

# Advertisement for Services

**Project Name:** FY 26 Fall Tree Planting  
**Project Number:** 298-FY26-PW-Bid-FallTrees

Pursuant to the City of Asheville's Procurement, Purchasing and Contracting Policy, Bids will be received by the City of Asheville for the following:

**Description of Bid:**

This contract is for the planting of twenty-seven (27) trees in spots designated by the City. Included in this work is the removal of any existing trees or stumps including rootballs, planting the trees to City specifications, adding soil amendments, guying of the trees and mulching of the planting areas. All plantings will require soil amendments. Trees planted in residential areas will require trunk guards to protect them from string trimmers. This guard can be in the form designed products made for this purpose or can be properly sized corrugated pipe install around the trunk.

The contractor shall provide all trees, labor and materials to accomplish this project. The contractor shall also provide all necessary traffic control. If proper traffic control is not provided the project shall be suspended until such time as proper traffic control is provided. At a minimum the contractor shall provide work zone signs and some sites may require lane closures.

The trees shall have a one-year warranty that starts at the time the installed tree is accepted by the City Arborist. The warranty shall not apply to trees that are vandalized or are damaged by vehicles. The City WILL NOT WATER the trees.

**Plantings are to occur during October or November 2025.**

**Bid Schedule:**

Issuance of Bid	Thursday, 08/14/2025
Deadline to Submit Questions	Tuesday, 09/02/2025 @ 5:00 pm
<b>Bids Due</b>	<b>Friday, September 12, 2025, 10:00am</b>
Projected Project Start	Monday, October 13, 2025

**Bid Documents:**

Invitation to Bid Documents are posted on the City procurement website at [www.ashevillenc.gov/bids](http://www.ashevillenc.gov/bids). This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible**

for full or partial sets of Bid Documents including any addendum obtained from any other source.

**Bids should be delivered via email to:**

[cwatson@ashevillenc.gov](mailto:cwatson@ashevillenc.gov)

Please include 298-FY26-PW-BID-FallTrees in the subject line.

The City of Asheville reserves the right to reject any or all Bids and to waive informalities.

**Information:**

All questions concerning this Invitation to Bid should be submitted via email to:

Chuck Watson, Project Manager cwatson@ashevillenc.gov 828-251-4033
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**All questions regarding alternate tree species must be submitted before the deadline for questions. Alternates will not be entertained after questions are due.**

**Asheville Business Inclusion Policy:** The City of Asheville has adopted the Asheville Business Inclusion Policy to encourage women and minority businesses' participation in the public bidding process. The purpose of this outreach effort is to increase the likelihood of availability and utilization of MWBEs in the award of contracts. Bidders are hereby notified that this bid is subject to that Policy's provisions. Questions regarding the Asheville Business Inclusion Policy may be directed to City of Asheville, Post Office Box 7148, Asheville, NC 28802-7148 or by phone at (828) 259-8050 or by email [abi@ashevillenc.gov](mailto:abi@ashevillenc.gov).

Bidders are invited to show proof of MWBE status, to include NC Office of Historically Underutilized Businesses or other MWBE certifications. If not already certified with the ABI Office at the City of Asheville, bidders are further invited to become certified with the City of Asheville as an MWBE vendor. Please use this link: [ABI Certifications](#)

It is the Policy of the City to (1) provide minorities and women an equal opportunity to participate in all aspects of its contracting and procurement programs and (2) to prohibit any and all discrimination against persons or businesses in pursuit of these opportunities.

**Drug Free Workplace:** The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective contractor certifies that if awarded the contract, they and their subcontractors shall comply with the following:

The City requires contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The contractor, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract. The contractor agrees to do the following:

Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for

violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and remediate any violations of this requirement.

**Miscellaneous Requirements of the Bids:**

- Prospective Contractors are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.
- All bids must be submitted on the FORM provided.

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