

# NOTICE TO BIDDERS

This is an informal bid. Electronic bids are to be emailed (PDF file format) in lieu of delivering original hard bid on bid day. Email proposals will be received by:

Mr. Hampton Fields  
North Carolina Department of Health and Human Services  
Division of Property & Construction  
Telephone: 919-855-4881  
Email: [hampton.fields@dhhs.nc.gov](mailto:hampton.fields@dhhs.nc.gov)

up to 3:00 pm on Tuesday, October 31, 2023. Bids will not be publicly opened and read aloud for the furnishing of labor, material and equipment entering into the construction of

## **Exterior Wall Waterproofing at WorkSource West 200 Enola Road Morganton, North Carolina**

Exterior wall/foundation waterproofing shall include excavation, removal of, and installation of new below grade waterproofing within designated areas as well as other above grade areas of water prevention.

Bids will be received for Single Prime – General Construction. All proposals shall be lump sum.

### **Pre-Bid Meeting**

An open pre-bid meeting will be held for all interested bidders on Monday, October 16, 2023, at 10:00 a.m. in the Large Conference Room at WorkSource West, 200 Enola Road, Morganton, NC 28655. The meeting will address the scope of work, project specific questions, issues, bidding procedures and bid forms. The meeting will allow bidders the opportunity to visit and review the project site.

Complete plans, specifications and contract documents will be open for inspection in the offices of CBSA Architects, 226 2<sup>nd</sup> street NW, Hickory, NC 28601 and in the plan rooms of the Carolinas AGC, Charlotte, Accent Imaging, Hickory, NC and in Minority Plan Rooms in

Hispanic Contractors Association of the Carolinas (HCAC) in Winston-Salem, Charlotte and Raleigh Areas – 877-227-1680

and/or may be viewed online with Carolinas AGC, Construct Connect (formerly Reed Construction Data) or may be obtained by those qualified as prime bidders, upon deposit of fifty dollars (\$75.00) in cash or certified check. The full plan deposit will be returned to those bidders provided all documents are returned in good, usable condition within ten (10) days after the bid date.

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are

included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have a proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for General Construction.

NOTE--SINGLE PRIME CONTRACTS: Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. [GS87-1.1- Rules .0210](#)

A Bid Bond or bid security is not required for this project.

A performance bond and a payment bond are not required for this project.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days.

The owner reserves the right to reject any or all bids and to waive informalities.

### **EXECUTIVE ORDER 224 VACCINATION OR TESTING POLICY**

The Delta variant of COVID-19 has proven to be more contagious than what was present in 2020 and earlier in 2021. To help combat this ongoing pandemic, Governor Cooper enacted Executive Order 224.

Executive Order 224 (EO224) directs the Office of State and Human Resources (OHSR) to issue a policy that includes the requirements of EO224. The *Vaccination or Testing Policy* applies to employees (including temporary employees), contractors, designers, and on-site volunteers. Some of the key requirements of the policy include:

1. As of September 8, 2021, workers must either provide proof of full vaccination, or they must provide a weekly negative COVID test result taken within the last seven days for the duration of the project.
2. DHHS continues to require all employees, contractors, students, temporary staff, and volunteers within DHHS government offices, buildings, facilities, in public indoor settings or wherever official business is being conducted to wear an appropriate face covering regardless of their vaccination status.
3. For contractors, the agency may have the contractor's employer, rather than the state agency, ensure that the policy requirements are met.

Based on item 3 above, the Contractor, and not DHHS, will be responsible for ensuring that all workers comply with the requirements of the policy. The Contractor will not be required to submit to DHHS documentation verifying that each worker is complying with the fully vaccinated or weekly negative COVID-19 test result requirement of the policy. DHHS has developed attestation forms for the Contractor to complete and submit to DHHS attesting on behalf of their

sub-contractors and consultants; however, attestation forms will not be required from contractors on this project.

Currently Executive Order 224 is not being enforced. All contractors will be required to follow the local institutional protocols. Whatever policies are implemented for interior and/or exterior space at the time the project commences with construction will be the requirements for contractors to follow.

Designer:  
Marty Beal, AIA, LEED AP BD+C  
CBSA Architects  
P.O. Box 1239  
Hickory, NC 28601

Telephone: 828-322-3403

Owner:  
Mr. Luke Hoff, PE  
Director, Div of Property & Construction  
NC Department of Health & Human Services  
3026 Mail Service Center  
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