

## INVITATION TO BID

TOWN OF CARY  
Cary, North Carolina

Sealed bids must be submitted no later than 2:00 p.m. on February 13, 2025 to the Town of Cary at the William Garmon Operations Center, Room Ops A Central Conference Room, Building A, 400 James Jackson Ave, Cary, North Carolina. Bids will be opened and read publicly for the furnishing of materials, labor, and equipment for the construction of South Cary Water Reclamation Facility Maintenance Facility with Solar, Project No. SW-3512. A brief description is as follows:

New construction of a 7,900 sq ft pre-engineered metal building system, associated footings, concrete slab on grade, exterior wall assembly, standing seam metal roof systems, doors, frames, hardware, insulated translucent fiberglass sandwich panels, overhead doors, and solar PV panels mounted to the roof. Interior spaces include seven storage bays, a welding area, an office space, and a toilet room.

The following agencies have been notified of the project: the Associated General Contractors – Raleigh office, McGraw-Hill Construction Dodge, the North Carolina Institute of Minority Economic Development – Durham office, and the CDC News – Cary office after January 13, 2025.

***TOC is not responsible for bidders relying on incomplete bid documents.***

Copies of Plans, Specifications and Contract documents may be obtained after January 13, 2025 online at <http://townofcary.contractorsplanroom.com>. Also, digital documents may also be obtained from the architect, Davis Kane Architects, by contacting Chad M Volk, AIA: [cvolk@daviskane.com](mailto:cvolk@daviskane.com) or 919.719.2811.

Contractors offering a proposal on this project must be licensed to do the specified type of contracting in the State of North Carolina. All bids must include a non-collusive affidavit. Contractors offering a proposal on this project must comply, and must ensure that their subcontractors comply, with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, "Verification of Work Authorization," and must provide documentation or sign affidavits or any other documents requested by the Town of Cary demonstrating such compliance.

Each proposal shall be accompanied by a bid deposit in the amount of not less than five percent (5%) of the amount of the bid in the form and subject to the conditions provided in the Instruction to Bidders.

The Town of Cary reserves the right to reject any or all proposals.

Jamie Revels  
Director of Utilities  
Town of Cary

## INSTRUCTIONS TO BIDDERS

Each proposal shall be submitted in a sealed envelope, upon blank forms provided in the Project Manual. These proposals shall be plainly marked:

**“South Cary Water Reclamation Facility – Maintenance Facility with Solar, Town of Cary Project No. SW-3512“.**

The envelope shall also be marked with the Bidder's name, address, North Carolina contractor license number, and name and phone number of a contact person.

Each proposal shall be accompanied by a Bid Bond payable to the Town of Cary for an amount of not less than five percent (5%) of the total amount bid; or in lieu of the Bid Bond, the bidder may offer the bid deposit in the form of a cashier's check, or a certified check on a bank or trust company insured by the FDIC. The bid bond must be executed by a corporate surety licensed in North Carolina. The bid deposit may be held for a period of sixty (60) days pending award of the contract. Notification of award of contract shall be evidence of intent to contract and shall extend time for holding the contractor's bid surety for a time mutually agreed between the Town of Cary and the bidder.

**A pre-bid meeting, will be held with the Architect and Owner Tuesday January 28 at 11:00AM and the South Cary Water Reclamation Facility located at 4900 W Lake Road, Apex, NC 27539 (main office building) to discuss the project and answer pertinent questions. No oral interpretations will be made as to the meaning of the Contract Documents. Interpretation, if deemed necessary, will be in the form of a written Addendum.**

The award of the Contract, if it is awarded, will be to the lowest responsive, responsible bidder whose qualifications indicate the award will be in the best interest of the Town of Cary (Owner). The Town of Cary reserves the right to waive technicalities and/or reject any or all proposals.

A Performance Bond and a Payment Bond, each in the amount of one hundred percent (100%) of the contract price, with a corporate surety approved by the Town of Cary, will be required for the faithful performance of the contract. Bidders shall provide certification that performance and payment bond sureties are licensed in North Carolina.

All questions about the meaning or intent of the Contract documents shall be submitted in writing to Chad M Volk, AIA, Project Manager, Davis Kane Architects, 503 Oberlin Road, Suite 300, Raleigh, NC 27605, 919.719.2811, [cvolk@daviskane.com](mailto:cvolk@daviskane.com) who represents the Town during the bid period. Replies will be issued by Addenda, mailed or delivered to all parties recorded by the Engineer as having received the Bidding Documents. Questions received less than five business days prior to the date for opening of Bids may not be

answered. Only questions answered by written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Addenda, when issued, will be on file at the offices of the Owner and Engineer at least twenty-four hours before bids are opened. It shall be the Bidder's responsibility to make inquiry as to the Addenda issued. All such Addenda shall become part of the Contract Documents and all Bidders shall be bound by such Addenda, whether or not received by the Bidders.