

<b>STATE OF NORTH CAROLINA</b>  <b>Department of Transportation</b>	<b>REQUEST FOR INFORMATION (RFI) 54-NCDOT-IMD Camera Equipment</b>
	<b>Issue Date: May 27, 2025</b> <b>Questions Due: June 11, 2025 at 12:00 PM ET</b>
<b>Refer <u>ALL</u> Inquiries to:</b> Thomas Busshart <a href="mailto:tjbusshart@ncdot.gov">tjbusshart@ncdot.gov</a>	<b>Description:</b>  Vehicle Surveillance Equipment
<b>Using Agency Name:</b> North Carolina Department of Transportation	<b>Due Date: June 26, 2025 at 12:00 PM ET</b>

**MAILING INSTRUCTIONS:** Deliver one (1) **signed original executed** Request for Information (RFI) response along with one redacted confidential copy. Address email and insert RFI number as shown below. It is the responsibility of the Vendor to have the response in this office by the specified time and date of opening. **Vendor must return all the pages of this RFI in their response.**

**Request for Information Schedule:**

The table below shows the intended schedule for this RFI. The Contract Lead will make every effort to adhere to this schedule.

Action	Responsibility	Date
Issue Request for Information (RFI)	State	May 27, 2025
Submit Written Questions via email	Vendors	June 11, 2025
Provide Responses to Questions	State	June 18, 2025
Submit RFI Responses via email	Vendors	June 26, 2025

**EXECUTION**

VENDOR NAME:	E-MAIL:	
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE:	TELEPHONE NUMBER:	
TYPE OR PRINT NAME & TITLE OF PERSON SIGNING:		
AUTHORIZED SIGNATURE:	DATE:	

## **I. RFI Content**

### **Section 1: Introduction**

The State of North Carolina Department of Transportation (NCDOT) Integrated Mobility Division's (IMD) mission is to provide leadership for safe, affordable, and innovative multimodal transportation throughout North Carolina. To enhance transit safety and security, IMD has historically been involved in the funding and procurement of transit surveillance and security equipment, including mobile digital video recording systems and associated components. IMD is in the process of developing a solicitation relating to vehicle surveillance equipment and complementary components such as DVR equipment and associated platforms to track video surveillance. Previously, IMD managed an NCDOT contract from March 2020 until March 2024 that included these products. IMD wishes to continue to support NC transit systems with a new contract in the future.

### **Section 2: Purpose**

The equipment specified herein will primarily be installed in vehicles used for general public transportation. The largest user of this contract will be the Public Transportation Division of the NC Department of Transportation.

Funding for mobile digital video recording systems is typically managed through a competitive Combined Capital Application process that includes Federal Transit Administration (FTA) 5339 and/or 5311 funds. We also reserve the right to offer fully state-funded opportunities to fund a capital purchase of these products in the future if NCDOT funding deems that appropriate. As FTA useful life standards set the useful life of a vehicle camera/surveillance system at 7 years, we believe a new contract over multiple years will serve transit systems who are looking to replace eligible mobile digital video recording systems/equipment in the coming years. Transit systems looking to utilize a future solicitation for these products may be looking to purchase an entire system or add to an existing system.

**Through this Request for Information (RFI), IMD seeks information about mobile digital video recording systems and associated components.**

### **Section 3: Response Requirements**

Responses to this RFI should include, but are not limited to, the following information as applicable to the respondent's product and services:

#### **1) Vendor Overview**

- a. Brief history of the company including length of time in business
- b. Location of company headquarters
  - i. Location of any applicable subcontractors who may perform work/installation
- c. List of North Carolina Transit Systems utilizing your products

#### **2) Specifications**

- a. Describe the products or services supported by your company to include the following:
  - i. Digital Video Recording (DVR) specifications
  - ii. Video and Data Search Playback and Display specifications
  - iii. Electrical specifications
  - iv. Remote Access Specifications

- v. Mechanical Specifications
- vi. Maintenance fee structure (if applicable)
- vii. Environmental requirements (where applicable)
- viii. Software requirements
- ix. Applicable warranties
- x. Any supporting documentation/descriptive literature

**3) Buy America Documentation**

- a. Describe your compliance with current FTA-mandated Buy America thresholds
  - i. Certification of Compliance w/ Buy America
  - ii. List of components and subcomponents showcasing compliance

**4) Security and Legal**

- a. Describe the legal precautions and protections afforded to:
  - i. Any transit system users needing to access your software platforms
- b. Describe how security risks to users of the platform are mitigated.
  - i. What guidance is offered to users regarding security risks?
- c. Describe how liability is managed in cases where crimes or harassment has occurred.
  - i. What procedures are users expected to follow to report crimes or harassment?

**5) References**

- a. Provide a list of references from past projects that includes contact name, company and/or government agency, phone number, and email address.

**Section 4: Optional Presentation**

Upon receipt and review of the responses, NCDOT may opt to invite select respondents for a presentation. Please indicate in your response whether your organization would be interested in providing a presentation that includes an opportunity for questions and answers.

**II) RFI Procedures**

**A) Schedule**

Responses to this RFI must be received by the date, time, and the location specified on the cover sheet. Respondents may be contacted for clarifications or additional information regarding their response to this RFI.

**All Respondents should be aware that your Response will be open to all interested parties and therefore any content presented will be publicly available unless marked confidential and determined to be confidential. Mark all pages confidential that is determined to be confidential. (See Section F)**

## B) Clarification Questions

Questions will be accepted until date and time as specified on the cover sheet of this RFI. All questions must be submitted in writing to [tjbusshart@ncdot.gov](mailto:tjbusshart@ncdot.gov). Questions should be limited to the overall scope of the RFI. An addendum containing any general clarification questions and their answers will be issued.

## C) Response

The state recognizes that considerable effort will be required in preparing a response to this RFI. **However, please note this is a request for information only and not a request for goods or services. No award will result from this RFI.** Furthermore, NCDOT is not legally bound to issue a Request for Proposal (RFP) for goods or services but may elect to do so. Respondents submitting to this RFI will not be precluded from submitting a response to an RFP if NCDOT issues one in the future. The Respondent must bear all costs associated with the compilation and submission of a Response to this RFI.

- The response should define all services that would be required by the proposed solution. The response should also include:
- The vendor's understanding of the project and services by addressing the State's business requirements.

### • Multiple Responses

Multiple responses will be accepted from a single vendor provided that each response is comprehensive, meets all of the state's requirements, and is truly unique. Please send in a separate email and clearly mark responses as "Response #1, Response #2, etc."

## D) Content and Format

The state expects concise, detailed, point-by-point responses to each of the RFI response items of this RFI. The State is not interested in brochures or "boilerplate" responses. Any issues or exceptions to NCDOT's desired functional requirements should also be identified and explained.

Where appropriate, the response should also include diagrams to clarify components of the response. The response should also specify all services that would be required by the proposed solution.

## E) Format and Copies

Each response should be submitted in the form of one electronic copy. Electronic responses delivered via email should be in Portable Document Format (PDF).

## F) Proprietary Information

Trade secrets or similar proprietary data which the Respondent does not wish disclosed to persons other than personnel involved with this RFI will be kept confidential to the extent permitted by 01 NCAC 05B.1501 and N.C.G.S. § 132-1.3 if identified as follows: Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL". Any section of the RFI that is to remain confidential shall also be marked in boldface on the title page of that section. Cost information may not be deemed confidential. In spite of what is labeled as confidential, the determination as to whether or not it is shall be determined by North Carolina law.

[http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bysection/chapter\\_132/gs\\_132-1.3.html](http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bysection/chapter_132/gs_132-1.3.html)

### **G) RFI Conditions**

The state will not be bound by any RFI procedure qualifications, or any additional conditions included by a Respondent in a response.

### **H) Communication**

All communication regarding this RFI is to be addressed to Thomas Busshart [tjbusshart@ncdot.gov](mailto:tjbusshart@ncdot.gov) the contact person identified on the RFI Cover sheet, page one (1).

### **I) Vendor Information**

- Name of company
- Contact person and title/position.
- Address, telephone number and email address.
- Overview of your product. Brief history of the company (length of time in business) including a listing of government agencies that have successfully implemented the company's services.