



WithersRavenel

Our People. Your Success.

To: Plan Holders
CC: City of Elizabeth City
From: Cathleen Saunders, PE
Date: August 11, 2025
Project: City of Elizabeth City
KE White Water Tower Disinfection Improvement Project

ADDENDUM 3

Bidders on this Project are hereby notified that this Addendum, as all other Addenda, shall be attached to and made a part of the above-named Bidding and Contract Documents.

The following items are issued to add to, modify, and/or clarify the Bidding and Contract Documents. These items shall have full force and effect as the Bidding and Contract Documents, and costs involved shall be included in the bid prices. Bids to be submitted on the specified bid date shall conform to the additions and revisions listed herein.

Project Manual:

The Project Manual has been updated to address the desire to allow the contractor to specify project schedules. For simplicity, a new project manual has been compiled and dated 8/11/2025 encompassing the changed items. However, changes are listed below for reference and ease of review.

1 Section 00 01 11 Invitation to Bid

Replace Invitation to Bid with the enclosed revised Invitation to Bid dated August 11, 2025.

The Invitation to Bid has been revised to change the bid opening date:

The City of Elizabeth City will receive separate sealed bids for the **KE WHITE TOWER DISINFECTATION PROJECT** at the City of Elizabeth City's Public Works 2nd Floor Conference Room, located at 410 Pritchard Street, Elizabeth City, NC 27909, until **Thursday, September 3rd, 2025 at 3pm**, local prevailing time, at which time the Bids received will be publicly opened and read. Bids received after this time will not be accepted. Bids may be submitted by UPS or hand delivery only at the Public Works building located at 410 Pritchard Street, Elizabeth City, NC 27909. While there is an option to attend the Bid Opening virtually, hardcopy bids are still required to be received.

115 MacKenan Drive | Cary, NC 27511

t: 919.469.3340 | f: 919.467.6008 | www.withersravenel.com | License No. F-1479
Asheville | Cary | Charlotte | Greensboro | Pittsboro | Raleigh | Southern Pines | Wilmington

2 Section 00 02 00 Instructions to Bidders Article 14:

Strike 14.01 and 14.02 and Replace **Article 14 - BASIS OF BID** with the following:

14.01 *Price-Plus-Time Bids*

- A. *The Owner will consider the time of Substantial Completion commitment made by the Bidder in the comparison of Bids.*
- B. *Bidder must designate the number of days required to achieve Substantial Completion of the Work and enter that number in the Bid Form as the total number of calendar days to substantially complete the Work.*
- C. *The total number of calendar days for Substantial Completion designated by Bidder must be less than or equal to a maximum of **150**, but not less than the minimum of **30**. If Bidder purports to designate a time for Substantial Completion that is less than the allowed minimum, or greater than the allowed maximum, Owner will reject the Bid as nonresponsive.*
- D. *The Agreement as executed will contain the Substantial Completion time designated in Successful Bidder's Bid, and the Contractor will be assessed liquidated damages at the rate stated in the Agreement for failure to attain Substantial Completion within that time.*
- E. *Bidder must also designate the time in which it will achieve Milestones and achieve readiness for final payment. Such time commitments must be consistent with the "Time of Substantial Completion" to which Bidder commits. The Agreement as executed will contain, as binding Contract Times, Successful Bidder's time commitments regarding Milestones, as applicable, and readiness for final payment.*

3 Section 00 02 00 Instructions to Bidders Article 19:

Add the following under 19.03 B.:

19.03 *Evaluation of Bids*

- 1. *The method for calculating the lowest bid for comparison will be the summation of the Bid price shown in the Bid Form plus the product of the Bidder-specified time of Substantial Completion in calendar days times the rate for liquidated damages in dollars per day.*
- 2. *This procedure is only used to determine the lowest bid for comparison and contractor selection purposes. The Contract Price for compensation and payment purposes remains the Bid price shown in the Bid Form.*

4 Section 00 04 10 Bid Form Article 5 – Basis of Bid:

Strike 5.01 and replace with the following:

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

See attached Bid Form

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified

item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of the comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

The Bidder to which an award of the Contract will be made will be determined in part on the basis of the Total Bid Price and the total number of calendar days to substantially complete the Work, in accordance with the following:

	Description		Amount
A	1. Total Bid Price (See attached Bid Form)		\$
	2. Total number of calendar days to substantially complete the Work	_____ days	
	3. Liquidated Damages Rate (from Agreement)	\$500/day	
B	4. Adjustment Amount (2 x 3)		\$
A+B	5. Amount for Comparison of Bids		\$

The purpose of the process in the table above is only to calculate the lowest price-plus-time (A+B) bid amount for bid comparison purposes. The price for completion of the Work (the Contract Price) is the Total Bid Price.

Bonds required under the General Conditions will be based on the Contract Price.

- 5 Section 00 04 10 Bid Form Article 6 – Time of Completion:
Strike 6.01 and replace with the following:

Bidder agrees that the Work will be substantially complete within _____ calendar days after the date when the Contract Times commence to run as provided in the General Conditions, and will be completed and ready for final payment in accordance with the General Conditions within _____ calendar days after the date when the Contract Times commence to run.

- 6 Section 00 05 20 Agreement:
Strike 4.02 A. and replace with the following:

The Work will be substantially complete within _____ days after the date when the Contract Times commence to run as provided in the General Conditions, and completed and ready for final payment in accordance with the General Conditions within _____ days after the date when the Contract Times commence to run.

- 7 Section 00 05 20 Notice to Proceed:
Replace Form C-550 replaced with latest Project Manual dated 8/11/2025.

Acknowledge receipt of all Addenda by inserting the Addendum number and date in the appropriate location of the Bid Form (Specification Section 00 04 10). Failure to do so may subject the bidder to disqualification.

END OF ADDENDUM 3