



Internal Services Department

Facilities Management Division · Fleet Management Division · Landscaping & Grounds Division

October 9, 2025

INVITATION FOR BID #26-16-IS

BORDEAUX LIBRARY HVAC UNIT REPLACEMENT

Pursuant to Section 143-131 of the General Statutes of North Carolina, bids are solicited and will be received via email directly to jstefanko@cumberlandcountync.gov and cjeffrey@cumberlandcountync.gov or by mail to the following address: 426 Mayview Street, Fayetteville, NC 28306 at any time before **10:00 AM** on **Friday, October 24, 2025**.

A **mandatory site-visit** will be held on-site at 3711 Village Dr., Fayetteville, NC 28304 at **10:00 AM** on **Friday, October 17, 2025**.

Instructions: Vendors invited to submit bids are urged to have a representative present at the site visit and apprise themselves of the conditions and requirements which will affect the performance of the work called for by this invitation for bid.

Vendor is cautioned that any information released to attendees during the site visit, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this invitation for bid, must be confirmed by written addendum before it can be considered to be a part of this bid.

A 5% bid bond is **not required** for this project.

Performance and Payment Bonds are **not required** for this project.

All Contractors are notified that North Carolina Statutory provisions as to licensing for Contractors will be observed in receiving, reading, and awarding of contracts.

The County reserves the right to reject any or all bids. The bidder to whom the contract may be awarded must comply with the requirements of G.S. Section 143-131, as amended.

No bids may be withdrawn after the scheduled closing time for the receipt of bids for a period of sixty (60) days.

Fleet Management
426 Mayview Street
Fayetteville, NC 28306
910 321-6963

Facilities Management
420 Mayview Street
Fayetteville, NC 28306
910-678-7699

Landscaping & Grounds
807 Grove Street
Fayetteville, NC 28302
910-678-7560

CONTRACTORS INSURANCE:

Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR and is of the essence of this contract. All such insurance shall meet all laws of the County of Cumberland, North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR'S liability and obligations under the contract. During the term of the contract, the CONTRACTOR at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonable associated with the contract.

PERMITS AND LICENSES:

The Contractor shall procure and pay all charges and fees for all permits and licenses incidental to the due and lawful prosecution of the work.

CONSTRUCTION TRASH & DEBRIS REMOVAL:

During construction of the Project, the Contractor shall be responsible for the removal of any trash or debris created by his work to an approved disposal site. The site will be maintained in a clean condition at all times. Trash and debris from daily operations are to be stored in appropriate storage containers or trucks until removal to the disposal facility.

WARRANTY

The CONTRACTOR shall provide a minimum of a **one (1) year warranty for parts and labor** on all materials and workmanship beginning on the date of project completion.

SUMMARY OF WORK – BORDEAUX LIBRARY HVAC REPLACEMENT

The work to be performed under this project consists of providing all labor, equipment, and materials necessary for the HVAC replacement for the Bordeaux Library.

Scope of work includes:

- Contractor shall demo/remove existing HVAC split system to include line sets.
- Contractor shall install new hangers for air handlers as needed.
- Contractor shall install new condensing unit and new air handler
- The new split system shall be (1) 15-ton, 3 phase split unit with heat strips.
- All new line set shall be installed which consist of up to 150 ft.
- Existing duct work shall be reconnected with proper connections.
- Inspections shall be included in proposal.
- The new equipment shall be operated and tested after install to ensure proper CFM ratings and ensure freon pressures are in adequate operating ranges.
- Contractor shall provide any additional material and subcontracting work needed to complete the project.
- Contractor shall be liable for any damage caused during demo and install.
- Contractor shall verify all work during pre-bid to ensure no change orders arise.
- Contractor shall cleanup work area and work areas shall be free of any debris during & after construction.
- Contractor shall coordinate schedule with Owners (Cumberland County).
- Contractor shall communicate with owners on schedule, timelines, and provide oversight over project.
- Contractor shall schedule start up with owners.

Additional clarifications

- The Owner (Cumberland County) recommends American Standard split systems, but open to other manufacturers based off lead times.
- **Permits and Licenses:** The contractor shall procure and pay all charges and fees for all permits and licenses incidental to the due and lawful prosecution of the work.
- **Construction Trash & Debris Removal:** During construction of the project, the contractor shall be responsible for the removal of any trash or debris created by his/her work to an approved disposal site. The site will be maintained in a clean condition at all times. Trash and debris from daily operations are to be stored in appropriate storage containers or trucks until removal to the disposal facility.
- All work must be completed within sixty (60) calendar days of commencement.
- All equipment must be submitted for approval to Cumberland County prior to purchase.
- Project must be complete and turned over to Cumberland County prior to **December 30, 2025.**

BID

**TO CUMBERLAND COUNTY
NORTH CAROLINA**

The undersigned hereby signifies that it is _____

(his or her)

intention and purpose to enter into a contract to furnish labor, materials, equipment, apparatus, etc., as required and to do all the work necessary for

BORDEAUX LIBRARY HVAC REPLACEMENT

as described in accordance with the terms of the Invitation for Bids and pursuant with the requirements of the Advertisement to bidders which are as follows:

THAT: The undersigned carefully examined the Invitation for Bids and understands them.

THAT: The undersigned carefully examined the site or sites of the project or projects and is familiar with the conditions under which the work, or any part of it, is to be done and the conditions which must be fulfilled in furnishing and/or erection or construction of any or all items of the project, and the furnishing only of any materials, equipment, or apparatus specified in connection therewith.

THAT: The undersigned will provide all necessary tools, machinery apparatus, and all means necessary to complete work as specified in the advertisement.

THAT: It is the intention of Cumberland County, North Carolina, subject to the conditions set forth, to issue a Purchase Order for the project on the basis of bids received at this letting and in such manner as they may decide as being in the best interests of the County.

THAT: The County reserves the right to reject any and all bids.

THAT: A bid made by a corporation must be signed by its proper officers in a legal manner and its official address stated herein.

THAT: A bid made by a firm shall be signed with the name of each member of said firm and the firm name added, with the official address of said firm.

THAT: The undersigned will complete such contract as is hereby proposed to enter into within the time stated in the notice to proceed and stipulated in the Contract.

THAT: The Bidder acknowledges receipt of the following Addendum(s):

THAT: The Contractor agrees to furnish all materials, labor, and equipment and to install complete in place the work in accordance with written scope of work set forth in and pursuant to all terms of the October 9, 2025, Invitation for Bid for Cumberland County Bordeaux Library HVAC replacement attached hereto.:

Description	QTY	Amount
Base Bid Material	1 LS	_____
Labor	1 LS	_____
		Total Bid (\$_____).

Submitted, this _____ day of _____, 2025.

CONTRACTOR

By: _____
(Signature of Person, Firm or Corporation making Bid)

(Seal - If Bid is by a Corporation) Title: _____

Attest: _____

Address: _____

License No. _____

Phone: _____