



THIS ADDENDUM DOES NOT HAVE TO BE RETURNED WITH VENDOR RESPONSE, UNLESS CHANGES RESULTED FROM THIS ADDENDUM, AS NOTED IN SECTION 3 BELOW.

Proposal Number: RFP 07-2024-IT001
Addendum Number: #1
Addendum Date: September 5th, 2024
Agency: The North Carolina Department of State Treasurer
Contract Specialist: Elizabeth Cass
Opening Date/Time: September 19, 2024, 2:00PM ET

INSTRUCTIONS:

- Please see below for State’s responses to Vendor questions received for RFP 07-2024-IT001.

Question #	SOLICIATION REFERENCE	VENDOR QUESTION	NCDST RESPONSE
1.	Section 3.2.1(a) on page 7	<p>RFP Section 3.2.1(a) on page 7 requires completion "at offer submission" a Vendor Readiness Assessment Report Non-State Hosted Solutions (VRAR). It's a 15-page questionnaire requesting disclosure of sensitive security details. Is NCDST willing to postpone this questionnaire's deadline to a later date with the intended awardee only, rather than require its inclusion in the proposal? Or perhaps remove this requirement?</p> <p>We spot several other high-level security questions throughout the RFP that we can answer without an NDA. We believe the answers to those other RFP questions will provide adequate assurances for an intended award without the VRAR. However, if inclusion of the VRAR in the proposal is mandatory, please return a signed copy of our nondisclosure</p>	<p>Offers will be considered for evaluation without the VRAR provided at the time of Vendor offer submission. However, a VRAR must be provided to NCDST prior to any potential contract award and offers will not be eligible for contract award without the VRAR.</p> <p>If Confidential, the VRAR can be provided at time of offer submission marked as "Confidential." Please</p>



		<p>agreement (NDA), attached. Our company requires NDA protection prior to releasing the sensitive security details.</p>	<p>see Section 7.10 Confidentiality of Offers and Attachment B: Department of Information Technology Terms and Conditions Section 1. General Terms and Conditions, Section 18 Confidentiality.</p> <p>The NCDST shall consider review of Vendor NDA documentation and requirement for VRAR release prior to any potential Contract award.</p>
<p>2.</p>	<p>Section 3.2.1, Page 7 - Solutions not Hosted on State Infrastructure</p>	<p>This Vendor is currently in the process of completing the FEDRAMP status for the product/service to be offered in this RFP. The FEDRAMP program will be completed at the end of 2024 with the audit of the program work starting in March 2025 (with the audit lasting 1 year).</p> <p>Will this statement be accepted as compliant to the FEDRAMP requirements noted in this section?</p>	<p>Please see Section 3.2.1 of the RFP which outlines the preferred assessment reports for any Vendor solutions which will handle data classified as Medium Risk or High Risk.</p> <p>Offers will be considered for evaluation without the preferred assessment reports provided at the time of Vendor offer submission. However, it will be considered in the evaluation process, and all requirements</p>



			per Section 3.2.1 must be completed prior to any potential Contract award.
3.	General	How should amendments to the contract be suggested? For example, the addition of Federal and State flow down obligations to be in compliance with access to the death data.	<p>Amendments to Contracts, as applicable, are done after award of a Contract. Please see Attachment B: Department of Information Technology Terms and Conditions Section 30 AMENDMENT and Section 36 CHANGES.</p> <p>If Vendor is proposing a deviation to the solicitation, then Vendor's proposal response should identify the additional scope of work and the accompanying cost associated. Please see Section 6.2.4 Vendor Errata and Exceptions.</p>
4.	Background	Who is the current vendor for this scope of work?	The Berwyn Group, Inc.
5.	Background	What is the current cost being billed to the state by your current vendor?	Estimated annual not to exceed cost of \$25,128.00.
6.	Background	What is the current volume of records being processed each month by the current vendor?	Based on historical data RSD estimates 360,000 records of payee data



FINANCIAL OPERATIONS DIVISION

Robin Deaver
CHIEF FINANCIAL OFFICER

			each month and estimates that the payees may increase by 10,000 each year.
7.	Background	What is the current volume of records matched and returned each month by the current vendor?	The number varies every month, but it is roughly around 350-450 death matches.

2. If returning this Addendum, Vendor must check ONE of the following:

- Vendor's response has not been sent. Any changes resulting from this addendum are included in the response.
- Vendor's response has already been sent. No changes resulted from this addendum.
- Vendor's response has already been sent. Changes resulting from this addendum are as follows:

3. If returning this Addendum, Vendor must execute below:

Vendor: _____

Authorized Signature: _____

Name and Title: _____

Date: _____