

Department/Agency	Department of Administration / State Construction Office
Project Title	Justice Building - Front Entrance Modifications, Carpet Replacement and Interior Painting
Design Services	Architecture/Engineering
Scope of Work	<p><u>Scope of Work to include:</u></p> <ol style="list-style-type: none"> 1. ADA modifications to front entry of existing building entrances and ADA access to elevated floor level; replacement of ADA Lift, revolving door, and 2 existing single entrance doors; and replacement of electrical, security access, card readers, and door operators. Designer will need to address historic components and historic surrounding finishes for the building. 2. Removal and replacement of existing carpet in office areas 3. Painting of interior office spaces <p><u>IN ADDITION TO the required paper submittals, please provide a PDF copy of Letter of Interest and required SF-254 on a USB Flash Drive. Hard copies are still required.</u></p>
Contact	Ralph W. Taylor, PE
Telephone	984-236-5443
Email	ralph.taylor@doa.nc.gov
Total Project Budget	\$2,677,000
Source of Funds	SCIF General (2024-2025 Repairs & Renovations)
Approved OC-25 #	#202541101375
Publish Date	May 15, 2025
Closing Date	Thursday - June 12, 2025 @ 4:00 PM
Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address):	Ralph W. Taylor, PE State Construction Office 1307 Mail Service Center Raleigh, NC 27699-1307
Physical Location for Fed Ex/UPS Delivery (Delivery Address):	Ralph W. Taylor, PE State Construction Office 301 N. Wilmington St, Suite 450 Raleigh, NC 27601
NC Licensing Statement	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>

STATE BUILDING COMMISSION - SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.