

## Advertisement for Services

**Project Name:** Air Handler Replacement MU5 and Concourse

**Project Number:** 298-Airhandlerrep-SepFY25

Pursuant to the City of Asheville's Procurement, Purchasing and Contracting Policy, Bids will be received by the City of Asheville for the following:

**Description of Bid:**

The City of Asheville is requesting the submission of qualified contractors to provide and install new air handlers for MU5 on the arena floor and number 5 on the concourse level of the Harrah's Cherokee Center Asheville (HCCA).

The City of Asheville requires the assistance of a contractor to provide turnkey replacement solutions for the existing air handlers MU5 on the arena level and number 5 on the concourse level of Harrah's Cherokee Center Asheville (HCCA). HCCA hosts a wide variety of events and equipment noise can be an issue during events. The noise level of the replacement air handlers needs to be taken into consideration and can not exceed the noise level of the existing air handlers. The project will consist of removing the MU5 Trane air handler located in a mechanical room located on the arena floor level of HCCA and removing air handler number 5 a Trane air handler located in the mechanical room located on the south side of the HCCA concourse and installing a one for one (or as close as possible) air handlers with rating of the existing Trane units.

**Bid Schedule:**

Issuance of Bid	Thursday, September 12, 2024
Pre-Bid Meeting (not mandatory) Harrah's Cherokee Center Asheville 87 Haywood Street Asheville, NC 28801	Thursday, September 19, 2024 at 10:00am
Deadline to Submit Questions	Wednesday, September 25, 2024 at 4:00pm
<b>Bids Due</b>	<b>Monday October 7, 2024 4:00pm</b>
Projected Project Start	Upon Contract Execution

Pre-Bid Meeting attendance is highly encouraged but not mandatory.

**Bid Documents:**

Invitation to Bid Documents are posted on the City procurement website at [www.ashevillenc.gov/bids](http://www.ashevillenc.gov/bids). This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible for full or partial sets of Bid Documents including any addendum obtained from any other source.**

Bids should be email to:

Jessica Ball  
jball2@ashevillenc.gov

The City of Asheville reserves the right to reject any or all Bids and to waive informalities.

**Information:**

All questions concerning this Invitation to Bid should be submitted via email to:

Jessica Ball, Project Manager jball2@ashevillenc.gov
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Please send a confirmation/test email to [jball2@ashevillenc.gov](mailto:jball2@ashevillenc.gov) prior to submitting your questions. Please put Air Handler Replacement MU5 and Concourse in the subject line of your email. You will receive a confirmation email or receipt. If you do not receive a confirmation email, please reach out to the City of Asheville at **828-259-5763** before the submission deadline. This number is for email test failures only.

**Asheville Business Inclusion Policy:** The City of Asheville has adopted the Asheville Business Inclusion Policy to encourage women and minority businesses' participation in the public bidding process. The purpose of this outreach effort is to increase the likelihood of availability and utilization of MWBEs in the award of contracts. Bidders are hereby notified that this bid is subject to that Policy's provisions. Questions regarding the Asheville Business Inclusion Policy may be directed to City of Asheville, Post Office Box 7148, Asheville, NC 28802-7148 or by phone at (828) 259-8050 or by email [abi@ashevillenc.gov](mailto:abi@ashevillenc.gov).

Bidders are invited to show proof of MWBE status, to include NC Office of Historically Underutilized Businesses or other MWBE certifications. If not already certified with the ABI Office at the City of Asheville, bidders are further invited to become certified with the City of Asheville as an MWBE vendor. Please use this link: [ABI Certifications](#)

It is the Policy of the City to (1) provide minorities and women an equal opportunity to participate in all aspects of its contracting and procurement programs and (2) to prohibit any and all discrimination against persons or businesses in pursuit of these opportunities.

**Drug Free Workplace:** The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective contractor certifies that if awarded the contract, they and their subcontractors shall comply with the following:

The City requires contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The contractor, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract. The contractor agrees to do the following:

Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and

remediate any violations of this requirement.

**Miscellaneous Requirements of the Bids:**

- Prospective Contractors are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.
- All bids must be submitted on the FORM provided.

- End