

Advertisement for Services

Project Name: Helene Titled Property Towing

Project Number: 298-HeleneTowing-FY25

Pursuant to the City of Asheville's Procurement, Purchasing and Contracting Policy, Bids will be received by the City of Asheville for the following:

Description of Bid:

The City of Asheville is requesting bids from qualified, licensed towing contractors. There will be two awards for this bid. Services to be included in the bid are as follows, and further detailed in Exhibit A below.

- As part of Tropical Storm Helene recovery efforts, remove titled property from City ROWs, private property, City property, or other areas within City limits as directed.
- Document towing, storage, and disposal processes in accordance with state and federal regulations, and provide all requested documentation to City of Asheville

Bid Schedule:

Issuance of Bid	Tuesday, 03/25/2025
Deadline to Submit Questions	Thursday, 03/27/2025, 4:00pm
Final addendum posted	Friday, 03/28/2025
Sealed Bids Due / Bid Opening	Friday, 04/04/2025, 3:00pm
Estimated Project Start	Thursday, 04/10/2025

Bid Documents:

Invitation to Bid Documents are posted on the City procurement website at www.ashevillenc.gov/bids. This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible for full or partial sets of Bid Documents including any addendum obtained from any other source.**

Sealed Bids (must be glued/taped shut) may be delivered to:

Physical Address (FedEx, UPS, Hand Delivery)
City of Asheville 70 Court Plaza Security Guards

Asheville, NC 28801

Attn: Jes Foster

Bid #: 298-HeleneTowing-FY25

Bid Name/Description: Helene Titled Property Towing

Hours of Operation: 8:30 a.m. - 5:00 p.m. (EST), Monday through Friday

Phone: 828-230-3280

Email: jesfoster@ashevillenc.gov

The City of Asheville reserves the right to reject any or all Bids and to waive informalities.

Information:

All questions concerning this Invitation to Bid should be submitted via email to:

Jes Foster
jesfoster@ashevillenc.gov

Please send a confirmation/test email to jesfoster@ashevillenc.gov prior to submitting your questions. Please put Helene Titled Property Towing in the subject line of your email. You will receive a confirmation email or receipt. If you do not receive a confirmation email, please reach out to the City of Asheville at 828-230-3280 before the submission deadline. This number is for email test failures only.

Funding Source:

The City anticipates that the awarded Contract will be financed, in whole or in part, by funding provided by programs of the Federal Emergency Management Agency (FEMA). Contractor shall at all times comply with all applicable FEMA regulations, policies, procedures, and directives, including without limitation those listed directly or by reference, as they may be amended or promulgated from time to time during the term of this Contract. Contractor's failure to comply shall constitute a material breach of this Contract.

To the extent applicable, the Federal requirements are deemed incorporated into this Contract by reference and shall be incorporated into any subcontract or subcontract executed by the Contractor pursuant to its obligations under the Contract.

Drug Free Workplace:

The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective contractor certifies that if awarded the contract, they and their subcontractors shall comply with the following:

- The City requires contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The contractor, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract.

The contractor agrees to do the following:

- Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and remediate any violations of this requirement.

Miscellaneous Requirements of the Bids:

- Prospective Contractors are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.

Inclement Weather:

The City of Asheville reserves the right to postpone bid openings for its own convenience. In the event of **inclement weather** and the City offices are closed, the bid opening will be held at 3:00 p.m. the next business day that the City offices are open. Please check the City's website for details: <http://AshevilleNC.gov/bids>