

**REQUEST FOR QUALIFICATIONS (RFQ2519)**  
**Advance Air Mobility (AAM) Planning and Consulting Services**  
**Smith Reynolds Airport**  
**Forsyth County Airport Department**

**ADDENDUM #1**

Issued Date: January 24, 2025

Issued By: Mark R. Davidson, A.A.E., Airport Director

**QUESTIONS OF THE RFQ**

1. DBE Requirements. The RFQ mentions in its selection criteria “ability to meet DBE Goals for professional services”. Is there a specific DBE target or percentage goal for this project? Or is the selection criteria indicating our past performance in meeting DBE goals as well as where and when we have worked with DBE firms on past airport projects?

**Response: There is no official goal the County must meet, but past performance and DBE participation will be considered in selection.**

2. DBE Requirements. Do use of MBE or WBE firms (who might not be DBE certified) qualify for meeting the airport or county’s diversity or disadvantaged business goals/requirements for this project?

**Response: Yes. We would consider MBE and WBE firms that are not DBE certified in the selection.**

3. Current Project List Requirements. Under Section 7, Part C—RFQ mentions the response should include “Current Project List. Include current stage of the project and project completion date”. Could clarification or further information be provided for this? Does this include “current state of projects & project completion date” of projects for the project team or project manager? Or does it include “current state of projects & project completion date” of PLANNING projects or AAM projects or other related projects? If you are looking for a “current project list” of the firm, that list could be quite substantial. So, we were hoping to have a bit more information on what you were looking for in this requirement.

**Response: To better understand the workload of the proposed team and resources of the firm, the County is requesting a list of current projects that are related to planning and advanced air mobility.**

4. NCDOT Prequalification Code 141—Multimodal Transportation Planning. We have the Prequalification for this code and it is shown on the NCDOT website under our vendor information. Does further support or evidence need to be provided as a part of this RFQ selection requirement? Does the Prequalification Letter need to be included? And will this prequalification letter count toward the 20-page response limit, or can it be included in an appendix of required forms, etc.?

**Response: Prequalification documentation can be submitted in different forms. A print out of the NCDOT website or NCDOT Official Letter can be included as an appendix which will not count against the 20 page limit.**

5. Evidence of Minimum Insurance. Do the forms/evidence of insurance attachments count against the 20-page submittal limit? Or can these be provided as an additional attachment/appendix beyond the 20-page limit?

**Response: The insurance documentation can be included as an appendix and will not count against the 20 page limit.**

6. NCDOT Prequalified Code 141 – Multimodal Transportation Planning. Will the County consider firms that are not prequalified?

**Response: Yes. The County prefers the firm is prequalified, but will consider other firms which have a plan to become prequalified.**

**END OF THIS ADDENDUM**