



ADDENDUM #1

TO: POTENTIAL RESPONDING SUPPLIERS

FROM: Kristen Shelton, CPPB
Purchasing Specialist

DATE: January 31, 2024

SUBJECT: NC State University RFP #63-KGS976946
Child Care Services

This addendum is issued as a result of questions raised on the above referenced request for proposal. This addendum is part of the bid process and **must** be returned with your proposal response. Failure to include this addendum with your response **will** cause your proposal to not be considered for award.

See below questions and answers.

Please sign, date and return this addendum with your proposal response. **Failure to return this addendum will cause your response to not be considered for award.**

Company Name:	
Acknowledge by Signature:	
Acknowledge by Full Name (printed):	
Date:	

RFP #63-KGS976946 - Child Care Services

Question #	Reference Section	Question	University Response
1	General	<p>My site has been selected for a complete playground overhaul. Through NC State, Natural Learning Initiative, and Wake County Smart Start.</p> <p>The project will be about 50k and the grant covers 10k.</p> <p>If my site is selected, would this initiative support the project to assure there is a high level of outdoor learning for the faculty of NC State?</p>	The initiative has nothing to do with this RFP.
2	Section 3	Is NC state collaborating with multiple childcare centers to provide discounted slots for NCState community? Or just one?	We are looking for a single child care organization "supplier" with multiple centers within a 30 mile radius of the NC State campus. Please refer to section 3.2.
3	Section 1	What happened to the childcare center that was for NC State? Is that space available for a private owner/ operator to work and provide childcare there for the community?	Please see section 1. This is not applicable to this RFP as we are not looking to host an on-site child care center.
4	Section 3	How many employees are currently enrolled in the subsidy program?	Current utilization is 59 employees.
5	Section 3	How many children are currently enrolled?	Current utilization is 70 children.
6	Section 3.2, p. 2	How much funding is distributed in childcare tuition per year? If I'm understanding correctly, it's less than \$230,000 annually in childcare tuition reimbursement?	The budget maximum is \$230,000.00 and should include administrative fees as determined by the Selected Provider. Please see section 3.2: NC State will be responsible for the difference between the Community Tuition Rate at the Tuition Subsidy Center and a discounted rate available to Eligible Employees that shall be calculated by reducing the Community Tuition Rate by the applicable Percentage Subsidy (the difference in rate being the "Tuition Subsidy"); provided, however, that the total Tuition Subsidy paid for all Eligible Employees during the annual Contract Term including administrative fees shall not exceed Two Hundred Thirty Thousand and Zero Dollars (\$230,000.00).
7	Section 1, p. 2	RFP lists age ranges served from infant to pre-kindergarten. Proposal responses should not include services for school-age children, correct?	Correct. Please refer to section 4.3 C.1.
8	Section 3, p. 2	Will NC State provide paperwork required to verify the income of eligible program candidates?	No, the supplier would be required to verify income. Please refer to section 3.2
9	Section 4.2 B. 2	Mention Center (singular) must be NAEYC accredited. Are community centers being utilized by the program required to be accredited or have a plan to be accredited by NAEYC?	Center or Centers depending on the number of facilities available from the selected provider. We are seeking details for each center within the requested 30- miles radius of NC State, that would be providing services for the tuition-subsidy program. Please refer to section 3.3 and 4.2 for additional NAEYC requested standards.
10	Section 4.2.C, Q 1 &2, p. 5	Both questions refer to a single onsite center rather than a subsidized childcare program utilizing existing community centers as indicated in the scope of work. Is the preference for information about both scenarios?	Center or Centers depending on the number of facilities available from the selected provider. We are seeking details of each center within the requested 30- miles radius of NC State, that would be providing services for the tuition-subsidy program. Only one provider (supplier) with multiple locations within the 30-mile radius will be awarded this contract.
11	Section 4.3.A, Q 1, p. 5	Again, references a single onsite center.	Please see our response to questions 9 and 10.

12	Section 4.4, Q A.1, p. 6	This question references transitioning and retaining existing center staff which implies reference to a single center, as this contract will be utilizing our existing community centers we do not anticipate a transition or major staff turnover. Should respondents answer this question in general terms of post-pandemic operations?	Yes, in terms of post-pandemic operations, we are seeking information about your current policies, practices, and methods for recruiting, retaining, and screening staff who work at each center that would be part of the tuition-subsidy program.
13	Section 4.6, Q 1.B, p. 7	This question asks about the effects on "the proposed center's financial structure." This language implies that we are proposing on a single onsite center rather than a community-based tuition subsidy program. Would you like us to include information about onsite center options?	Only one provider (supplier) with multiple locations within the 30-mile radius will be awarded this contract. We would like information about the financial structure of all available centers within the 30-mile radius.
14	Section 3.2, page 3	Would you consider having dedicated centers for NCSU within 30 miles of Campus? NCSU Employees Only?	No. This is an employer-sponsored tuition-subsidy program for only NCSU employee families to have the option to choose the best child care location for their situation offered by the selected provider within the 30 mile radius of the main NC State campus.
15	Section 3.2, page 3	Would you be interested in offering a child care tuition benefit to students of NCSU?	The tuition-subsidy is only available for qualified and active full-time (0.75 FTE or greater) faculty, staff, postdocs and house officer's children. Students are not eligible for this program. However, the selected provider could offer students a discounted rate at their discretion.