

# **Eastover Sanitary District Eastover, North Carolina**

## **Request for Qualifications Date: 11/18/24**

Eastover Sanitary District is soliciting Requests for Qualifications (RFQ) from qualified professional engineers demonstrating their qualifications for design, bidding, construction administrative oversight, and construction inspection of a 2-3 hundred-thousand-gallon elevated water storage tank, which will be located on Smithfield Rd.

The Sanitary District will select firms with which to negotiate contracts using a Qualifications Based Selection Process. Selection will be based on demonstrated experience and expertise in the water and wastewater industry. The Sanitary District also believes that other important traits for successful project execution are the ability of the firm to work in partnership with District Staff, Management, and other Consultants and Contractors who may be part of a project and the ability of the firm to respond in a timely manner to any issues that may arise.

It is intended that the Requests for Qualifications (RFQ) process will result in the execution of a master agreement (contract) and supplemental agreements (task orders) between the district and the firms. The number of firms will be determined by Eastover Sanitary District after the RFQ process is completed.

Eastover Sanitary District will use a variety of factors in the selection of qualified engineering firms including:

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|--|------------------|
| • Specific water and wastewater engineering experience           | 30 points        |
| • Qualifications and experience of staff                         | 30 points        |
| • References and other details about the firm's abilities        | 20 points        |
| • Firm's knowledge of ESD service areas and utility requirements | <u>20 points</u> |
|  | 100 points       |

Eastover Sanitary District reserves the right to hire additional firms if the selected firms cannot provide the civil engineering expertise for a specific project or the firms do not meet the Sanitary District's performance expectations.

### **Eastover Sanitary District Description:**

Eastover Sanitary District serves a customer base of approximately 3,650 which encompasses the central and northern portion of Cumberland County. Eastover Sanitary District is located approximately 8 miles northeast of Fayetteville, NC. The Sanitary District purchases water from the City of Dunn and the wastewater is discharged to the Fayetteville Public Works Commission's

Wastewater Treatment Plant. However, the Sanitary District maintains its own distribution and collection system.

**Requested Qualification Information:**

Eastover Sanitary District requests the following information as a minimum to evaluate the qualifications of an engineering firm:

- Brief, general description of the services provided by the Engineering Firm.
- Specific description of the Engineering Firm's demonstrated ability and experience with the study, design, and construction management of water, sewer and stormwater systems in southeastern North Carolina.
- At least 3 references of projects completed by the firm within the past 2 years with a brief description of the project. Ideally, at least one of these would be with a government agency regarding a recent water or wastewater project and all should include contact names and phone numbers.
- A list of staff available to work on the District's Projects with their qualifications.
- A list of the five (5) most recently completed water and wastewater engineering projects.
- Standard hourly rates for work of common project staff employed by the firm.
- A sample of the firm's work represented by a Preliminary Engineering Report or other similar report.
- Any information related to the firm's knowledge of ESD service areas and utility requirements.

Eastover Sanitary District will review all submitted qualifications and select three firms to formally interview. We will make our selection from that group. Due to time constraints with staff, the Sanitary District will not be able to allow tours of the System during the proposal portion of selection, but will make facilities available during the interview phase.

In accordance with Eastover Sanitary District's Minority Business Participation Outreach Plan minority business firms are encouraged to submit statements of qualifications.

**Please submit questions regarding this project to Lisa Lloyd at 910-229-3716 or email: [manageresd@ncrrbiz.com](mailto:manageresd@ncrrbiz.com) by 5:00 p.m. November 29, 2024.**

**Deadline:**

**Please return 3 copies of the general information requested and 1 copy of the requested example of the firm's work by 5:00 p.m. December 9, 2024. Please mail all materials to Lisa Lloyd, District Manager, 3890 Dunn Road Eastover, NC 28312.**

**Contact information:**

***Please Contact Lisa Lloyd, District Manager if you have any questions at 910-229-3724.***