



## **NOTICE TO BIDDERS**

**Project Name: Pender AC BMS**

**Location: 906 Penderlea HWY, Burgaw, NC 28425**

**NCDAC Job Order No: 4626**

**SCO Project ID: #22-25762-01A**

**NCDAC Contract No: C11744**

General Scope: Furnish all labor, materials and equipment necessary for a complete and operating Building Management System (BMS), utilizing Direct Digital Controls as shown on the drawings and as described herein. Drawings are diagrammatic only. All controllers furnished in this section shall communicate on a peer-to-peer bus over a BACnet/MSTP open protocol bus. Controllers shall be of one manufacturer and the latest version as of the date of the bid. The intent of this specification is to provide a system that is consistent with BMS systems throughout the owner's facilities running the Niagara 4 Framework. This may be a new system or an expansion. Any scope of work related questions, clarifications, or assumptions made that would change the drawings or specifications shall be submitted during the bid package review period. Responses to pre-bid scope of work related questions, clarifications, or assumptions will be issued in an addendum so that all bidders have an opportunity to review.

**A MANDATORY PRE-BID CONFERENCE will be held at 2020 Yonkers rd. Raleigh, N.C. 27604 on 10-30-2024 at 10am. Failure to attend the Pre-Bid Conference will disqualify your company from bidding.**

**[The meeting is also to identify preferred brand alternates and their performance standards that the owner will consider for approval on this project.**

**In accordance with General Statute GS 133-3, Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances. Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public.]**

**[In accordance with GS133-3 and SCO procedures the following preferred brand items are being considered as Alternates by the owner for this project:]**

***A. Distech ECB Series***

**[Justification of any approvals will be made available to the public in writing no later than seven (7) days prior to bid date.]**

Sealed proposals for this bid package will be received at the address below:

**US Postal And Delivery Services  
NC Department of Adult Correction  
Central Engineering  
4216 MSC - 2020 Yonkers Road  
Raleigh, NC 27699  
Door No. 1**

no later than **12-03-2024 at 10am** and immediately thereafter publicly opened and read aloud.

It shall be the responsibility of the bidder to deliver their sealed bid to the proper location and at the appointed place and time for the bid opening. Late delivery for any reason including late delivery by the US Postal Service or other delivery service shall disqualify the bid.

**All Bid Documents are to be received in a sealed envelope with all documentation titled on the outside of bid package. For all information needed on outside of bid package envelope see next page listed under “Bid Proposal For”. Please send sealed bid packages within a mailing envelope for total concealment of bid.**

Additional copies of the complete bid package documents can be obtained from:

Company:	<b>NCDAC Central Engineering Construction Apprenticeship Program</b>
Contact Person:	<b>Robert Moss</b>
Phone/Email:	<b>919-324-1306/ Robert.moss@dac.nc.gov</b>

Contractors are hereby notified that they must have proper license under the State laws governing their respective trades and that North Carolina General Statute 87 will be observed in receiving and awarding contracts.

No bid may be withdrawn after the opening of bids for a period of 90 days. The Owner reserves the right to reject any or all bids and waive informalities.

**Bids shall be made only on the Form of Proposal provided herein with all blank spaces for bids properly filled in and all signatures properly executed. Form of Proposals with scope clarification letters attached will be automatically disqualified.**

**HUB PARTICIPATION RECORDING REQUIREMENTS:**

NCDAC requires that, for construction contracts with a value of \$5000 or greater, the contractor shall comply with the document Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts including Identification of Minority Business Participation, Affidavits A, B, C, and D, and Appendix E. These forms provided herein are hereby incorporated and made a part of this contract. A bidder’s failing to comply with this requirement will be considered non-responsive and will result in bid rejection.

The NCDAC imposed contract threshold of \$5000 for HUB recruitment supersedes any reference to a higher threshold that may be noted in the bid documents, within referenced documents, or within any regulatory requirement.

**Provided with Bid Form Proposal:**

Identification of HUB Participation

**AND**

Affidavit A – Listing of Good Faith Efforts

**OR**

Affidavit B - Intent to Self-Perform with Own Workforce

**Provided Upon Contract Award:**

Affidavit C - Percentage of HUB Participation

**OR**

Affidavit D - Good Faith Efforts

**Bidding Contractors are to provide the following information on the outside of the sealed bid envelope the following information:**

**Bid Proposal For:**

Attention to:	<b>Robert Moss</b>
Project Name:	<b>Pender HVAC AC Installation</b>
NCDAC Job Order No.:	<b>4403</b>
Contract Type:	<b>BMS (C11744)</b>
Bid Date:	<b>12-03-2024 at 10am</b>
Contractor's Name:	
License Number:	