



Roy Cooper, Governor

Todd Ishee, Secretary

## Purchasing & Logistics IMPORTANT BID ADDENDUM

April 29, 2024

**FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR  
BID TO REJECTION ON THE AFFECTED ITEM(S):**

BID Number: 52-RFP-1046637389-CCG

COMMODITY/SERVICE: 801016

ADDENDUM Number: 01

USING AGENCY: NCDAC

PURCHASER: Crystal Carlson

OPENING DATE/TIME: May 16, 2024, at 2:00 PM ET

### **INSTRUCTIONS:**

1. Please make the following change(s) in the bid referenced above:

The Department has identified additional areas in need of Intermediary Agencies; therefore, the following sections of the RFP are hereby changed to read:

- I. Section 1.1, first paragraph, is hereby changed to read:

### **1.1 PURPOSE**

The intent of this Request for Proposal (RFP) is for the NC Department of Adult Correction (the "Department" or "NCDAC") to solicit proposals for qualified Vendors to serve as the Intermediary Agencies (IA) for local reentry councils (LRC) that assist justice-involved citizens living in local communities, and to award Agency Specific Term Contract(s) for each area listed below.

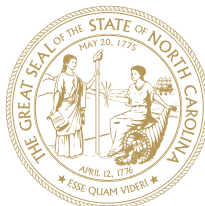
1. Carteret/Onslow Counties
2. Craven/Pamlico Counties
3. Cumberland County
4. Forsyth County
5. Guilford County
6. Halifax/Northampton Counties
7. Lenoir/Greene/Jones Counties
8. Orange County

### **MAILING ADDRESS:**

5227 MSC  
Raleigh, NC 27699-5227

### **OFFICE LOCATION:**

3512 Bush Street  
Raleigh, NC 27609



*An Equal Opportunity Employer*

### **FROM THE OFFICE OF:**

Joanne B. Rowland  
Director of Purchasing

Telephone: 919-743-8141

Fax: 919-431-2021

<http://dac.nc.gov>

9. Pitt County
10. Mitchell, Avery, Yancey Counties (monitored by McDowell County)
11. Gaston County
12. Anson & Union Counties
13. Chatham/Lee Counties
14. Rowan County (potential catchment areas: Cabarrus & Stanley Counties)
15. Hertford County (potential catchment areas: Gates, Chowan, & Bertie Counties)
16. Washington, Beaufort, Hyde, Tyrrell & Martin Counties

II. Section 4.1 is hereby changed to read:

#### **4.1 PROPOSED BUDGET AND NARRATIVE**

The proposed budget and narrative shall constitute the total cost to the State for complete performance in accordance with the requirements and specifications herein, including all applicable charges handling, administrative and other similar fees. The maximum annual amount available for funding in single county areas (Cumberland, Forsyth, Guilford, Orange, Pitt, Gaston & Rowan) will be \$150,000 for the contract term which includes the maximum amount of 15% or \$22,500 for the Administrative Fee. The maximum annual amount available for funding for the dual county areas (Carteret/Onslow, Chatham/Lee, Craven/Pamlico, Halifax/Northampton, Lenoir/Greene/Jones, Mitchell/Avery/Yancey, Anson/Union, Hertford County (potential catchment areas: Gates, Chowan, & Bertie Counties), Washington/Beaufort/Hyde/Tyrrell/Martin Counties) will be \$225,000 for the contract term which includes the maximum amount of 15% or \$33,750.00 for the Administrative Fee. Vendor shall not invoice for any amounts not specifically allowed for in this RFP. Complete ATTACHMENT A: PROPOSED BUDGET AND NARRATIVE and include in Proposal.

III. Section 5.1, first paragraph, is hereby changed to read:

#### **5.1 GENERAL**

Through this Request for Proposal (RFP) the NC Department of Adult Correction, Division of Rehabilitation and Reentry (the Department) intends to identify an Intermediary Agency for each Areas listed below:

1. Carteret/Onslow
2. Craven/Pamlico Counties
3. Cumberland County
4. Guilford County
5. Halifax/Northampton Counties
6. Forsyth County
7. Lenoir/Greene/Jones Counties
8. Orange County
9. Pitt County
10. Mitchell, Avery, Yancey Counties (monitored by McDowell County)
11. Gaston County
12. Anson & Union Counties
13. Chatham/Lee Counties
14. Rowan County (potential catchment areas: Cabarrus & Stanley Counties)
15. Hertford County (potential catchment areas: Gates, Chowan & Bertie Counties)
16. Washington, Beaufort, Hyde, Tyrrell & Martin Counties

2. Check ONLY one of the following categories and return one properly executed copy of this addendum prior to bid opening time and date.

☐

Bid has already been submitted. Changes resulting from this addendum are as follows:

\_\_\_\_\_

☐

Bid has already been submitted. NO CHANGES resulted from this addendum.

☐

Bid has NOT been submitted and ANY CHANGES resulting from this addendum are included in our bid.

**Execute Addendum:**

BIDDER: \_\_\_\_\_

ADDRESS (CITY & STATE): \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

NAME and TITLE (Typed): \_\_\_\_\_