

 <p>UNIVERSITY OF NORTH CAROLINA CHARLOTTE</p>	<p>INVITATION FOR BIDS #66-24062</p> <p>University of North Carolina at Charlotte Purchasing Office Reese Building, 3rd Floor 9201 University City Boulevard Charlotte, North Carolina 28223-0001</p>
<p>Addendum Issue Date: Friday, March 29, 2024</p>	<p>Due Date: Tuesday, April 16, 2024 by 2:00 PM ET</p>
<p>Purchasing Agent: Wendy Helton</p>	<p>Assessment Software Platform</p>
<p>ADDENDUM #1</p>	

This addendum is issued to answer questions received during the open question period.

Q: The RFP outline asks for “Vendor’s Proposal addressing all Specifications of this RFP” but we are also required to provide responses to Attachment H on our ability to meet each of the RFP requirements. What is your expectation for this section of the RFP?

A: Your proposal. This requirement statement (2.8 d) is standard verbiage and Attachment H is a custom requirement due to the nature of the solicitation. Attachment H will confirm your ability to meet specific criteria.

Q: Please provide an example of a report you are looking for to demonstrate year over year performance assessment.

A: We are interested in what capabilities are built into the system to show longitudinal reporting of outcome achievement/performance assessment. It would be helpful if data could be reported using a line or bar chart which represents each year or if the information could easily be downloaded to populate such charts. The goal is to analyze trends over time.

Q: How do you currently conduct student learning outcomes assessment?

A: Student learning outcome assessment is owned by our program faculty. Assessment is often embedded within coursework and aggregated to program-level outcomes through detailed curriculum mapping. Some programs augment this with summative assessments done toward the conclusion of their program. For faculty, we are aiming to ease faculty burden by taking advantage of the work they already complete within our Learning Management System. Annually, programs state assessment goals related to outcomes and report their results and plans to use the data to improve.

Q: We are responding to the self assessment directly in the Excel sheet that was provided. Given the format is Excel, it may be difficult to embed it in our response document. Can we include this as a separate attachment in the bid portal?

A: If necessary, yes.

Q: "X company" is a remote first company with 150+ employees and we identify home offices as "work locations". Would we need to provide them all? Do you require specific addresses for employees working on this project?

A: "No" to both questions.

Q: Can we upload multiple attachments to the bid portal? Or should everything be delivered in one proposal document?

A: A single proposal document is preferred, but you may upload multiple, if necessary.

Q: Are there limits to file sizes that can be uploaded into the bid portal?

A: Please call NC eVP @ 888-211-7440 Option 2

A SIGNED COPY OF THIS ADDENDUM MUST BE INCLUDED WITH YOUR PROPOSAL

COMPANY NAME	DATE
PRINTED NAME	SIGNATURE