



NOTICE TO BIDDERS

Sealed proposals will be received by **Nash Community College** in **Rocky Mount NC**, in the office of **Carol Dornseif, 522 N. Old Carriage Road, Rocky Mount, NC in the Business & Industry Building (bid opening will be held upstairs in the Small Business Center Conference Room)** up to **2:00 pm December 2, 2025** and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of

Nash CC – S&T Chiller Replacement

The purpose of this project is to provide services to remove and replace the existing 230-ton York chiller unit and replace it with a new installed Carrier unit or equivalent. The unit services the Science & Technology Building located on the campus of Nash Community College (522 N. Old Carriage Road, Rocky Mount, NC 27804):

The Scope of Work consists of:

- a) Remove and replace the existing 230-ton unit with a replacement system equal to or better than the existing system as new. Furnish and install a new 225-ton unit Carrier 30XV-2256SL00-3C2 or a comparable unit.
 - 225 Nominal Tons Cooling
 - Voltage 460/3 Phase MCA 428.3 amps
 - R-513 Refrigerant
 - Micro channel condenser coils
 - Rotary Screw Compressors
 - Flooded evaporator 2-pass, with heater
 - Greenspeed intelligence: high-efficiency variable speed Condenser Fan motors
 - Remote connectivity
 - 25kA SCCR
- b) Job to include replacing chilled water heat trace from the ground to where the chilled water piping attaches to the chiller.
- c) Provide equipment manufactured by Carrier or other approved equivalent system manufacturer. **Clearly state brands, sizes, model numbers, warranty information, and applicable EER or SEER ratings clearly in your proposal. Manufacturer specification sheets for the proposed equipment shall also be included.** Failure to identify proposed equipment shall render the Offeror's proposal invalid.
- d) Include alternate brands, sizes, and warranty information with proposal.
- e) Furnish all materials, parts, and components necessary to install the new system to the existing controls, electrical supply, and hydronic piping.
- f) Make necessary hydronic piping changes to connect to the new chiller.
- g) Provide 2" thick pipe insulation and aluminum jacket to match existing pipe insulation.
- h) Provide the necessary crane for removal of the existing chiller and installation of the new chiller.
- i) Remove and dispose of the old unit off site according to State and local codes

- j) Reclaim and dispose of the freon from the equipment as per the EPA guidelines.
- k) Ensure all electrical components meet or exceed all North Carolina and local codes and must be certified by UL®.
- l) Verify proper operation and provide training to the site staff prior to leaving.
- m) Be licensed in the State of North Carolina to perform heating and air conditioner removal and replacement services and provide a copy of the installer's NC License Certification in proposal.
- n) Provide proof of commercial liability insurance in the proposal.
- o) Guarantee all work from defects in material and workmanship for a period of one (1) year (labor and parts). Copies of all warranty information shall be furnished to the College prior to submission of the written invoice.
- p) Warranty the compressor from defects for parts for a period of not less than five (5) years. Copies of all warranty information shall be furnished to the College prior to submission of the written invoice.
- q) Meet with and coordinate all activities with Nash Community College's Director of Facilities on the timing of installation.
- r) Invoice will not be issued until all of the above are complete, College personnel are trained on routine maintenance, and the system is operating to the satisfaction of the College's Director of Facilities.
- s) Have performed and completed similar services for hire within the last two (2) years. References should be provided.
- t) **PERFORM ABSOLUTELY NO CHANGE ORDERS WITHOUT THE PRIOR APPROVAL IN WRITING FROM NASH COMMUNITY COLLEGE ADMINISTRATION. UNAPPROVED CHANGE ORDERS WILL NOT BE PAID.**
- u) Install unit within 120 days of notice of award.

All proposals shall be lump sum.

Mandatory Pre-Bid Meeting

An open pre-bid meeting will be held for all interested bidders on **November 5, 2025 at 2:00 PM in the Science & Technology building (meet in lobby), 522 N. Old Carriage Road, Rocky Mount, NC 27804**. The meeting will address project specific questions, issues, bidding procedures and bid forms.

Questions may be submitted to Carol Dornseif, cjdornseif810@nashcc.edu by November 12, 2025 with answers and any amendments submitted to interested bidders by November 19, 2025.

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades. All state and local building codes and regulations must be complied with.

Payment will be made after the scope of work is completed with the final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Owner:

Nash Community College

Carol Dornseif, Chief Financial Officer/Vice President of Finance

522 N. Old Carriage Road, Rocky Mount, NC 27804

252-451-8365 or cjdornseif810@nashcc.edu

Identification of HUB Certified/ Minority Business Participation

I, _____
 (Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work Type	*Minority Category	**HUB Certified (Y/N)

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

The total value of minority business contracting will be (\$)_____.

State of North Carolina AFFIDAVIT A – Listing of Good Faith Efforts

County of _____

(Name of Bidder)

Affidavit of _____

I have made a good faith effort to comply under the following areas checked:

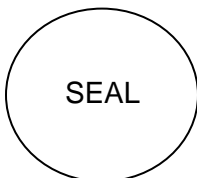
Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- 1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- 3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- 5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- 6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- 9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____



Signature: _____

Title: _____

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

**State of North Carolina --AFFIDAVIT B-- Intent to Perform Contract
with Own Workforce.**

County of _____

Affidavit of _____
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____
_____ contract.

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

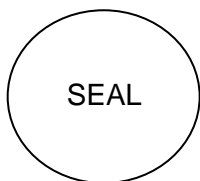
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

FORM OF PROPOSAL

S&T Chiller Replacement
Nash Community College
(SCO-ID #.)

Contract: _____
Bidder: _____
Date: _____

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The bidder further declares that he and his subcontractors have fully complied with NCGS 64, Article 2 in regards to E-Verification as required by Section 2.(c) of Session Law 2013-418, codified as N.C. Gen. Stat. § 143-129(j).

The Bidder proposes and agrees if this proposal is accepted to contract with the

Nash Community College

in the form of contract specified below, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction of

S&T Chiller Replacement

in full in complete accordance with the plans, specifications and contract documents, to the full and entire satisfaction of the State of North Carolina, and the

Nash Community College

with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the contract documents, for the sum of:

CONTRACT: _____

Base Bid: _____ Dollars(\$)

Proposal Signature Page

- The contractor shall be responsible for obtaining any necessary permits from the local Authority Having Jurisdiction (AHJ).
- The contractor agrees to provide a certificate of liability insurance with a minimum coverage amount of \$1 million. NCC should be listed as an additional insured as it relates to this project. Must be provided within 10 days of contract award.
- The Contractor agrees to State of North Carolina General Contract Terms & Conditions as required by the State of North Carolina.

Required Documents:

- ____ Copy of NC License Certification is included
- ____ Proof of commercial liability insurance is included
- ____ Identification of HUB Certified/Minority Business Participation is completed
- ____ EITHER Affidavit A or Affidavit B is completed
- ____ References are included
- ____ Proposed equipment is identified-brand, size, model, warranty, EER/SEER ratings, with manufacturer spec sheets

Respectfully submitted this day of _____

(Name of firm or corporation making bid)

By: _____
Signature

Name: _____
Print or type

Title _____
(Owner/Partner/Pres./V.Pres)

Address _____

License No. _____

Federal I.D. No. _____

Email Address: _____

Addendum received and used in computing bid:

Addendum No. 1 _____ Addendum No. 2 _____ Addendum No. 3 _____ Addendum No. 4 _____