



Advertisement for Request For Proposals (IT)

Project Name: RFID Evidence Management System

Project Number: 298-FY26-APD-RFP-RFIDEvidSystem

The City of Asheville, NC is requesting proposals from qualified firms, per North Carolina General Statutes § 143-129.8 Purchase of Information Technology Goods and Services and the Code of Federal Regulations 200.317- 200.327, to provide equipment and services as listed below:

Description of Work:

The Asheville Police Department maintains extensive inventories of crime scene evidence. The proper collection, labeling, and tracking of evidence gives credence that the evidence presented in court is the same evidence that was collected at the crime scene. Radio frequency identification (RFID) technology helps facilitate, standardize, and automate inventory and asset tracking tasks for law enforcement's management of evidence.

The Asheville Police Department is looking to purchase an evidence management system that incorporates Radio Frequency Identification (RFID) technology to manage, track and transfer evidence within the agency as well as between personnel and outside agencies.

Proposal Schedule:

RFP Issued:	Thursday, September 11, 2025
Pre-Proposal Meeting (Optional):	Friday, September 19, 2025, 3pm EDT Google Meet joining info Video call link: meet.google.com/pjz-atjn-buc Phone Number (US): +1 267-396-2023 PIN: 200 059 077#
Questions Deadline:	Tuesday, September 23, 2025, 5pm EDT
Addendum:	Friday, September 26, 2025 5pm EDT
Deadline for Proposal Submittals:	Friday, October 3, 2025, 5pm EDT

Pre-Proposal Meeting attendance is highly encouraged but not mandatory.



Proposal Documents:

This Request for Proposals (RFP) is posted on the City procurement website at www.ashevillenc.gov/bids. This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible for full or partial sets of RFP Documents including any addendum obtained from any other source.**

The City of Asheville reserves the right to reject any or all proposals and to waive informalities.

Information:

All questions concerning this Request for Proposal (RFP) should be submitted via email to:

Elise Lewis, Project Manager elewis@ashevillenc.gov
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Drug Free Workplace: The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective contractor certifies that if awarded the contract, they and their subcontractors shall comply with the following:

The City requires contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The contractor, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract. The contractor agrees to do the following:

Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and remediate any violations of this requirement.

Miscellaneous Requirements of the Proposal:

- Prospective Contractors are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.
- All proposals must be submitted on the FORM provided.

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