

# **Town of Roseboro**

## **Request for Proposals (RFP)**

### **Downtown Roseboro**

### **Blooming Small-Town Spaces**

Date of Issuance: May 11, 2024

Submission Deadline: 2:00 pm, May 31, 2024

## **Project Description:**

The Town of Roseboro is currently working to revitalize the downtown area. The Town has been awarded two grants totaling \$100,000 to help fund the creation of a permanent stage at 103 NW Railroad Street, formerly known as the Community Garden. The area is currently being used to host monthly concerts, with the vision of transforming it into a multipurpose space at the conclusion of the Blooming Small Town Spaces project.

Local volunteers, Town staff, and residents are working diligently to transition Roseboro into a destination visit for all. At this moment, the Town attracts hikers, small town enthusiasts, and others. Roseboro is a place to Work, Play, Eat, Shop, and Stay.

The Town of Roseboro is seeking a licensed general contractor to build the stage structure. All bid packets should be submitted to Town Hall by 2 pm on Friday, May 31<sup>st</sup>. The contractor selected will be notified no later than June 4, 2024. Work should begin Monday, June 14<sup>th</sup> and should be done no later than Tuesday, September 10, 2024. The working window is currently centered around the concert series schedule.

It is required for the contractor to build based off of the architectural drawings provided. The drawings should also be returned to Town Hall with three (3) hard copies of the proposed bid packet. The bid packet should include references of previous projects similar to the stage design. The Town encourages all contractors to retrieve quotes and purchase materials from local businesses in Town. The Town hopes to also use the funding to address landscaping, fencing, and concrete pad needs as well.

## **Submission of Proposals**

Contractors interested in the project are invited to submit a proposal that describes how they would conduct the project, timeline, and cost.

If there are any questions or concerns, please contact Janet Dunn, Interim Town Clerk, via email at [roseborotcfo@roseboronc.com](mailto:roseborotcfo@roseboronc.com) or phone (910) 525-4121, ext. 3 or in Ms. Dunn's absence, Tyler Wise, Roseboro NC Fellow, via email at [tylerwise.tor@gmail.com](mailto:tylerwise.tor@gmail.com) or phone (910) 525-4121, ext. 4.