

May 14, 2024

Orange County
Post Office Box 8181
Raleigh, NC 27602

Attention: Bidders

Reference: Addendum No. 01 to the Bidding Documents for:
Orange County Solid Waste Scale House
Roof Replacement
REI Project No. 024RAL-074

This addendum forms a part of the Contract Documents and modifies the Bidding Documents dated January 01, 2025 as noted below:

This addendum consists of 1 page.

This addendum consists of 3 pages – Pre-Bid Meeting Minutes, dated 3/11/2024 (by reference).

CHANGES / CLARIFICATIONS TO PROJECT MANUAL

1. ADD “Orange County Scale House Re Roofing, Pre-Bid Meeting Minutes”, dated 3/11/2024 – 3 Pages.
2. ADD “Sign In – Pre-Bid Meeting Orange County Scale House Roof Replacement”, dated 3/11/2025 – 1 Page
3. ADD: In Section 00 21 13 – “Instructions to Bidders”, add new Item ‘1.20 A, 8.’
 - Roof Manufacturer’s Acknowledgement Form.

BIDDER RFI’s and CLARIFICATIONS

1. **Question No. 1 – Warranty:**
 - a. Question: What is the length of the warranty for labor and materials on the roof project?
 - b. Response: The documents specify a 2-year Contractors Warranty, and a 20-year NDL Manufacturer’s Warranty.
2. **Question No. 2 – Waste Disposal:**
 - a. Question: Will the construction debris from the project be disposed of at the facility?
 - b. Response: The documents specify construction waste materials must be disposed legally following landfill requirements and restrictions. No location is specified.

All other requirements and provisions of the Bidding Documents remain unchanged. Acknowledge receipt of this Addendum (Addendum 01, 3-11-2025) on the Bid Proposal Form. Failure to do so may be cause for rejection of this bid.



March 11, 2025

Orange County
300 West Tryon Street P.O Box 8181
Hillsborough, North Carolina, 27278

Attention: Jovana Amaro
Finance Manager

Reference: Pre-Bid Meeting Minutes
Orange County Scale House Re Roofing
REI Project No. R24RAL-074

Dear Ms. Amaro:

A Pre-Bid Meeting was held at 1207 Eubanks Road, Chapel Hill, North Carolina on 3/11/2025 at the project site to discuss the details of the above referenced project. Refer to the attached sign in sheet for the attendance. The following points of interest were discussed:

1. Austin Malik opened the meeting and a sign-in sheet was circulated.
2. A brief introduction of the project was provided.
3. Project Documents including Project Manual and Drawings sent electronically prior to the meeting. If you have not received documents, please email REI's Project Manager to request documents.

Section 00 11 13-Advertisement for Bids/Section 00 11 16-Invitation to Bid

4. Bids shall be received by Owner until 3:00 PM on 3/25/2025 online. Submit bids to Austin Malik and Stephen Ingram with REI Engineers (amalik@reiengineers.com; singram@reiengineers.com), Jovana Amaro with Orange County (jamaro@orangecountync.gov), Bernie Garrett (bgarrett@garrett-moore.com), and finance-purchasing@orangecountync.gov. The bids shall be privately opened and read.
5. Bidder attendance at this pre-bid meeting was mandatory.
6. All addenda will be issued via Orange County's website: <https://www.orangecountync.gov/bids.aspx>.

Section 00 21 13-Instructions to Bidders

7. Bid Security will be required and shall be submitted with Contractor's bid. Utilize the form contained in the project manual.
8. Performance and Payment Bonds for the Contract Amount will be required. Utilize the forms contained in the project manual. Performance and Payment Bonds are not required.
9. Roof system manufacturer shall be listed on the bid form and the RMA Form shall be submitted with Contractor's bid.

Section 00 41 13-Bid Form

10. One manufacturer for the roof system shall be listed on the Bid Form.
11. A \$2,00.00 contingency allowance shall be contained in the Base Bid.

12. The following Quantity Allowances shall be contained in the Base Bid.
 - a. Repair 20 SF of Corroded Steel Deck (Corrosion Degree 1) with Coating.
 - b. Replace 10 BF of Deteriorated Wood Blocking.
 - c. Replace 10 SF of Deteriorated Plywood.
13. Three unit prices shall be provided and utilized to determine the applicable quantity allowances.
14. Schedule of Completion:
 - a. The construction duration (including any alternates accepted) for this project shall be 30 calendar days before Liquid Damages shall be incurred of \$500.00 per calendar day.
 - b. Time is of the essence. Contractor shall commence work on this project within thirty (30) days following receipt of an Executed Agreement between Owner and Contractor.
 - c. Date of commencement will be established in a Notice to Proceed issued to Contractor.
15. Provide all bid enclosures listed on the Bid Form including the following:
 - a. Bid Bond
 - b. Supplemental Vendor Information: Historically Underutilized Businesses
 - c. E-Verify Affidavit
 - d. Living Wage Contract Policy Form
 - e. Minority Business Participation Form
 - f. Orange County Non-Discrimination Certification
 - g. Roof Manufacturer's Acknowledgement Form

Section 00 43 40-MWSBE Participation

16. Bidders shall submit the following forms with their bid. The Identification of HUB/Minority Business Participation Form, Affidavit A-Listing of Good Faith Efforts, and Affidavit B-Intent to Perform Contract with Own Workforce, if applicable.
17. For additional information, please contact Jovana Amaro at jamaro@orangecounty.c.gov.

Section 01 11 00-Summary of Work

18. A brief outline of the scope of work was reviewed.
 - a. Complete re-roofing of Roof Areas A and B.

Section 01 14 00-Work Restrictions

19. Works hours shall generally be performed during normal business hours. Should the Contractor elect to work on Saturday or Sunday, notification to the Owner and Engineer at least 48 hours in advance shall be required.
 - a. Working hours Monday through Friday from 7:00 AM to 4:00 PM, and 8:00 AM to 12:00 PM on Saturdays. The facility is closed on Sundays.
20. Construct work in phases to accommodate the Owner's use, and public convenience.
21. Do not close off public use of the facility until completion of one phase of construction provides alternative usage.

Section 01 40 00-Quality Requirements

22. A full-time superintendent is required for the project.

Section 01 77 00-Closeout Procedures

23. A two-year contractor's warranty, asbestos free warranty and a twenty-year roofing manufacturer's warranty shall be required.
24. Contractor shall submit all closeout documents within thirty (30) days from Punch List.

Miscellaneous

25. Staging and Material storage areas are as follows:
 - a. Staging and material storage areas shall be determined at the Pre-Construction Meeting.
 - b. Access to the roof shall be via a Contractor provided extension ladder that shall be taken down every night and secured.
 - c. The Contractor will provide a portable toilet facility and handwashing station, as required.
26. Bidders wishing to make additional site visits shall contact Owner/REI to coordinate an appointment for additional visits. Please allow 24 hours of advance notice to schedule the site visit. Bidders shall provide an extension ladder for access to the roof. Bidders must check in at the office immediately upon arrival to the facility.
27. All bidding or specification related questions are to be directed to REI Engineers in writing (email) by 5:00 PM on 3/14/2025 in an effort to keep addenda from being issued after 3/17/2025.

Please contact our office if you have any questions or corrections regarding these minutes.

Sincerely,

REI Engineers

Austin Malik, PMP, CIT
Associate Project Manager

Enc: Pre-Bid Meeting Sign-in Sheet

cc: Attendees