

I. Notice to Bidders

Sealed proposals will be received until **2:00 PM on November 1, 2024, in the office of Charlotte-Mecklenburg County Storm Water Services, 2145 Suttle Avenue, Charlotte, NC 28208** for the construction of the **Irwin Creek Stream Rehabilitation** at which time and place, all properly submitted Bids will be opened and read aloud at the **Fourth Floor, Hoffman Conference Room**. Single-prime, unit cost bids will be received for construction as indicated in the bidding documents. Proposals must be made on standard forms furnished by the County. No verbal or electronic bids will be accepted. Bidders or their authorized agents and other interested parties are invited to attend.

This project will rehabilitate approximately 4,800 linear feet of Irwin Creek and its riparian corridor. Work includes stream grading, installing rock and wood habitat and stabilization structures, erosion control measures, riparian vegetation, and removal of landfill/waste soil.

The Contractor can obtain the Bid Documents **digitally** at **no cost** from the County's **Authorized Design Consultant**:

Kimley-Horn and Associates, Inc.
200 South Tryon Street, Suite 200
Charlotte, NC 28202

Contact: **Jake Maschoff** | jake.maschoff@kimley-horn.com | (704) 319-5695

Plans and Specifications will also be provided digitally to:

- Mecklenburg County Business Diversity & Inclusion (BDI) Office
- Metrolina Minority Contractors Association
- Hispanic Contractors Association of the Carolinas
- Charlotte Mecklenburg Black Chamber of Commerce
- Latin American Chamber of Commerce Charlotte
- Carolinas Asian-American Chamber of Commerce

Interested bidders are advised to submit contact information to the County's Project Manager (listed below) to receive addenda(s) or additional information published during the bid process.

All questions are to be submitted in writing via email to Kimley-Horn and Associates, Inc. (jake.maschoff@kimley-horn.com) **no later than October 17, 2024.**

Prime Contractors wishing to submit a bid for this project must provide a **MANDATORY written Letter-of-Interest** to the County's **authorized Design Consultant** at least **48** hours in advance of the bid opening to be placed on the official Bidders List for automatic distribution of potential addenda and offered consideration by the County as a responsive bidder.

If a contractor obtains a set of Contract Documents (plans and specifications) from any source other than the County's **Authorized Design Consultant**, it will be that contractor's responsibility to obtain any addenda. If a contractor bids any portion of these plans without receiving the full and complete set of plans and specifications, they will do so at their own risk. If such bid is accepted by the County, the Contractor is liable for all work as described in the Plans, Specifications, and Addenda.

Bid, Performance, and Payment & Material bonds shall be required for this project.

Each bid that equals or exceeds \$50,000.00 shall be accompanied by a corporate bid bond or a bid deposit of a certified or cashier's check in the amount of **at least 5% of the total amount bid for the contract**. When a bid is secured by a bid deposit (certified check or cashier's check), the execution of a bid bond will not be required. When the bid security is in the form of a bid bond, that bid bond shall be executed by a corporate surety.

The laws of North Carolina and applicable regulations of various Licensing Boards and BDI provisions will be observed in receiving bids and awarding contracts. Mecklenburg County, through the Business Diversity & Inclusion Program (BDI), is committed to providing minorities, women, and small businesses equal opportunity to participate in construction and professional services contracts. As such, bidders are strongly encouraged to seek subcontractors and make a good faith effort to include certified Minority-owned or Women-owned Business Enterprises (MWBE). The MWBE achievement goals for this project are: Minority Business Enterprise (MBE): 4%; and Women Business Enterprise (WBE): 6%.

To qualify, all bids shall be submitted using the included bid form and the BDI Program Provisions Guide found in Section V. Incomplete bids will not be accepted. For questions related to the BDI Program Provisions Guide, refer to the following website or contact the BDI department using the email and phone number listed below.

BDI website: <https://www.mecknc.gov/oed/BDI/Pages/default.aspx>
BDI email address: BDI@mecknc.gov
BDI phone number: 980-314-2945

A non-mandatory Pre-Bid Meeting shall be held at 2:00 PM on October 10, 2024 at 2145 Suttle Avenue, Charlotte, NC 28202 – Fourth Floor, Woods Conference Room.

Bid Opening

Mecklenburg County reserves the right to reject any or all proposals and to waive informalities or technicalities, as it may deem to be in its best interest.

Upon request, this information will be made available in an alternative format for persons with disabilities. Please call 980-314-3324 for assistance.

Bidders will provide North Carolina General Contract License Number, Classification(s), and Limits in the space provided in the signature page of the bid.

Bids may be held by the County for a period not to exceed one hundred twenty (120) days from the date of the bid opening for reviewing bids and investigating qualifications of bidders.

The itemized proposal form and Project Manual provided by the County shall be used in its entirety. All entries including signatures shall be in ink.

Delivery of Bids: Each proposal must be complete and independent including bid proposal forms, bid security, and all other required forms listed in the Project Manual. Each proposal must be submitted in (2) opaque adhesively sealed envelopes, to conceal its contents as follows:

a. **Inner Envelope**-The inner Envelope shall contain all bidding documents indicated in **INSTRUCTIONS TO BIDDERS, 8. PROPOSAL FORMS** with the exception of the Bid Bond. The name of the Bidder, their address and license number shall be marked on the outside of the Inner Envelope.

b. **Outer Envelope**- The Outer Envelope shall contain the sealed Inner Envelope and the Bid Bond. The Project Name and Bid Date shall be marked on the outside of the sealed Outer Envelope as well as the address for submission as indicated in the **NOTICE TO BIDDERS**.

BID FOR: _____ (Enter the project name as shown on the Bid Documents) <i>Project Name</i>
BIDDER'S NAME: _____ (Full name of Contractor submitting the bid) <i>Contractor's Name</i>
DO NOT OPEN UNTIL: _____ (Enter the date & time as shown on the Bid Documents) <i>Bid Opening Date & Time</i>

For information regarding this project contact:

Crystal Goode, PE, CFM
Charlotte-Mecklenburg
Storm Water Services
980-314-3223
Crystal.Goode@Mecknc.gov
2145 Suttle Avenue
Charlotte, NC 28208

Jake Maschoff, PE
Kimley-Horn and Associates, Inc.
704-319-5695
jake.maschoff@kimley-horn.com
200 South Tryon St., Suite 200
Charlotte NC 28202

*A true copy of this notice was published in the **Charlotte Observer** and on the **North Carolina Interactive Purchasing System (IPS)** website: <https://www.ips.state.nc.us/IPS/Default.aspx>*