

Department/Agency	Guilford Technical Community College
Project Name	Community Training Center Renovation – Jamestown Campus
Solicitation #	306-0325-0420
Design Services	Architectural/Engineering
Scope	Letters of Interest/RFQs and SF-254 will be received until Wednesday, March 19, 2025, at 4:00 p.m. EDT in the Construction Office, Campus Operations Building, 1003 Bonner Drive, Jamestown, NC 27282, Attn: Mitchell Johnson for architectural/engineering services for the renovation of the Community Training Center located at 200 Rochelle Road, Jamestown, NC 27282. The renovation will replace all the finishes; provide new electrical, data, and HVAC distribution; and remove non-structural walls to create three large classrooms (50 to 60 seat rooms), six offices, and a small conference room. Also, we will include additional enhancements to improve the exterior of the building's appearance.
Contact	Mitchell Johnson, Vice President, Operations & Facilities
Telephone	(336) 334-4822, extension 50287
Email	mjohnson@gtcc.edu
Total Budget Estimate	\$1,650,000.00
Source of Funds	State
Publish Date	March 3, 2025
Closing Date	March 19, 2025 at 4 p.m. EDT
Submit 2 copies of Letter of Interest and SF-254 to:	Guilford Technical Community College Mitchell Johnson, Vice President, Operations & Facilities PO Box 309 Jamestown, NC 27282 Physical Address: Guilford Technical Community College 1003 Bonner Drive Jamestown, NC 27282

SELECTING CRITERIA

In selecting the finalist firms to present to the Board of Trustees, the pre-selection committee will take into consideration qualification information including the following factors (Please address each in your response):

1. Specialized or appropriate expertise in the type of project
2. Past performance on similar projects
3. Proposed design approach
4. Adequate staff and proposed design or consultant team for the project
5. Current workload and State projects awarded
6. Recent experience with project costs and schedules
7. Construction administration capabilities
8. Proximity to and familiarity with Guilford County
9. Record of successfully completed projects without major legal or technical problems
10. Other factors which may be appropriate for the project, i.e. HUB Program
11. Prior experience with SCO and NCCCS projects
12. Prior experience with GTCC
13. Prior experience in renovation design of educational buildings

SUBMITTAL CRITERIA

Submit two (2) copies of Letter of Interest not exceeding 10 pages front and back or 20 single-sided pages. SF-254 would be additional pages.

Solicitation (IFB, RFP, RFQ) No. 306-0325-0420

Bidder/ Offeror: _____

THIS PAGE IS TO BE FILLED OUT AND RETURNED WITH YOUR PROPOSAL. FAILURE TO DO SO MAY SUBJECT YOUR SUBMISSION TO REJECTION.

ATTENTION

Federal Employer Identification Number or alternate identification number (e.g., Social Security Number) is used for internal processing, including bid tabulation.

Enter ID number here: _____

Pursuant to N.C.G.S. 132-1.10(b) this identification number shall not be released to the public.

Check the appropriate box(es):

Historically Underutilized Business: _____ Yes _____ No

HUB Classification: _____ Female Owned _____ African American Owned

_____ Hispanic Owned _____ Other (List)

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before the procurement file is made available for public inspection.