



BID NOTIFICATION

BID 20249 – Print Processing and Mailing

Published: December 10, 2024

Expiration: January 9, 2025

The Guilford County Purchasing Department is soliciting proposals from qualified firms to provide printing, inserting, and mailing services for bills, invoices, listings, notices, forms, statements, letters, brochures, postcards and applications. This RFP sets forth the requirements for all document production and distribution services and solicits a detailed response to include pricing and service descriptions in a specified format described within. This RFP is intended to establish and define a clear set of functional requirements to be satisfied by the Provider. The County invites all interested and qualified firms who meet the requirements of the RFP to submit a response.

A non-mandatory Pre-Proposal ZoomGov Meeting will be held on Tuesday, December 17, 2024, at 10:00 A.M. You may join the ZoomGov Meeting from your computer, tablet or smartphone.

During the bidding period questions will be taken until 2:00 P.M., on Monday, December 23, 2024. All questions pertaining to this RFP must be emailed to the Guilford County Purchasing Department at DG_Purchasing@guilfordcountync.gov.

All bidding documents, drawing and specifications are available for viewing on Guilford County's Vendor Self Service automated bidding system at: <https://guilfordcountync.munisselfservice.com>

Participation of minority-owned and women-owned businesses is encouraged.

Guilford County reserves the right to reject any or all bids and to waive informalities.