



**North Carolina Department of Adult Correction
Central Engineering**

NOTICE TO BIDDERS

Sealed proposals will be received by the North Carolina Department of Adult Correction in Raleigh NC, in the office of NCDAC Central Engineering, Door # 4, 2020 Yonkers Road, Raleigh, NC (mailing address) up to **2:00 pm, May 7, 2026** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of:

**Project Name: Richmond Correctional Institution- Roof Replacement
Location: 1573 McDonald Church Road, Hoffman, NC 28347
SCO Project ID: 25-29270-01**

Work under this Contract consists of furnishing all labor, materials and equipment necessary to perform to perform the **quality roof recover and repairs of the Richmond Correctional Institute Building as shown on the Drawings and as described in the specifications.**

Bids will be received for a single prime contract. All proposals shall be lump sum.

Pre-Bid Meeting

A mandatory pre-bid meeting will be held for all interested bidders at Richmond Correctional Institute, 1573 McDonald Church Road, Hoffman, NC 28347 On Thursday April 23rd, 2026 at 11:00 am. Attendees shall gather at the lobby. The meeting will address project specific questions, issues, bidding procedures and bid forms. **Failure to attend the Pre-Bid Conference will disqualify your company from bidding.**

**NOTICE TO BIDDERS
Richmond Correctional Institution – Roof Replacement
SCO ID #: 25-29270-01**

Sealed proposals for this bid package will be received at the address below:

**US Postal and Delivery Services
NC Department of Adult Correction
Central Engineering
4216 MSC - 2020 Yonkers Road
Raleigh, NC 27699
Door No. 4**

no later than **on May 7th, 2026 at 2:00pm** and immediately thereafter publicly opened and read aloud.

Complete electronic plans and specifications for this project can be obtained from Raymond Global, Inc., 316 West Millbrook Road, Raleigh, NC 27609, (919) 872-7866, Attn: Bryan Meredith, bryan.meredith@raymond.global, during normal office hours after **April 13, 2026**.

Hispanic Contractors Association of the Carolinas (HCAC) in Winston-Salem, Charlotte and Raleigh Areas – 877-227-1680

Metrolina Minority Contractors Association, 3124 W. Trade Street, Unit A, Charlotte, NC 28202. Ph. 704-332-5746 Fax: 704-332-5990

All Bid Documents are to be received in a sealed envelope with all documentation titled on the outside of bid package. For all information needed on outside of bid package envelope see next page listed under “Bid Proposal For”. Please send sealed bid packages within a mailing envelope for total concealment of bid.

Additional copies of the complete bid package documents can be obtained from:

**Company: NCDAC Central Engineering
Contact Person: DANIEL GODWIN
Phone/Email: 919-324-1297 / daniel.godwin@dac.nc.gov**

HUB PARTICIPATION RECORDING REQUIREMENTS:

NCDAC requires that, for construction contracts with a value of \$5000 or greater, the contractor shall comply with the document Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts including Identification of Minority Business Participation, Affidavits A, B, C, and D, and Appendix E. These forms provided herein are hereby incorporated and made a part of this contract. A bidder's failing to comply with this requirement will be considered non-responsive and will result in bid rejection.

The NCDAC imposed contract threshold of \$5000 for HUB recruitment supersedes any reference to a higher threshold that may be noted in the bid documents, within referenced documents, or within any regulatory requirement.

Provide one of the following with **Bid Form Proposal**:

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Identification of HUB Participation
and Affidavit A – Listing of Good Faith Efforts

OR

Affidavit B- Intent to Self-Perform with Own Forces

Provide one of the following upon **Contract Award**:

Affidavit C - Percentage of HUB Participation

OR

Affidavit D – Good Faith Efforts>

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades. General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for **Roofing** (set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1)

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.>

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:
Raymond Global, Inc.

316 W. Millbrook Rd, # 201 Raleigh, NC 27609
(919) 782-7866

Owner: -
NC Department of Adult Correction
Central Engineering
2020 Yonkers Road, Raleigh, NC 27604
(919)716-3400

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