



**NORTH CAROLINA DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
MUSEUM OF THE ALBEMARLE
FIRE ALARM REPLACEMENT
SCO # 23-26532-01A**

**PRE-BID CONFERENCE
ADDENDUM NUMBER 1**

**JULY 12, 2024
11:00 A.M.**

1. The due date for bids will be extended. Bids are now due on August 7, 2024 at 2:00 P.M. Please refer to the Notice to Bidders in the specifications for the addresses for mailing and hand delivering bids.
2. A Pre-Bid Conference for the project was held on July 12, 2024, at 11:00 A.M. A list of attendees is attached.
3. Drawings and specifications are available from Sud Associates, P.A. in the Durham office.

Sud Associates, P.A.
1813 Chapel Hill Road
Durham, NC 27707
Telephone (919) 493-5277

4. To receive a complimentary electronic copy of contract documents and to be placed on the distribution list, please send the following information to Maria Spittler, e-mail: maria@sudassociates.com. Name and e-mail of individual, Company Name, Address, Web Site, Telephone Number and Fax Number. Hard copies require a deposit of \$50.00.
5. Contractors and museum staff were present at the meeting. Everyone present at the meeting introduced themselves.
6. Patrick Haramija provided the background and an overview of the project. The drawings and Scope of Work were reviewed and discussed.
7. Bids are now due on August 7, 2024 at 2:00 P.M. To ensure a fair bidding process, questions and/or clarifications requested by contractors will not be accepted after an established cut-off date. A cut-off date of July 19, 2024, at 2:00 P.M. was established. Contractors are encouraged to e-mail their questions as they have them, and not hold them until later to;

Project Manager: Patrick Haramija
Phone: (856) 261-3073
E-mail: patrick.haramija@rve.com

8. The project will be performed under a single prime contract.

Satellite Office:
90 Southside Avenue, Suite 350
Asheville, NC 28801
O: (828) 255-4691
sudassociates.com

9. Bidders should review the Supplementary Instructions to Bidders and General Conditions of the Contract. All work shall be completed in 240 consecutive days.
10. Contractors are responsible for compliance with the “Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts” which is included in the project specifications. Documentation demonstrating compliance must be available for review and submission immediately following the bid opening. A contract award recommendation cannot be made by the engineer until compliance is verified. The contractor must identify on its bid, the minority businesses that will be utilized on the project with the corresponding total dollar value of the bid and Affidavit A (listing of good faith efforts) or Affidavit B (self-performance of work) and the Identification of HUB Certified / Minority Business Participation form. Attach appropriate forms to the bid.

Due to the short bidding time, it is recommended the bidders contact minority contractors immediately.
11. The contractors are responsible for site verification of existing conditions and distances. Locations and distances should not be scaled from the drawings. Any costs resulting from their failure to verify will be the contractor’s responsibility. No change order requests will be considered for items that can be verified by site observations and measurements, even if these are not consistent with drawings.
12. Project correspondence including Addenda will be by E-mail only. Contractors should send an acknowledgment when they receive any correspondence
13. Responses to future questions/clarifications asked by contractors will be addressed in subsequent addenda.
14. All contractors submitting proposals shall incorporate the items in this Addendum and all other addenda into their proposals and acknowledge receipt of the Addenda on their bid proposal forms. This Addendum shall be incorporated in the Drawings and Specifications which are a part of the Contract Documents and shall supersede anything contained therein with which it may conflict.

DISTRIBUTION:

Shannon Riley	NC Dept. of Natural and Cultural Resources
Ish Sud	Sud Associates, PA
Patrick Haramija	Sud Associates, PA
Steven Boyet	Sud Associates, PA
Bidders List	

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FIRE ALARM REPLACEMENT
SCO # 23-26532-01A**

**PRE-BID CONFERENCE NOTES
ADDENDUM NUMBER 1**

**JULY 12, 2024
11:00 A.M.**

**CLARIFICATIONS/ RESPONSES
FROM PRE-BID CONFERENCE AND CONTRACTORS' QUESTIONS**

General and Contractual:

1. Bids are due by 2:00 pm on July 26, 2024. Bids can be mailed or submitted in person. Please see notice to bidders for addresses and additional information. All bidders shall specify their sub-contractors on the outside of the bid envelope.
2. Restroom facilities will be available to the contractor as long as the facilities are not abused.
3. Parking will be available for work-related contractor vehicles. Parking will be confined to owner specified locations in the back of the building.
4. The owner may allow the contractor to use their dumpsters for daily trash. However, they should assume they will need to remove all trash from the premises. Demolition and construction related trash will need to be removed by the contractor.
5. Old devices can be removed and disposed of. Plates can be used to cover old device locations. Plates must be painted to match the surrounding wall colors.
6. Employees must be professional and courteous.
7. Winter months are the best time to work. Work hours are 7 am to 5 pm Monday through Friday. Off hours can be arranged on Sundays. Work in exhibits shall be split between normal work hours and Sundays.
8. Work in collection areas need an escort.
9. DBE goals for the project were discussed and reinforced.
10. A site walkthrough was performed. Contractors were reminded that they should price a fully redundant system. New device locations do not line up with old ones.
11. Contractors were informed that all duct detectors must be replaced regardless of what is shown on the drawings.

NCDNCR

**Museum of the Albermarle
Fire Alarm Replacement**

SCO ID# 23-26532-01A

**Pre-bid Conference
July 12, 2024 at 11:00 A.M.**

LIST OF ATTENDEES

Name	Company	Telephone	E-Mail
Patrick Haramija	Sud Associates	856-261-3073	Patrick.Haramija@RVE.com
Shannon Riley	NCDNCR	919-814-6617	shannon.riley@dn-cr.nc.gov
Wayne Matthews	NCDNCR	252-331-4025	wayne.mathews@dn-cr.nc.gov
Steven Boyet	Sud Associates	984-335-0730	sboyet@sudassociates.com
Steve Ellison	J Wayne Pool Inc.	336-339-9565	SLEllison3@gmail.com
Tyler Gupton	Nationwide Electrical Services Inc.	919-920-4212	Tim@NationwideElectric.com