

NOTICE TO BIDDERS

Sealed proposals will be received by the Town of Apex on **Tuesday, October 21, 2025** in Conference Room of the Town of Apex Water Resources Administration, Building B at 105 B Upchurch Street, Apex, NC 27502; attn: Matt Wetherell, Facilities & Grounds Manager; up to **3:00 pm** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment for the construction of

Town of Apex

Apex Public Safety Station #4 HVAC Renovation

- Replace existing (6) gas furnaces and condensing units with new air handler and VAV terminals. Connect to existing air distribution system as required.
- Provide VAV terminals with electric heat.
- Provide duct heater for preheat.
- Connect all new equipment to existing Desigo build automation system by Siemens.
- Existing 100 KW generator to remain. Connect existing controls to existing generator. Controls to shut down electric heat of VAV terminals when generator is operational.
- Provide 15 tons of temporary conditioning and heat during construction.
- Provide temporary 150 KW generator during construction.
- Duct detector added to fire alarm.
- ***[ALTERNATE, IF ACCEPTED]*** Provide New 150KW Generator

All proposals shall be lump sum.

Pre-Bid Meeting

An **open pre-bid meeting, optional** for all Contractors interested in bidding, will be held at **3:00pm on Monday, September 29, 2025** in Public Safety Station #4, 1615 E. Williams Street, Apex, NC 27539. The meeting will address project specific questions, issues, bidding procedures and bid forms.

Complete plans, specifications and contract documents can be obtained from the Town of Apex's GeoCivix site: <https://townofapex.geocivix.com/>. Use the project name in the search bar to get to the project documents.

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project

and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid.

All contractors are hereby notified that they must have proper licenses as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Building Contractor, as set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount

equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required **for one hundred percent (100%) of the contract price. Bonds MUST be in a separate envelope accompanying the sealed bid;** bonds cannot be in the sealed bid. If the bonds are not accompanying the bid submission in a separate envelope, then the bid cannot be opened or considered.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days except in accordance with North Carolina law.

The Owner reserves the right to reject any or all bids and to waive informalities.

Designer:
IMEG
Matt Briley, PE
3221 Blue Ridge Road, Suite 113
Raleigh, NC 27612
(919) 855-2022

Owner:
Town of Apex
Matt Wetherell, Facilities & Grounds Manager
105-A Upchurch Street
Apex, NC 27502
(919) 249-3534