

Department/Agency	Guilford Technical Community College
Project Name	ERTC #1 (Smoke Building) Rehabilitation – Jamestown Campus
Solicitation #	306-0126-0433
Design/Engineering Firm	Request for Qualifications
Project ID#/Agency ID #	30374/2987
Scope	<p>Letters of Interest with qualifications statements and SF-254 will be received until Thursday, January 15, 2026, at 3 p.m. EST in the Construction Office, Campus Operations Building, 1003 Bonner Drive, Jamestown, NC 27282, Attn: Evan Warren for engineering services for repairs needed at the Emergency Responder Training Center Building (ERTC #1) located at 5900 Stanford Road, Jamestown, NC.</p> <p>The building provides a simulated environment for Fire Academy trainees to experience smoke and heat while traversing the inside of a built environment. This building was built in 2001 and has had multiple minor renovations and repairs due to damage done by excessive heat and water. A recent comprehensive structural analysis to determined that the building is structurally sound overall, but due to water damage, freeze-thaw, and heat, there are large portions of the structure that must be repaired by removing the concrete slabs and rebuilding. New waterproofing systems will be needed to protect the structure from future damage. The services required of the selected design team will be to use the various reports developed by SKA Consulting Engineers, Inc., to be provided for review before design team interviews, for the basis of design for the remediation of this structure. The selected team will develop the bid documents, manage the bid process, and provide construction administration and inspection services for the work required to repair the building for ongoing use as a fire training facility.</p> <p>Short-listed firms will be required to interview with the pre-selection committee in person on the Jamestown Campus. Finalist firms will be required to interview with the GTCC Board of Trustees, who will make the final selection, in person on the Jamestown Campus.</p> <p>Please note: GTCC will be closed for winter break beginning 12/22/25 and reopening on 1/05/2026. Submissions will be received on or after 1/5/26 and until 3 p.m. EST on Thursday, January 15, 2026.</p>
Contact	Evan Warren, Construction Coordinator
Telephone	(336) 334-4822, extension 50586
Email	eswarren@gtcc.edu
Estimated Construction Budget	\$1.6 Million
Source of Funds	State/County
Publish Date	Friday, December 12, 2025
Closing Date	Thursday, January 15, 2026
Submit three (3) copies of Letter of Interest, Qualifications Statement, and SF-254 to:	
Physical Location for FedEx/UPS or In-person Delivery – Highly Recommended: (Delivery Address)	Attn: Evan Warren, Construction Coordinator Guilford Technical Community College 1003 Bonner Drive Jamestown, NC 27282
Mailing Address (if using U.S. Postal Service)	Attn: Evan Warren, Construction Coordinator Guilford Technical Community College PO Box 309 Jamestown, NC 27282

SELECTION CRITERIA

The selection committee will consider qualification information including the following factors. Please address each in your response:

1. Specialized or appropriate expertise in the type of project
2. Past performance on similar projects
3. Adequate staff and proposed design or consultant team for the project
4. Current workload and State projects awarded
5. Proposed project approach including team and potential consultants
6. Recent experience with project costs and schedules
7. Project administration capabilities
8. Proximity to and familiarity with projects in Guilford County and the project location
9. Record of successfully completed projects without major legal or technical problems
10. Other factors which may be appropriate for the project
11. Prior experience with SCO and NCCCS projects

SUBMITTAL CRITERIA

Submit three (3) copies of Letter of Interest and qualifications statement not exceeding ten (10) pages front and back or twenty (20) single-sided pages. Cover letter and SF-254 would be additional pages. In the interest of cost savings, consistency of submittals, and ease of review by the selection committee, please format your submissions in 8.5"x 11" pages, stapled in the upper lefthand corner.

Email and fax submittals will not be accepted.

Solicitation (IFB, RFP, RFQ) No. 306-0126-0433

Firm Name: _____

THIS PAGE IS TO BE FILLED OUT AND RETURNED WITH YOUR PROPOSAL. FAILURE TO DO SO MAY SUBJECT YOUR SUBMISSION TO REJECTION.

ATTENTION

Federal Employer Identification Number or alternate identification number (e.g., Social Security Number) is used for internal processing, including bid tabulation.

Enter ID number here: _____

Pursuant to N.C.G.S. 132-1.10(b) this identification number shall not be released to the public.

Check the appropriate box(es):

Historically Underutilized Business: _____ Yes _____ No

HUB Classification: _____ Female Owned _____ African American Owned

_____ Hispanic Owned _____ Other (List)

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