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September 19, 2023

REQUEST FOR QUALIFICATIONS

DESIGN SERVICES FOR A RESTROOM AND STORAGE BUILDING

Johnston County Public Schools is hereby soliciting responses from qualified architectural and engineering teams to provide design services and construction administration for the following project. Design services for this project are expected to begin following selection and proceed expeditiously to construction during the summer of 2024.

- Bathroom/Storage Facility at Princeton Middle/High School located at 101 Dr. Donnie H Jones Jr Blvd, Princeton, NC 27569
 - The intent is to provide a pre-engineered metal building or similar structure upon recommendation for restrooms and storage space adjacent to the home football bleachers.
 - Assessment of the prefabricated pressbox and design of a rooftop access and railing system for coaching staff.

A statement of qualifications and responses to the following criteria will be used to select firms for interview and final selection. Please address the following in your submission in the same order as requested:

1. Proposed Design Team (30%):

- List your design team and proposed consultant firms, include a brief resume for each key member. Only include staff that will be part of the design team for the project, indicate role and experience with the firm.
- Describe your current workload and capacity for being selected for the project.
- Describe your methodology for quality assurance/control internally and consultant's work product through design and construction administration.
- Has your firm been involved in any litigation arising out of any of your projects in the last five years? (Yes/No) If yes, please include an explanation.

2. Experience in similar school projects (30%):

- How many K-12 construction projects has your firm completed in North Carolina in the last five years? Experience with comparable projects is given special consideration.
- Describe the cost control measures your firm uses to design projects that are cost effective and provide the final unit price information for these projects.
- What were the number of non-owner generated change orders?
- What is the average percentage of total project MBE participation for similar school construction projects under two million dollars?

- Have you had any legal issues or major technical issues on any of your projects? (Yes/No) If yes, please include an explanation.

3. Proximity to, and familiarity with the area where the project will be located (10%):

- Where is the closest office to Smithfield, North Carolina that will service this project?
- Are you familiar with Johnston County building codes and ordinances? (Yes/No)

4. Innovative Design (30%):

- Describe your design strategy to maximize programming while conserving building efficiency.
- Describe your design strategy on life cycle analysis, building envelope, HVAC systems, technology, and other features to achieve optimal energy efficiency and sustainable design.
- Showcase no more than five examples of innovative design solutions and list any awards, recognitions, or professional acknowledgements you've received for innovative or sustainable design.

5. Important Information:

- **Qualifications will be received:**

by 1:00 P.M on October 5th 2023 in person or by mail to Attention Matthew V. Johnson, by providing four (4) paper copies and (1) digital copy of your response to our physical address (Do not use USPS due to it being sent to our PO Box) 2320 US 70 Business East, Smithfield, NC 27577

- The responses to this RFQ shall be delivered to the attention of Matthew V Johnson, Project Manager for Johnston County Public Schools. Complete responses to each item in categories 1-4 is required.
- Upon receipt of proposals, firms will be evaluated in detail and selected to interview with the selection committee. Following selection, contract terms, conditions, and fees will be negotiated with the selected firm. In the event contract negotiations are unsuccessful with the selected firm, the selection committee will select another firm to begin negotiations with.
- **Any questions regarding this RFQ shall be submitted directly to Matthew V Johnson before the 29th of September by 3 P.M. by email at matthewvjohanson@johnston.k12.nc.us. A copy of the question and written response will be sent to all firms interested in the project.**
- Johnston County Public Schools reserves the right to reject any and all responses received at any time and/or request additional information or clarification.
- Historically underutilized firms are encouraged to participate and identify their certification.

****** Please limit proposals to 30 pages or 15 double-sided pages ******