

### Questions for RFP #251-26-235 – Professional Development Support

Reference	Vendor Question	Answers
	Is this RFP requiring one single vendor to supply all of the training as discussed, or are you interested in selecting multiple vendors to meet the requirements you set out?	We are looking for one vendor to provide support for all of the training but not to provide all of the training.
	Will WCPSS accept proposals from vendors who can support specific components of the professional development scope, or must the selected vendor deliver all training strands listed in the RFP?	We are looking for one vendor to provide support for all of the training but not to provide all of the training.
	Does the district have a budget range in mind for this project?	Not that can be shared at this time.
	Is there a preferred timeline for major deliverables, including completion of training materials and the launch of the regional support model?	The majority of the training materials would be developed by October 2026
	Can you share anticipated audience sizes for each training group (SES leaders, instructional assistants, and special education teachers)?	SES leaders – 80 Instructional Assistants – 30 Special Education Teachers - 100
	Are you able to share more detail about the “regional support model,” particularly the current structure and the intended outcomes?	SES is reorganizing to increase Central Services support for our schools. As a part of that process, we are rolling out training for special education teachers related to specially designed instruction, progress monitoring and writing data based IEPs.
	Can the district share existing SES curriculum assets or current training materials to help us understand what is already in place?	We have a set of district level training that we can provide to the vendor that earns the contract. We will also be utilizing NC Department of Public Instruction trainings.
RFP Schedule, pg. 3	In order to give vendors adequate time to prepare a comprehensive, responsive proposal (and in recognition of the Thanksgiving holiday and the requirement for the delivery of an electronic copy proposal responses via flash drive) would WCPSS consider extending the proposal due date to December 12, 2025?	<b>An extension will be granted through 12/9/25 at 2:00 pm</b>
Scope of Work, Focus of Support, pg. 5	Can you clarify the start and end dates for the contract? Will the vendor’s support continue after June 2026 to enable successful implementation of the regional support model?	The contract could extend to October 2026 if needed.
Scope of Work, Training, pg. 6	Can you provide more information about CoachED™ Training for SES staff?	We are asking for coaching training for our central services staff to develop deeper skills to

		coach teachers within the buildings that they support.
Scope of Work. Training, pg. 6	Can you provide more information about Registered Behavior Technician Training for Instructional Assistants? What is the relationship between the training the vendor is expected to provide and training required for the Registered Behavior Technician® (RBT®) certification from the Behavior Analyst Certification Board?	The vendor would not be expected to provide the training but support our central services staff to facilitate the training. This training is free online training that we are working to provide in a facilitated model.