

Department/Agency	Vance-Granville Community College (Off-Campus Center)
Project Title	Transportation Technologies Training Center
Design Services	Architectural
Scope of Work	Vance-Granville Community College is seeking a full-service commercial architecture firm to provide basic design professional services as prescribed by the N.C. State Construction Office for the construction of an approximate 21,000 square foot training facility in the Triangle North Warren Business Park in Warren County that will offer traditional certificates, diploma, and degree options, as well as relevant short-term training opportunities, for students seeking training in Commercial Truck Driving, Agricultural & Construction Equipment Systems, Collision Repair & Refinishing, and Diesel & Heavy Equipment Repair & Operation programs. The Center will: (1) support industry training needs in the areas of transportation technologies; (2) serve as a business and industry recruitment benefit; and (3) support collaborative high school and college career and technical education partnerships.
Contact	Steven Graham, Vice President of Finance and Operations
Telephone	(252) 738-3446
Email	grahams@vgcc.edu
Total Project Budget	\$5,250,000 (including design, construction, and contingency)
Source of Funds	State Directed Grant & State Capital & Infrastructure Funds (SCIF)
Approved OC-25 #	N/A
Publish Date	February 10, 2025
Closing Date	March 5, 2025
Submit THREE (3) Copies of Letter of Interest and Current SF-254 (Mailing Address):	By Mail: Vance-Granville Community College Attn: Steven Graham, VP of Finance & Operations P.O. Box 917 Henderson, NC 27536 Standard Form 254 (Architect-Engineer & Related Services Questionnaire may be obtained at the following link: https://www.doa.nc.gov/divisions/state-construction-office/forms-documents .
Physical Location for Fed Ex/UPS Delivery (Delivery Address):	200 Community College Road, Henderson, NC 27537

NC Licensing Statement

In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:

NC Board of Architecture: (<http://www.ncbarch.org>)

NC Board of Examiners for Engineers & Surveyors:
(<http://www.ncbels.org>)

NC Board of Landscape Architects: (<http://www.ncbola.org>)

STATE BUILDING COMMISSION - SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.