluation of responsive Bids, as follows:

Bids will be received according to the method stated in the Bid Submittal section above.

All bids must be received by the issuing agency not later than the date and time specified in the IFB SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum, the bids from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids is authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. If negotiation is anticipated, cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the bid. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all bids should be complete and reflect the most favorable terms available from the Vendor. Prices bid cannot be altered or modified as part of a clarification.

Bids will generally be evaluated, based on completeness, content, cost and responsibility of the Vendor to supply the requested Goods and Services. Specific evaluation criteria are listed in Section 3.1 METHOD OF AWARD.

Upon completion of the evaluation process, the State will make Award(s) based on the evaluation and post the award(s) to the State's eVP website under the IFB number for this solicitation. Award of a Contract to one Vendor does not mean that the other bids lacked merit, but that, all factors considered, the selected bid was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more Vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

3.4 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this IFB, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor
- c) Process and performance capability across multiple jurisdictions
- d) Protection of the State's information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State's business requirements and internal operational culture
- g) Particular risk factors such as the security of the State's information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

3.5 INTERPRETATION OF TERMS AND PHRASES

This IFB serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use

of phrases such as “shall,” “must,” and “requirements” are intended to create enforceable contract conditions. In determining whether bids should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State’s needs as described in the IFB. Except as specifically stated in the IFB, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a bid in its entirety.

4.0 REQUIREMENTS

This Section lists the requirements related to this IFB. By submitting a bid, the Vendor agrees to meet all stated requirements in this Section, as well as any other specifications, requirements, and terms and conditions stated in this IFB. If a Vendor is unclear about a requirement or specification or believes a change in a requirement would allow for the State to receive a better bid, the Vendor is encouraged to submit these items in the form of a question during the question-and-answer period in accordance with the Bid Questions Section above.

4.1 PRICING

Bid price shall constitute the total cost to the State for delivery fully assembled and ready for use, including all applicable charges for shipping, delivery, handling, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM and include in Vendor’s response.

4.2 PRODUCT IDENTIFICATION

SUITABILITY FOR INTENDED USE

Vendors are requested to offer only items directly complying with the specifications herein or comparable items which will provide the equivalent capabilities, features and diversity called for herein. The State reserves the right to evaluate all bids for suitability for the required use and to award the one best meeting requirements and considered to be in the State’s best interest.

4.3 ESTIMATED QUANTITIES

The quantities indicated in ATTACHMENT A: PRICING FORM are a three (3) year estimate only and are provided for informational purposes based on the anticipated usage. The quantities indicated in the table below represent the anticipated usage per quarter for each year of the contract. No maximum or minimum quantities are guaranteed. It shall be understood and agreed that the State may purchase more or less than the estimated quantities during the contract period. The State reserves the right to increase or decrease the quantities as needed. The State shall not be obligated to purchase more than its normal requirements. The State will be responsible only for items requested and received.

<u>ANTICIPATED USAGE PER QUARTER</u>		
	Item # 1 MVR-191 Titles	Item #2 MVR-40 Salvage Titles
First Quarter (January -March)	900,000	46,000
Second Quarter (April-June)	900,000	46,000
Third Quarter (July -September)	900,000	46,000
Fourth Quarter (October- December)	900,000	46,000

4.4 TRANSPORTATION AND IDENTIFICATION

The Vendor shall deliver Free-On-Board (FOB) Destination to any requested location within the State of North Carolina with all transportation costs and fees included in the total bid price.

When an order is placed using a purchase order, the purchase order number shall be shown on all packages and shipping manifests to ensure proper identification and payment of invoices. If an order is placed without using a purchase order, such as via phone, the Buyer’s name shall be shown on all packages. A complete packing list shall accompany each shipment. Vendors shall not ship any products until they have received an order.

4.5 ORDERING & PACKING

The successful vendor shall not print more than the quantity stated on the purchase order. This is to be an “on demand printing” contract and the vendor shall not warehouse the forms.

Packing: Certificate of title shall be placed in cartons of 2,000 each. Cartons shall be “checked numbered” from 1 up, enabling stockroom employees to arrange pallets in storage area. Each carton will have a gummed label showing the exact number contained therein. Cartons should be sealed and placed on new good quality pallets. Pallets to be heavily shrink wrap/stretch film to avoid spillage & damage to cartons.

4.6 DELIVERY

The Vendor shall deliver Free-On-Board (FOB) Destination to the following location(s):

NCDOT Support Services, ATTN: Amir Hasheminejad, 309 Chapanoke Road Suite 309, Raleigh, NC 27603.

NOTE: Call Amir Hasheminejad at 919-615-5161 to schedule the delivery time.

Vendor shall complete initial delivery within 60 consecutive calendar days following final approval of all pre-production proofs, as well as coordination with and written confirmation of needed quantities from NC DOT Support Services.

For completion by Vendor: Delivery will be made from _____ (city, state) within _____ consecutive calendar days after receipt of purchase order. Promptness of delivery may be used as a factor in the award criteria.

All subsequent deliveries shall be coordinated with and approved by NC DOT Support Services before production.

Deliveries shall be made in an Exclusive Use Sealed Truck, to ensure these critical security documents are secure for shipment.

NOTE: The awarded Vendor shall provide the Contract Administrator with thirty (30) days’ written notice of any anticipated failure to meet delivery timeframes.

4.7 WARRANTY

Manufacturer’s standard warranty shall apply. Vendors shall include a copy of the manufacturer’s standard warranty upon request.

4.8 SAMPLES

Samples are not required prior to bid opening date; however, samples may be required later. If so requested, Vendor agrees to furnish samples of items offered at no expense to the State. Samples must be received within seven (7) consecutive calendar days after request is made by the State. Failure to comply with this requirement shall be a sufficient basis for rejection of the bid without further consideration.

Forward samples to:

BID NUMBER: 54-DM-28566
ATTN: Jennifer Keel, Division of Motor Vehicles, Vehicle Registration Section
Address: 3145 Mail Service Center, Raleigh, NC 27697
Telephone: (919)-615-8351

4.9 PRE-PRODUCTION PROOF

The Department of Transportation/Division of Motor Vehicles reserves the right to require the awarded vendor to provide exact pre-production proof within fourteen (14) consecutive days after request is made. The vendor shall mail the pre-production proof to:

N.C. Division of Motor Vehicles Vehicle Registration Section
ATTN: Jennifer Keel, 3145 Mail Service Center, Raleigh, NC 27697
Telephone: (919)-615-8351

Within seven (7) consecutive calendar days after approval of original pre-production proof, the vendor shall provide color and screen separation overlays to the address stated above.

4.10 HUB PARTICIPATION

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this IFB will serve to identify those Vendors that are minority owned or have a strategic plan to support the State’s Historically Underutilized Business program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

4.11 QUALITY ACCEPTANCE INSPECTION

It is the responsibility of the receiving agency to inspect all materials, supplies and equipment upon delivery to ensure compliance with the contract requirements and specifications.

INVOICES MAY NOT BE PAID BY THE USING AGENCY UNTIL INSPECTION HAS OCCURRED AND THE GOODS ACCEPTED.

4.12 REFERENCES

Vendors shall provide at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which your company has supplied the exact model of equipment offered. The State may contact these users to determine quality level of the offered equipment; as well as not limited to user satisfaction with Vendor performance. Information obtained may be considered in the evaluation of the bid.

4.13 VENDOR’S REPRESENTATIONS

If the bid results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor’s proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such service, they will be deemed to be implied by and included within the scope of the contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

4.14 AGENCY INSURANCE REQUIREMENTS MODIFICATION

A. Default Insurance Coverage from the General Terms and Conditions applicable to this Solicitation:

- Contract value in excess of the Small Purchase threshold, but up to \$1,000,000.00

4.15 FINANCIAL STABILITY

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction.

Each Vendor shall certify it is financially stable by completing the ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential performance issues from contracting with a Vendor that is financially unstable. This Certification shall be deemed continuing, and from the date of the Certification to the expiration of the Contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification.

4.16 SUBCONTRACTORS

No portion of the work shall be subcontracted without prior written consent of the State. In the event that the Vendor desires to subcontract some part of the work specified herein, the Vendor shall furnish with their bid the names, qualifications, and experience of their proposed subcontractors. The Vendor shall, however, remain solely and fully liable and responsible for the work done by its subcontractor(s) and shall assure compliance with all the requirements and specifications of the contract.

4.17 SECRETARY OF STATE REGISTRATION

Prior to entering into a contract with the State, the awarded Vendor(s) must complete registration with the NC Secretary of State. Upon notification of award, the selected Vendor(s) must furnish evidence of filing within 10 business days. Failure to provide this documentation may result in the disqualification of the Vendor(s) bid from further consideration for the award. **No purchase orders shall be issued prior to confirmation of completed registration with the Secretary of State.**

A contract award under the above-referenced solicitation, and the resulting purchase orders, will produce repeated orders and transactions in North Carolina and will constitute “transacting business” in the State, which requires a certificate of authority from the North Carolina Secretary of State as provided in G.S. §55-15-01 (corporations) or §57D-7-01 (LLCs). Please go to: <https://www.sosnc.gov/> to register.

Vendor has registered with the North Carolina Secretary of State: Yes No

5.0 PRODUCT SPECIFICATIONS

5.1 SPECIFICATIONS

The specific items and any specifications that the Purchasing Agency is seeking are listed below. Items offered by the Vendor must meet or exceed the listed Specifications.

Item #	Description	Product/Service Offered Meets Specification
1 & 2	MVR-191 Certificate of Title and MVR-40 Salvage	
	a) Form Dimension: 8 ½” width x 11” length, printed on front & back	<input type="checkbox"/> YES <input type="checkbox"/> NO
	b) Paper: Shall be no less than #28 ledger for the cut sheet. Toner retention paper (laser printed title documents incorporates the ink into the paper allowing the retention of the toner and retaining the toner image so it cannot be scrapped, lifted with tape, or flaked off). The fusion agent must not retard or impeded the chemical sensitization contained in the paper. State Seal shall be reversed out in the center of the face of the title.	<input type="checkbox"/> YES <input type="checkbox"/> NO Weight: _____

<p>c) Thermochromic Inks: These inks are heat reactive colors which shift from one color to another, or to a colorless (blank) image when exposed to a moderate increase in temperature. Color reaction must be prompt and revert quickly when the heat source is removed. The conversion rate is dependent on color, heat source, paper type, ink film thickness, and the surface on which the paper is resting. Primary activation is by touching or rubbing the printed image with a finger. This feature must not be capable of being duplicated by photocopying. These inks must be compatible with laser printing. Fusing temperature must not have a permanent impact on feature performance.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>d) Invisible Long/Short Wave UV Fluorescent Ink: This colorless or transparent ink fluoresces under an UV (Ultraviolet or black light) light source. It fluoresces two different colors depending on the wavelength of UV light red at the short wavelength (250nm) and blue at a long wavelength (360nm). This feature cannot be capable of being duplicated by photocopying. This ink must be compatible with laser overprinting.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>e) Color Copy Void Pantographs: When a color copier copies the document, the hidden “void” must be visible on the resulting copy. This feature must function at a wide range of settings on the copier. This feature must function on the latest digital color copier as well as older copying technology. This security feature must be capable of discouraging the fraudulent color copier duplication. This feature is required to be designed to require low disk storage space when processed on image capture systems. Old technology (earlier than 1985) void features are not acceptable for this application.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>f) Abrasion Ink: The abrasion ink feature is a colorless (invisible to casual inspection) printed image that can be used as an authentication and verification feature. The message or image becomes void when the area is rubbed with the edge of a coin. The image must also be viewable under ultraviolet black lighting. This feature cannot be photocopied or reproduced by any conventional means. This feature must be acceptable for use in laser printer applications.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>g) Odometer Security Blocks: The odometer mileage recording data files on the back of the title are to be modified so as to contain a unique & repetitive, semi-micro printed patterned background. In addition, printing should be done in coin reactive ink or equivalent.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>h) High Resolution (HR) Printing: This feature is a combination intricately detailed fine line and reverse fine line images. The resolution of the print must be such that when copied, the resulting copy is significantly distorted. The HR printing will form “A” border around the front of the title</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>i) Toner Receptor Coating: A coating that enhances heat/pressure fused toner adhesion to paper surfaces. The toner receptor coating must be a clear coating printed over the sensitive area of the document to protect against alteration of printing by non-impact method in those areas. The coating must make the removal of laser printer toner extremely difficult as compared with untreated paper. A tape test will be used to validate a minimum of an 85% toner adhesion after removal of the test tape.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>j) Micro-printing: A reduced line of type (1point or less) that appears as a solid or dashed line until viewed under 10x magnification, when the image will appear as characters, words, or phrases.</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>k) Prismatic Printing: Two or more colors blended together across a document. The two colors must be truly blended together as they migrate from one color to the next. Simple color bands are not sufficient. The two colors must blend from one</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>

	color to the next as a result of the printed dots changing from color to the next. Colors should be red and blue.	
	<p>l) Penetrating Numbering: Shall be printed with ink that is comprised of at least two colors of ink. Both colors must be visible from the face of the document. The penetrating color must be visible from the back of the document and the resulting number must be readable.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<p>m) Full Chemical Sensitization: Reagents which are incorporated into the paper that will show permanent-colored stains through the paper if chemical alteration is attempted using chemicals from the 5 families commonly used for chemical attack. Which are Oxidants such as bleach, Polar solvents, non-polar solvents, Acids & Alkalis. Must be fully chemical sensitive or equivalent.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<p>n) Warning Bands: Specific warning bands to point out the overt security features of the document.</p> <ol style="list-style-type: none"> 1. Band on the lower border of the face of the title should read "ANY ALTERATIONS OR ERASURES VOID TITLE" 2. Band on the upper border of reverse of title should read "Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment". 3. Band on the lower border of reverse of title should read "Retail purchaser must apply for the new title within 28 days after purchase or pay statutory penalty. "Alteration or erasures will void this title". 	<input type="checkbox"/> YES <input type="checkbox"/> NO
	<p>o) Equipment: Certificate of Title Form (MVR-191) must run trouble free on NCDOT/DMV printing equipment.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO
1	MVR-191 Certificate of Title	
	<p>a) Security/Control Numbers: Titles must bear consecutive numbering starting with XXXXXXXX. Numbers shall be in red. (See penetrating Number Description pg. 14). Guaranteed no missing numbers. No overrun or under run allowed.</p> <p>Security Features Required- NOTE- Location of features on the documents will be disclosed after the bid is awarded.</p>	<input type="checkbox"/> YES <input type="checkbox"/> NO

5.2 DEVIATIONS

The nature of all deviations from the Specifications listed herein shall be clearly described by the Vendor. Otherwise, it will be considered that items offered by the Vendor are in strict compliance with the Specifications provided herein, and the successful Vendor shall be required to supply conforming goods. Deviations shall be explained in detail on an attached sheet. However, no implication is made or intended by the State that any deviation will be acceptable. Do not list objections to the North Carolina General Terms and Conditions in this section.

6.0 CONTRACT ADMINISTRATION

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor's planning purposes.

6.1 CONTRACT MANAGER AND CUSTOMER SERVICE

The Vendor shall be required to designate and make available to the State a contract manager. The contract manager shall be the State’s point of contact for Contract related issues and issues concerning performance, progress review, scheduling, and service.

Contract Manager Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

The Vendor shall be required to designate and make available to the State for customer service. The customer service point of contact shall be the State’s point of contact for customer service-related issues concerning invoicing, availability, and delivery.

Customer Service Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

6.2 CONTINUOUS IMPROVEMENT

The State encourages the Vendor to identify opportunities to reduce the total cost the State. A continuous improvement effort consisting of various ideas to enhance business efficiencies as performance progresses.

6.3 ACCEPTANCE OF WORK

Performance of the work and delivery of Goods shall be conducted and completed at least in accordance with the Contract requirements and recognized and customarily accepted industry practices. Performance shall be considered complete when the Services or Goods are approved as acceptable by the Contract Administrator.

The State shall have the obligation to notify Vendor, in writing ten (10) calendar days following completion of such work or delivery of a deliverable described in the Contract that it is not acceptable. The notice shall specify in reasonable detail the reason(s) it is unacceptable. Acceptance by the State shall not be unreasonably withheld; but may be conditioned or delayed as required for reasonable review, evaluation, installation, or testing, as applicable to the work or deliverable. Final acceptance is expressly conditioned upon completion of all applicable assessment procedures. Should the work or deliverables fail to meet any specifications, acceptance criteria or otherwise fail to conform to the Contract, the State may exercise any and all rights hereunder, including, for Goods deliverables, such rights provided by the Uniform Commercial Code, as adopted in North Carolina.

6.4 INVOICES

Vendor shall invoice the Purchasing Agency. The standard format for invoicing shall be Single Invoices meaning that the Vendor shall provide the Purchasing Agency with an invoice for each order. Invoices shall include detailed line-item information to

allow Purchasing Agency to verify pricing at point of receipt matches the correct price from the original date of order. At a minimum, the following fields shall be included on all invoices:

Vendor's Billing Address, Customer Account Number, NC Contract Number, Order Date, Buyer's Order Number, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure.

INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS ACCEPTED.

6.5 DISPUTE RESOLUTION

During the performance of the Contract, the Parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State's Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor's Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute.

6.6 PRODUCT RECALL

Vendor expressly assumes full responsibility for prompt notification to the Buyer listed on the face of this IFB of any product recall in accordance with the applicable state or federal regulations. The Vendor shall support the State, as necessary, to promptly replace any such products, at no cost to the State.

6.7 CONTRACT CHANGES

Contract changes, if any, over the life of the Contract shall be implemented by contract amendments agreed to in writing by the State and Vendor. Amendments to the contract can only be made through the contract administrator.

6.8 PRICE ADJUSTMENTS

Prices proposed by the Vendor shall be firm against any increase for one hundred and eighty (180) days from the effective date of the Contract. In the event that tariffs, duties, or other government-imposed fees are levied, increased, or modified after the effective date of this contract, affecting the cost of goods or materials necessary for the completion of the contractual obligations, a price increase request may be submitted to NCDOT. Price increases will be negotiated and agreed to by both the State and Vendor in advance of any price increase going into effect. The price increase request shall contain supporting documentation demonstrating the amount of the increase being requested is in consonance with government-imposed fees that have occurred after the contract was executed.

7.0 ATTACHMENTS

ATTACHMENT A: PRICING

Complete and return the Pricing associated with this IFB, which can be found at the following table below:

FURNISH AND DELIVER:

ITEM #	QTY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	10,800,000	Each	MVR-191 (Titles) Manufacturer: _____ Brand: _____	\$	\$
2	552,000	Each	MVR-40 (Salvage Titles) Manufacturer: _____ Brand: _____	\$	\$

TOTAL EXTENDED PRICE: \$ _____

****IMPORTANT NOTICE****

RETURN THE REQUIRED ATTACHMENTS WITH YOUR RESPONSE

FOLLOW THE LINKS TO ACCESS EACH ATTACHMENT

ATTACHMENT B: INSTRUCTIONS TO VENDORS

The Instructions to Vendors, which are incorporated herein by this reference, may be found here:

<https://www.doa.nc.gov/pandc/north-carolina-instructions-vendors-1-2025/open>

ATTACHMENT C: NORTH CAROLINA GENERAL TERMS & CONDITIONS

The North Carolina General Terms and Conditions, which are incorporated herein by this reference, may be found here:

<https://www.doa.nc.gov/north-carolina-general-terms-and-conditions-5-2025/open>

ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION

Complete and return the Historically Underutilized Businesses (HUB) Vendor Information form, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-hub-supplemental-vendor-information-92021-pdf/open>

MUST BE COMPLETED AND RETURNED WITH BID RESPONSE

ATTACHMENT E: CUSTOMER REFERENCE FORM

Complete and return the Customer Reference Form, which can be found at the following link:

<https://www.doa.nc.gov/pc-customer-reference-template-attachment-e-pdf/open>

ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR

Complete and return the Location of Workers Utilized by Vendor, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-worker-location-92021-pdf/open>

MUST BE COMPLETED AND RETURNED WITH BID RESPONSE

ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

Complete, sign, and return the Certification of Financial Condition, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-certification-financial-condition-92021-pdf/open>

MUST BE COMPLETED AND RETURNED WITH BID RESPONSE

ATTACHMENT H: VENDOR REQUEST FOR EO50 PRICE MATCHING (if applicable)

Complete, sign, and return the Vendor Request for EO50 Price-Matching, which can be found at the following link:

<https://www.doa.nc.gov/pandc/onlineforms/pc-eo-50-vendor-price-matching-opportunity-92021-pdf/open>

MUST BE COMPLETED AND RETURNED WITH BID RESPONSE, IF APPLICABLE

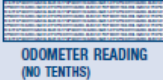
***** Failure to Return the Required Attachments May Eliminate
Your Response from Further Consideration *****

ATTACHMENT I: MVR-191 and MVR-40 PROOFS

Please see the Proofs for the MVR-191 Form and MVR-40 Form below.

MVR -191 (Reverse)

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Providing a false statement or failing to properly complete this form may result in fines and/or imprisonment.

A FIRST RE-ASSIGNMENT OF TITLE BY REGISTERED OWNER	
The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:	
Name of Buyer: _____	
Address of Buyer: _____	
"I, seller(s) certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked."	
 <p><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</p> <p><input type="checkbox"/> 2. The odometer reading is not the actual mileage.</p> <p style="text-align: center;">WARNING - ODOMETER DISCREPANCY</p> <p>To my knowledge the vehicle described herein:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been involved in a collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market value.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a flood vehicle.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a reconstructed or a salvage vehicle.</p>	<p>Seller(s) Signature: _____</p> <p>Seller(s) Hand Printed Name: _____</p> <p>Date: _____ County: _____ State: _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:</p> <p>_____ seller(s)/name(s) of principal(s).</p> <p>Notary Public Signature: _____</p> <p>Notary's Printed or Typed Name: _____</p> <p>My Commission expires: _____ (SEAL)</p> <p>Buyer(s) Signature: _____</p> <p>Buyer(s) Hand Printed Name: _____</p>
Date vehicle delivered to purchaser: _____	
B PURCHASER'S APPLICATION FOR NEW CERTIFICATE OF TITLE	
The undersigned purchaser of the vehicle described on the face of this certificate, hereby makes application for a new certificate of title and certifies that said vehicle is subject to the following named liens and none other and that the information contained herein is true and accurate to my best knowledge and belief.	
CHECK Appropriate Block/s (Application cannot be processed without certification of services)	
<input type="checkbox"/> Title Only - Vehicle Not in Operation	<input type="checkbox"/> Truck Weight Desired: _____
<input type="checkbox"/> Title and License Plate Class of License: _____	<input type="checkbox"/> Plate No. Transferred: _____ (List Plate Number and Expiration)
<input type="checkbox"/> Inoperable Vehicle - Vehicle substantially disassembled and unfit or unsafe to be operated on the highway	<input type="checkbox"/> Limited Registration Plate (When property taxes are deferred) For Hire Vehicle <input type="checkbox"/> Yes or <input type="checkbox"/> No
I certify that all the above information is correct. _____ (customer's initials)	
OWNER(S)	
Owner 1 DL# _____	Full Legal Name of Owner (First, Middle, Last, Suffix) or Company _____
Owner 2 DL# _____	Full Legal Name of Owner (First, Middle, Last, Suffix) or Company _____
Joint applicants request this title to be issued with Joint Tenants with Rights of Survivorship? Check appropriate block: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Residence Address _____	City _____ State _____ Zip Code _____ County _____
Mailing Address (If Different From Above) _____	
Vehicle Location Address (If Different from Residence Address Above) _____	
FIRST LIEN	SECOND LIEN
Date of Lien _____ Acct # _____ Lien holder ID _____	Date of Lien _____ Acct # _____ Lien holder ID _____
Lien holder Name _____	Lien holder Name _____
Address _____	Address _____
City _____ State _____ Zip Code _____	City _____ State _____ Zip Code _____
I certify for the motor vehicle described herein that I have financial responsibility as required by law.	
Insurance Company Authorized in NC _____	Policy Number _____
Signature of Owner(s) _____	Odometer Reading
Date _____ County _____ State _____	
I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____ owner(s)/name(s) of principal(s).	
Notary Public Signature _____	
Notary's Printed or Typed Name _____	
My Commission expires _____ (SEAL)	

NOTE: RETAIL PURCHASER MUST APPLY FOR NEW TITLE WITHIN 28 DAYS AFTER PURCHASE OR PAY STATUTORY PENALTY. ALTERATIONS OR ERASURES WILL VOID THIS TITLE.

STATE OF NORTH CAROLINA

MVR-191 (Rev. 06/2022)

CERTIFICATE OF TITLE

VEHICLE IDENTIFICATION NUMBER VOID VOID VOID	YEAR MODEL	MAKE	BODY STYLE
TITLE NUMBER VOID VOID VOID		TITLE ISSUE DATE	PREVIOUS TITLE NUMBER

YELLOW REPRESENTS WHT. OPQ. INK

MAIL TO

OWNER(S) NAME AND ADDRESS

ODOMETER READING
VOID VOID

ODOMETER STATUS
VOID VOID

TITLE BRANDS
VOID VOID

YELLOW REPRESENTS WHT. OPQ. INK

The Commissioner of Motor Vehicles of the State of North Carolina hereby certifies that an application for a certificate of title for the herein described vehicle has been filed pursuant to the General Statutes of North Carolina and based on that application, the Division of Motor Vehicles is satisfied that the applicant is the lawful owner. Official records of the Division of Motor Vehicles reflect vehicle is subject to the liens, if any, herein enumerated at the date of issuance of this certificate.

As WITNESS, his hand and seal of this Division of the day and year appearing in this certificate as the title issue date.


THERMOCHROMIC INK

COMMISSIONER OF MOTOR VEHICLES		
FIRST LIENHOLDER:	DATE OF LIEN	LIEN RELEASED BY:
		SIGNATURE _____
		TITLE _____ DATE _____
SECOND LIENHOLDER:	DATE OF LIEN	LIEN RELEASED BY:
		SIGNATURE _____
		TITLE _____ DATE _____
THIRD LIENHOLDER:	DATE OF LIEN	LIEN RELEASED BY:
		SIGNATURE _____
		TITLE _____ DATE _____
FOURTH LIENHOLDER:	DATE OF LIEN	LIEN RELEASED BY:
		SIGNATURE _____
		TITLE _____ DATE _____
ADDITIONAL LIENS:		XXXXXXXXXX

ANY ALTERATIONS OR ERASURES VOID TITLE

STATE OF NORTH CAROLINA

MVR-191 (Rev. 06/2022)

CERTIFICATE OF TITLE

VEHICLE IDENTIFICATION NUMBER
VOID VOID VOID
TITLE NUMBER
VOID VOID VOID

YEAR MODEL

MAKE

BODY STYLE

TITLE ISSUE DATE

PREVIOUS TITLE NUMBER

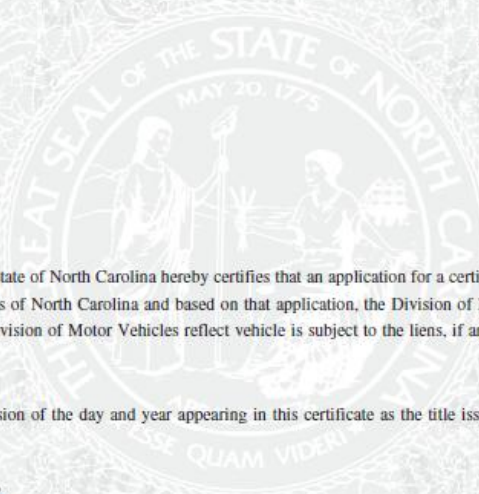
YELLOW REPRESENTS WHT. OPQ. INK

MAIL TO

ODOMETER READING
VOID VOID
ODOMETER STATUS
VOID VOID
TITLE BRANDS
VOID VOID

YELLOW REPRESENTS WHT. OPQ. INK

OWNER(S) NAME AND ADDRESS



The Commissioner of Motor Vehicles of the State of North Carolina hereby certifies that an application for a certificate of title for the herein described vehicle has been filed pursuant to the General Statutes of North Carolina and based on that application, the Division of Motor Vehicles is satisfied that the applicant is the lawful owner. Official records of the Division of Motor Vehicles reflect vehicle is subject to the liens, if any, herein enumerated at the date of issuance of this certificate.

As WITNESS, his hand and seal of this Division of the day and year appearing in this certificate as the title issue date.



THERMOCHROMIC INK

COMMISSIONER OF MOTOR VEHICLES

FIRST LIENHOLDER: DATE OF LIEN

LIEN RELEASED BY:
SIGNATURE _____
TITLE _____ DATE _____

SECOND LIENHOLDER: DATE OF LIEN

LIEN RELEASED BY:
SIGNATURE _____
TITLE _____ DATE _____

THIRD LIENHOLDER: DATE OF LIEN

LIEN RELEASED BY:
SIGNATURE _____
TITLE _____ DATE _____

FOURTH LIENHOLDER: DATE OF LIEN

LIEN RELEASED BY:
SIGNATURE _____
TITLE _____ DATE _____

ADDITIONAL LIENS:

XXXXXXXXXX

ANY ALTERATIONS OR ERASURES VOID TITLE

MVR-40 Salvage Title

MVR-40 (10/2020)

20-71.3. SALVAGE AND OTHER VEHICLES - TITLES AND REGISTRATION CARDS TO BE BRANDED.

(b) Any motor vehicle up to and including six model years old damaged by collision or other occurrence, that is to be re-titled in this State, shall be subject to preliminary and final inspections by the License and Theft Bureau. These inspections serve as anti-theft measures and do not certify the safety or roadworthiness of a vehicle.

(c) The Division shall not re-title a vehicle described in subsections (b) of this section that has not undergone the preliminary and final inspections required by that subsection.

(d) Any motor vehicle up to and including six model years old that has been inspected pursuant to subsection (b) of this section may be re-titled with an unbranded title based upon a title application by the rebuilder with a supporting affidavit disclosing all the following:

- (1) The parts used or replaced.
- (2) The major components replaced.
- (3) The hours of labor and the hourly labor rate.
- (4) The total cost of repair.

The unbranded title shall be issued only if the cost of repairs, including parts and labor, does not exceed seventy-five percent (75%) of its fair market retail value.

(e) Any motor vehicle more than six model years old damaged by collision or other occurrence that is to be re-titled by the State may be re-titled, without inspection, with an unbranded title based upon a title application by the rebuilder with a supporting affidavit disclosing all of the following:

- (1) The parts used or replaced.
- (2) The major components replaced.
- (3) The hours of labor and the hourly labor rate.
- (4) The total cost of repair.

The unbranded title shall be issued only if the cost of repairs, including parts and labor, does not exceed seventy-five percent (75%) of its fair market retail value.

(g) Any motor vehicle that has been branded in another state shall be branded with the nearest applicable brand specified in this section, except that no junk vehicle or vehicle that has been branded junk in another state shall be titled or registered.

(h) A branded title for a salvage motor vehicle damaged by collision or other occurrence shall be issued if the cost of repairs, including parts and labor, exceeds seventy-five (75%) of its fair market retail value.

(i) Once the Division has issued a branded title for a motor vehicle all subsequent titles for that motor vehicle shall continue to reflect the branding.



PURCHASER'S APPLICATION FOR NEW CERTIFICATE OF TITLE

The undersigned purchaser of the vehicle described on the face of this certificate, hereby makes application for a new certificate of title and certifies that said vehicle is subject to the following named liens and none other and that the information contained herein is true and accurate to my best knowledge and belief.

CHECK Appropriate Block/s (Application cannot be processed without certification of services)

- Title Only - Vehicle Not in Operation
- Title and License Plate
Class of License _____
- Inoperable Vehicle - Vehicle substantially disassembled and unfit or unsafe to be operated on the highway
- Truck Weight Desired _____
- Plate No. Transferred _____
(List Plate Number and Expiration)
- Limited Registration Plate
(When property taxes are deferred)
- For Hire Vehicle
 Yes or No

I certify that all the above information is correct. _____ (customer's initials)

OWNER(S)

Owner 1 DL # _____ Full Legal Name of Owner (First, Middle, Last, Suffix) or Company _____

Owner 2 DL # _____ Full Legal Name of Owner (First, Middle, Last, Suffix) or Company _____

Joint applicants request this title to be issued with Joint Tenants with Rights of Survivorship? Check appropriate block: Yes No

Residence Address _____ City _____ State _____ Zip Code _____ County _____

Mailing Address _____
(If Different From Above)

Vehicle Location Address _____
(If Different From Residence Address Above)

FIRST LIEN

Date of Lien _____, Account # _____, Lienholder ID _____
Lienholder Name _____
Address _____
City _____, State _____, Zip Code _____

SECOND LIEN

Date of Lien _____, Account # _____, Lienholder ID _____
Lienholder Name _____
Address _____
City _____, State _____, Zip Code _____

I certify for the motor vehicle described herein that I have financial responsibility as required by law.

Insurance Company _____ Policy Number _____
Authorized in NC _____

ODOMETER READING

Signature of Owner(s) _____

Date _____ County _____ State _____

THIS FORM, ACCOMPANIED BY AN INSPECTOR'S REPORT AND AFFIDAVIT OF REBUILDER, MAY BE SUBMITTED BY RETAIL PURCHASER TO OBTAIN A NEW CERTIFICATE OF TITLE.

ALTERATIONS OR ERASURES WILL VOID THIS TITLE.

STATE OF NORTH CAROLINA

North Carolina Division of Motor Vehicles
SALVAGE CERTIFICATE OF TITLE

MVR 40 (10/2020)
XXXXXXXXXX


When a salvage vehicle owner does not want to keep the vehicle, G.S. 20-109.1(b) requires that the owner of the vehicle assign the certificate of title to the insurer when the insurer pays the claim. The insurer must send the assigned title to the Division within 10 days after receiving it from the vehicle owner. The Division must then send the insurer a Salvage Certificate of Title (MVR-40) that may be used to transfer the vehicle from the insurer to a purchaser of the salvage vehicle.

VEHICLE IDENTIFICATION NUMBER VOID VOID VOID	YEAR MODEL	MAKE	BODY STYLE
TITLE NUMBER VOID VOID VOID	TITLE ISSUE DATE	PREVIOUS TITLE NUMBER	

YELLOW REPRESENTS WHT. OPQ. INK

ODOMETER READING
VOID VOID
ODOMETER STATUS
VOID VOID
TITLE BRANDS
VOID VOID

YELLOW REPRESENTS WHT. OPQ. INK

 THERMOCHROMIC INK

A **ASSIGNMENT OF OWNERSHIP OF A SALVAGE VEHICLE**

The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:

Name of Buyer: _____

Address of Buyer: _____

"I, seller(s) certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked."

<p>ODOMETER READING (No Tenths)</p> <p><input type="checkbox"/> 1. The mileage stated is in excess of its mechanical limits.</p> <p><input type="checkbox"/> 2. The odometer reading is not the actual mileage.</p> <p>WARNING - ODOMETER DISCREPANCY</p> <p>To my knowledge the vehicle described herein:</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been involved in a collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market value.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a flood vehicle.</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/> Has been a reconstructed or a salvage vehicle.</p>	<p>Dealer or Firm Name _____ Dealer # _____</p> <p>Dealer or Agent's Signature _____</p> <p>Dealer or Agent's Hand Printed Name _____</p> <p>Date _____ County _____ State _____</p> <p>I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____</p> <p>_____ seller(s) Name(s) of principal(s).</p> <p>Notary Public Signature _____</p> <p>Notary's Printed or Typed Name _____</p> <p>My Commission expires _____ (SEAL)</p> <p>Buyer(s) Signature _____</p> <p>Buyer(s) Hand Printed Name _____</p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

B **AFFIDAVIT BY INSURANCE COMPANY FOR THEFT RECOVERY UNDAMAGED VEHICLE**

This is to certify that the vehicle described above is a Recovered Theft Vehicle with no damage and the identification number is intact.

NAME OF INSURANCE COMPANY _____

By: _____

AUTHORIZED SIGNATURE OF INSURANCE COMPANY REPRESENTATIVE

Date _____ County _____ State _____

PRELIMINARY & FINAL INSPECTION REQUIRED ON ALL VEHICLES SIX MODEL YEARS OLD AND NEWER. NC G.S. 20-71.3

ANY ALTERATIONS OR ERASURES VOID TITLE

STATE OF NORTH CAROLINA

MVR 40 (10/2020)

XXXXXXXXXX

North Carolina Division of Motor Vehicles
SALVAGE CERTIFICATE OF TITLE

When a salvage vehicle owner does not want to keep the vehicle, G.S. 20-109.1(b) requires that the owner of the vehicle assign the certificate of title to the insurer when the insurer pays the claim. The insurer must send the assigned title to the Division within 10 days after receiving it from the vehicle owner. The Division must then send the insurer a Salvage Certificate of Title (MVR-40) that may be used to transfer the vehicle from the insurer to a purchaser of the salvage vehicle.

VEHICLE IDENTIFICATION NUMBER
VOID VOID VOID

YEAR MODEL

MAKE

BODY STYLE

TITLE NUMBER
VOID VOID VOID

TITLE ISSUE DATE

PREVIOUS TITLE NUMBER

YELLOW REPRESENTS WHT. OPQ. INK

YELLOW REPRESENTS WHT. OPQ. INK

ODOMETER READING
VOID VOID
ODOMETER STATUS
VOID VOID
TITLE BRANDS
VOID VOID



THERMOCHROMIC INK

A

ASSIGNMENT OF OWNERSHIP OF A SALVAGE VEHICLE

The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:

Name of Buyer: _____

Address of Buyer: _____

"I, seller(s) certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked."



- 1. The mileage stated is in excess of its mechanical limits.
- 2. The odometer reading is not the actual mileage.

WARNING - ODOMETER DISCREPANCY

To my knowledge the vehicle described herein:

- Yes No Has been involved in a collision or other occurrence to the extent that the cost to repair exceeds 25% of fair market value.
- Yes No Has been a flood vehicle.
- Yes No Has been a reconstructed or a salvage vehicle.

Dealer or Firm Name _____ Dealer # _____

Dealer or Agent's Signature _____

Dealer or Agent's Hand Printed Name _____

Date _____ County _____ State _____

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated: _____

_____ seller(s) Name(s) of principal(s).

Notary Public Signature _____

Notary's Printed or Typed Name _____

My Commission expires _____ (SEAL.)

Buyer(s) Signature _____

Date vehicle delivered to purchaser _____

Buyer(s) Hand Printed Name _____

B

AFFIDAVIT BY INSURANCE COMPANY FOR THEFT RECOVERY UNDAMAGED VEHICLE

This is to certify that the vehicle described above is a Recovered Theft Vehicle with no damage and the identification number is intact.

NAME OF INSURANCE COMPANY

By: _____

AUTHORIZED SIGNATURE OF INSURANCE COMPANY REPRESENTATIVE

Date _____ County _____ State _____

PRELIMINARY & FINAL INSPECTION REQUIRED ON ALL VEHICLES SIX MODEL YEARS OLD AND NEWER. NC G.S. 20-71.3

ANY ALTERATIONS OR ERASURES VOID TITLE