

Request for Bids

Northeast District Park Dam Rehabilitation

Chatham County, North Carolina

Owner	Chatham County, NC
Owner Address	12 East Street, Pittsboro, NC 27312
Client Contact	Michele Peluso, purchasing@chathamcountync.gov / 919-545-8364
Engineer	Freese and Nichols, Inc. (FNI)
Date	September 3, 2026
Procurement Dates	November 2026

Purpose

Chatham County is requesting bids from qualified, licensed contractors to perform construction work for the Northeast District Park Dam Rehabilitation project. The project-specific source documents indicate that Chatham County has elected to rehabilitate the dam at Northeast District Park and that Freese and Nichols, Inc. will provide contract administration, observation, and engineering oversight services during construction.

Scope of Work

The Contractor shall furnish all labor, equipment, materials, competent supervision, permits, construction quality control, temporary facilities, environmental controls, traffic and site controls, and incidentals required to complete the dam rehabilitation work in accordance with the final Contract Documents. At a minimum, the Contractor shall coordinate with the Owner and Engineer for construction-phase administration, field observation, soil and material testing, submittal review, progress meetings, payment applications, substantial completion, final completion, closeout, and record-document requirements.

The County intends for the Engineer to provide construction phase project representation and quality assurance services. The Contractor remains solely responsible for construction means, methods, techniques, sequences, procedures, safety, quality control, and conformance of the completed Work with the Contract Documents and State and Local requirements.

This project will be performed while the existing facility remains in operation which will require proper supervision and behavior by all parties associated with the project. Any interactions with staff or patrons that is found to be inappropriate could result in removal of individuals and/or contractors from the site/project.

Bid Instructions

A. Bids Deadline: Bids must be received by Chatham County no later than **Tuesday, October 6, 2026, at 2:00 PM EST**. A public bid opening will take place promptly at 2:00 PM EST at the Chatham County Performance Building, 964 East St., Pittsboro, NC 27312.

B. Submission of Bids: Vendors shall submit one hard copy with all required attachments, including signatory pages, in a sealed envelope. The outside of the envelope shall be plainly marked as BID for Northeast District Park Dam Rehabilitation and shall include the bidder name, bidder address, bidder license number, and project name.

C. Delivery Address: Unless revised by the County advertisement, sealed bids shall be addressed to Chatham

County Finance, Attn: Michele Peluso, P.O. Box 608, Pittsboro, NC 27312 for postal delivery, or 12 East Street, Pittsboro, NC 27312 for land delivery. If delivering at the time of the bid opening, please deliver the bid to the Chatham County Performance Building, 964 East St., Pittsboro, NC 27312.

D. **Withdrawal of Bids:** Bidders may withdraw bids before the deadline by written request signed by the bidder.

E. **Inquiries and Corrections:** Questions shall be submitted in writing to the County purchasing contact at purchasing@chathamcountync.gov. Any interpretation or change to the bid documents shall be issued by written addendum. Oral explanations, interpretations, or representations shall not modify the bid documents.

F. **Vendor Certification:** Submittal of a bid certifies that the bidder has read and understood the bid documents, is financially solvent, can complete the Work, has provided true and correct information, has not colluded regarding the bid, and acknowledges that the County may verify bidder information.

G. **Late Bids:** Late bids will not be accepted, opened, or reviewed. Bids transmitted by fax or any method not identified in the advertisement will not be accepted.

H. **Bid Bond:** If the bid is in the Chatham County formal range of \$300,000 or more, the bid must include a bid bond or bid deposit in the amount of five percent of the total bid plus alternates, **in a separate envelope** plainly marked as **BID BOND** for Northeast District Park Dam Rehabilitation, and shall include the bidder name, bidder address, and project name.

RFB Schedule

Milestone	Date / Requirement
Advertisement / Issue Date	September 3, 2026
Mandatory Pre-Bid Meeting	September 15, 2026, at 10:00 am. Location: Northeast District Park, 5408 Big Woods Rd. Chapel Hill, NC 27517
Deadline for Questions	September 21, 2026, by 12:00 pm
Bid Receipt Deadline	October 6, 2026, at 2:00 pm
Notice to Proceed	November 2026
Assumed Construction Period	26 weeks, based on the engineering construction phase services assumption

Insurance and Legal Requirements

The selected Contractor and subcontractors shall obtain and maintain, at their own expense, all insurance required by state and federal law and by Chatham County. Upon request, the selected organization shall provide evidence of required policies, certificates, and endorsements upon award of the contract. The minimum coverages reflected in the go-by document are summarized below.

- Workers Compensation as required by North Carolina law, including employer liability coverage with minimum limits of \$500,000 for employees engaged in work under the contract.
- Commercial General Liability on an occurrence basis with minimum limits of \$100,000 bodily injury per person, \$500,000 bodily injury per occurrence, \$100,000 property damage, and \$1,000,000 in errors and omissions and negligent performance, with defense costs in excess of the limit of liability.
- Automobile Liability covering owned, hired, and non-owned vehicles used in performance of the contract, with minimum combined single limits of \$250,000 bodily injury and \$100,000 property damage.
- Chatham County shall be named as an additional insured on the required professional liability and comprehensive general liability coverages, as applicable.

The Contractor shall comply with all applicable E-Verify requirements, Iran Divestment Act requirements,

requirements regarding companies that boycott Israel, recycling requirements for applicable electronic equipment, and all applicable local, state, and federal procurement requirements.

County Conditions

- Bidders shall comply with all conditions, requirements, and specifications contained in the final bid documents.
- Bids must be signed by a duly authorized official of the bidder.
- The County is not obligated to enter into a contract as a result of this RFB.
- Prices quoted must be firm for 90 days following the bid deadline unless revised by the County.
- The County reserves the right to reject any and all bids or any part thereof and to select the most responsive bid deemed in the best interest of Chatham County.
- No agreement with a selected vendor shall be binding until approved, signed, and executed by authorized representatives of the County and vendor.
- The Contractor shall coordinate with the County and Engineer regarding construction staging, access, erosion and sediment control, testing, observation, and project closeout requirements.

Chatham County is an Equal Opportunity Employer and does not discriminate on the basis of sex, marital status, race, color, creed, national origin, sexual orientation, gender identity, age or disability.

Attachment A - Project Scope and Technical Requirements

A1. General Construction Scope

- Rehabilitate the dam at Northeast District Park in accordance with the final construction drawings, specifications, permits, and contract documents to be issued for bidding.
- Provide complete construction services, including mobilization, site preparation, erosion and sediment control, temporary access, excavation, earthwork, embankment or fill placement, grading, drainage and outlet work, site restoration, and other work shown or specified in the final Contract Documents.
- Maintain safe public and worker access controls. Coordinate work restrictions, haul routes, staging areas, and construction sequencing with the County and Engineer.
- Provide Contractor quality control for materials, workmanship, and documentation. Owner/Engineer quality assurance observations and testing do not relieve the Contractor of responsibility for the Work.
- Protect existing facilities, utilities, vegetation, water resources, and adjacent property. Repair damage caused by construction activities at no additional cost to the County unless otherwise directed by written change order.
- Dispose of unsuitable, excess, or construction-generated material at approved facilities unless otherwise directed in the final Contract Documents.
- Prepare and maintain construction records, survey/layout records, delivery tickets, material certifications, field quality control reports, and redline record information required for closeout.

A2. Construction Phase Project Representation

The Engineer will provide a Resident Project Representative (RPR) at the site for up to 30 hours per week, based on an assumed 26-week construction period. The RPR will act as the Engineer's agent at the site, under the supervision of the Engineer, and will confer with the Engineer regarding RPR actions. RPR communications with subcontractors will generally be through, or with the knowledge of, the Contractor.

The RPR will conduct on-site observations to determine whether the Work appears to be proceeding generally in accordance with the Contract Documents. The RPR does not supervise the Contractor, direct the Contractor's means or methods, control safety, or guarantee Contractor performance.

A3. RPR Duties and Responsibilities

- Review the Contractor progress schedule, shop drawing submittal schedule, and schedule of values, and consult with the Engineer regarding acceptability.
- Attend preconstruction, progress, job, and other project-related meetings, and prepare and circulate meeting minutes.
- Serve as liaison with the Contractor through the Contractor superintendent and assist in understanding the intent of the Contract Documents.
- Receive and record shop drawings and samples furnished at the site and notify the Engineer of items available for review.
- Report work that appears defective, damaged, nonconforming, or requiring additional observation, testing, correction, rejection, or uncovering.
- Verify that tests, start-up, training, and required demonstrations are conducted in the presence of appropriate personnel and that adequate records are maintained.
- Accompany inspectors from agencies having jurisdiction, record inspection results, and report them to the Engineer.

- Maintain orderly site files for correspondence, reports, shop drawings, samples, contract documents, change documents, field orders, clarifications, submittals, and related records.
- Furnish periodic progress reports and report immediately to the Engineer and County the occurrence of any accident.
- Review payment applications for compliance with submission procedures and forward recommendations noting the relationship of requested payment to the schedule of values, completed work, and stored materials.
- Verify that certificates, manuals, and closeout data are being assembled and delivered for Engineer review prior to final payment.
- Prepare observed punch list items before substantial completion, participate in final inspection, and make recommendations regarding acceptance.

A4. Quality Assurance of Soils by Engineer

The Engineer, through the RPR and/or qualified geotechnical representatives, will provide quality assurance observations and testing coordination for soil, aggregate, embankment, and earthwork-related components of the Work. This may include observation of foundation preparation, borrow or fill material acceptance, moisture conditioning, lift placement, compaction operations, proofing, sampling, field density testing, laboratory testing, and review of test results.

Engineer quality assurance is for the Owner's benefit and is not a substitute for Contractor quality control. The Contractor shall schedule and coordinate testing and observations in advance, provide safe access, cooperate with testing personnel, correct nonconforming work, and maintain Contractor QC records. The Engineer may recommend rejection, correction, uncovering, or additional testing of work that does not appear to conform to the Contract Documents.

Laboratory testing requirements, test frequencies, and payment responsibility shall be defined in the technical specifications or by written direction from the Owner/Engineer.

A5. Limitations of Engineer / RPR Authority

- The RPR shall not authorize deviations from the Contract Documents or substitutions of materials or equipment unless authorized by the Engineer.
- The RPR shall not exceed the Engineer's authority under the Agreement or Contract Documents.
- The RPR shall not undertake the responsibilities of the Contractor, subcontractors, suppliers, or Contractor superintendent.
- The RPR shall not advise on, issue directions regarding, or assume control over construction means, methods, techniques, sequences, procedures, safety precautions, or safety programs, unless specifically required by the Contract Documents.
- The RPR shall not accept shop drawing or sample submittals from anyone other than the Contractor.
- The RPR shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by the Engineer.

Attachment B - Bid Form

BIDDER acknowledges receipt of the following ADDENDA:

BIDDER agrees to perform all work described in the Bid Documents for the following lump sum and unit prices. The final bid form should be coordinated with the final technical specifications and drawings before advertisement.

Bid Item	Description	Bid Amount
1	Base Bid - Northeast District Park Dam Rehabilitation, complete in place	\$ _____
Total Bid	Total of applicable bid items	\$ _____

NOTE: Bids shall include sales tax and all other applicable taxes, fees, incidentals, and costs unless otherwise stated in the final bid documents.

Respectfully submitted
by:

Signature: _____

Printed Name and Title: _____

Company: _____

Address: _____

Date: _____

Contractor GC License: _____

Attachment C: Vendor Form

Effective 8/5/26



Purchasing Division

PO Box 608

Pittsboro, NC 27312

Phone 919-545-8329

purchasing@chathamcountync.gov

Date of Application

Company/Firm Name as shown on Federal Tax Return

Alternate Name if applicable (doing business as)

Corporation ☐

Individual ☐

LLC ☐

Partnership ☐

Non-Profit ☐

Foster Care ☐

Federal ID Number (SSN if Foster Care)

Contact Name

Phone number

Email for Contact Person

Corporate Address (must match provided W-9)

Line 1

Address for Remittance

☐ Same

Line 1

Line 2

Line 2

City

City

State

Zip

State

Zip

What specific products and/or services will you be providing to Chatham County?

Do you have a Certificate of Insurance (COI)? ☐ Yes ☐ No

Provide a copy of the COI noting the Certificate Holder & Additional Insured as:

Chatham County P.O. Box 1809 Pittsboro, NC 27312

I hereby affirm that all information is true and accurate to the best of my knowledge and belief, and I bear the responsibility of any error or mistake in data.

Signature

Date

Title

Digital form is located on our website -

<https://www.chathamcountync.gov/government/departments-programs-a-h/finance/forms>