



STATE OF NORTH CAROLINA

Department of Administration

Invitation for Bid #: 13-DOA1934287354

Fire Extinguisher Testing, Inspections and Maintenance Services

Date of Issue: December 31, 2025

Bid Opening Date: January 20, 2026

At 2:00 PM ET

Direct all inquiries concerning this IFB to:

Sandra Bryant

Procurement Specialist

Email: Sandra.bryant@doa.nc.gov

Phone: 984-236-0075



STATE OF NORTH CAROLINA

Invitation for Bid

13-DOA1934287354

For internal State agency processing, including tabulation of bids, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your bid.
Failure to do so may subject your bid to rejection.**

Vendor Name

Vendor eVP#

Note: For a contract to be awarded to you, your company (you) must be a North Carolina registered Vendor in good standing. You must enter the Vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a Vendor number, register at <https://evp.nc.gov/SignIn>

STATE OF NORTH CAROLINA Department of Administration	
Refer <u>ALL</u> Inquiries regarding this IFB to the procurement lead through the Message Board in the Sourcing Tool. See section 2.6 for details: Sandra Bryant	Invitation for Bid No.: 13-DOA1934287354
	Bids will be publicly opened: January 20, 2026 at 2:00 pm
Using Agency: Facility Management Division	Commodity No. and Description: 721015 Building maintenance and repair services
Requisition No.: RQ244603	

EXECUTION

In compliance with this Invitation for Bid (IFB), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this bid, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this bid is submitted competitively and without collusion (G.S. 143-54),
- none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this bid, the undersigned certifies to the best of Vendor’s knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its Sub-Contractors for any Contract awarded as a result of this IFB, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned Vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public contracts; or awarding or administering public contracts; or inspecting or supervising delivery of the public contract of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of this response to the IFB, the undersigned certifies, for Vendor’s entire organization and its employees or agents, that Vendor is not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

By executing this bid, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS** incorporated herein. These documents can be accessed from the Ariba Sourcing Tool.

Failure to execute/sign bid prior to submittal may render bid invalid and it MAY BE REJECTED. Late bids shall not be accepted.

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		
VENDOR’S AUTHORIZED SIGNATURE*:	DATE:	EMAIL:

VALIDITY PERIOD

Offer shall be valid for at least ninety (90) days from date of bid opening, unless otherwise stated here: _____ days, or if extended by mutual agreement of the parties in writing. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this IFB.

ACCEPTANCE OF BIDS

If your bid is accepted, all provisions of this IFB, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

FOR STATE USE ONLY: Offer accepted and Contract awarded this _____ day of _____, 20____, as indicated on

The attached certification, by _____.

(Authorized Representative of Department of Administration)

Contents

- 1.0 PURPOSE AND BACKGROUND 5**
- 1.1 CONTRACT TERM..... 5**
- 2.0 GENERAL INFORMATION 5**
- 2.1 INVITATION FOR BID DOCUMENT 5**
- 2.2 E-PROCUREMENT FEE 5**
- 2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS 5**
- 2.4 IFB SCHEDULE 6**
- 2.5 BID OPENING LINK..... 6**
- 2.6 PRE-BID CONFERENCE LINK 6**
- 2.7 BID QUESTIONS..... 7**
- 2.8 BID SUBMITTAL..... 7**
- 2.9 BID CONTENTS..... 8**
- 2.10 ALTERNATE BIDS 9**
- 2.11 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS 9**
- 3.0 METHOD OF AWARD AND BID EVALUATION PROCESS 9**
- 3.1 METHOD OF AWARD..... 9**
- 3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION 9**
- 3.3 BID EVALUATION PROCESS..... 10**
- 3.4 PERFORMANCE OUTSIDE THE UNITED STATES 10**
- 3.5 INTERPRETATION OF TERMS AND PHRASES..... 11**
- 4.0 REQUIREMENTS 11**
- 4.1 PRICING 11**
- 4.2 FINANCIAL STABILITY 11**
- 4.3 HUB PARTICIPATION 12**
- 4.4 REFERENCES 12**
- 4.5 BACKGROUND CHECKS 12**
- 4.6 PERSONNEL 12**
- 4.7 VENDOR’S REPRESENTATIONS..... 12**
- 4.8 AGENCY INSURANCE REQUIREMENTS MODIFICATION 13**
- 4.9 SUBCONTRACTORS 13**
- 4.10 SECRETARY OF STATE REGISTRATION..... 13**
- 5.0 SPECIFICATIONS AND SCOPE OF WORK 13**
- 5.1 SPECIFICATIONS 13**

5.2 TASKS/DELIVERABLES 14

5.3 CERTIFICATION AND SAFETY LABELS 15

5.4 DEVIATIONS 15

6.0 CONTRACT ADMINISTRATION 15

6.1 INVOICES 16

6.2 POST AWARD BUSINESS REVIEW MEETINGS 17

6.3 CONTINUOUS IMPROVEMENT 17

6.4 TRANSITION ASSISTANCE 17

6.5 DISPUTE RESOLUTION 17

6.6 CONTRACT CHANGES 18

6.7 ATTACHMENTS 18

APPENDIX A: *ESTIMATED* FIRE EXTINGUISHER COUNT, TYPE AND LOCATIONS 19

ATTACHMENT A: PRICING FORM 22

1.0 PURPOSE AND BACKGROUND

The North Carolina Department of Administration (DOA), Human Resource Management Safety Office (HRMSO), on behalf of the Facility Management Division (FMD), is responsible for maintaining a safe and healthy work environment for State employees and the visiting public. This mission is supported through the routine, preventive, and emergency maintenance of State-owned and managed facilities in a cost-effective and compliant manner.

The purpose of this Invitation for Bid (IFB) is to obtain competitive pricing from qualified vendors to perform annual inspections, maintenance, testing, servicing, disposal, and recordkeeping for approximately 2,200 portable hand-held fire extinguishers located in the downtown Raleigh State Government Complex Buildings.

The intent of this solicitation is to award an Agency Specific Contract.

1.1 CONTRACT TERM

The Contract shall have an initial term of one (1) year, beginning on the date of final Contract execution (the "Effective Date").

At the end of the Contract's initial term, the State shall have the option, in its sole discretion, to renew the Contract on the same terms and conditions for up to two (2) additional one-year terms. The State will give the Vendor written notice of its intent to exercise each option no later than thirty (30) days before the end of the Contract's then-current term. In addition to any optional renewal terms, and with the Vendor's concurrence, the State reserves the right to extend the Contract after the last active term.

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

2.0 GENERAL INFORMATION

2.1 INVITATION FOR BID DOCUMENT

This IFB is comprised of the base IFB document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

2.2 E-PROCUREMENT FEE

ATTENTION: This is an NC eProcurement solicitation facilitated by the Ariba Network. The E-Procurement fee may apply to this solicitation. See the paragraph entitled ELECTRONIC PROCUREMENT of the North Carolina General Terms and Conditions.

General information on the E-Procurement Services can be found at: <http://eprocurement.nc.gov/>.

What is the Ariba Network?

The Ariba Network is a web-based platform that serves as a connection point for buyers and Vendors. Vendors can log in to the Ariba Network to view purchase orders, respond to electronic requests for quotes, participate in Sourcing Events, and collaborate with buyers on contract documents.

For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site:

<http://eprocurement.nc.gov/training/Vendor-training>.

2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS

It shall be the Vendor's responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this IFB and comply with all requirements and specifications herein. Vendors are also responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this IFB.

If Vendors have questions or issues regarding any component of this IFB, those must be submitted as questions in accordance with the instructions in the BID QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an IFB addendum. The State may also elect to leave open the

possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contract award.

Other than through the process of negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor’s bid or otherwise. This applies to any language appearing in or attached to the document as part of the Vendor’s bid that purports to vary any terms and conditions or Vendors’ instructions herein or to render the bid non-binding or subject to further negotiation. Vendor’s bid shall constitute a firm offer that shall be held open for the period required herein (“Validity Period” above).

The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this IFB Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon during negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor’s bid as nonresponsive.

2.4 IFB SCHEDULE

The table below shows the *intended* schedule for this IFB. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	State	December 31, 2025
Hold Pre-Bid Conference	State	January 8, 2026 at 10:00 am (See TEAMS link below)
Submit Written Questions	Vendor	January 12, 2026 at 2:00 pm
Provide Response to Questions	State	January 15, 2026
Submit Bids	Vendor	January 20, 2026 @ 2:00 pm (See TEAMS link below)
Contract Award	State	TBD

2.5 BID OPENING LINK

The Department of Administration will be conducting live bid openings over Microsoft Teams conference call. Below is the call-in information for this procurement’s bid opening scheduled for January 20, 2026 at 2:00 p.m.

[Join the meeting now](#)

Meeting ID: 239 680 517 933 12

Passcode: Tc7ao2jw

Dial in by phone

[+1 984-204-1487](tel:+19842041487), [172209630](tel:+172209630)# United States, Raleigh

[Find a local number](#)

Phone conference ID: 172 209 630#

Join on a video conferencing device

Tenant key: ncgov@m.webex.com

Video ID: 111 228 289 7

[More info](#)

2.6 PRE-BID CONFERENCE LINK

The Department of Administration will be conducting a live Pre-Bid Conference over Microsoft Teams. Below is the call-in information for this procurement’s Pre-Bid Conference scheduled for January 8, 2026 at 10:00 am.

[Join the meeting now](#)

Meeting ID: 229 536 186 106 91

Passcode: LX9hU9h5

Dial in by phone

13-DOA1934287354

Vendor: _____

[+1 984-204-1487,,336029654#](tel:+19842041487,336029654) United States, Raleigh

[Find a local number](#)

Phone conference ID: 336 029 654#

Join on a video conferencing device

Tenant key: ncgov@m.webex.com

Video ID: 117 981 256 1

[More info](#)

Instructions: It shall be MANDATORY that a representative from each Vendor be present for a pre-bid conference via TEAMS. Attendees must be present at the meeting at 10:00 am on January 8, 2026. All attendees must add their name and company name to the chat upon joining the TEAMS meeting. If a vendor joins the meeting after 10:00 am they will not be able to PARTICIPATE IN THE PRE-BID CONFERENCE, NOR SHALL THEIR BID BE CONSIDERED.

FAILURE TO ATTEND THE MANDATORY PRE-BID CONFERENCE SHALL RESULT IN VENDOR'S BID BEING DEEMED NON-RESPONSIVE AND NOT CONSIDERED FOR AWARD.

The purpose of this conference is for all prospective Vendors to apprise themselves of the conditions and requirements which will affect the performance of the work called for by this IFB. Vendors must stay for the duration of the conference. No allowances will be made for unreported conditions that a prudent Vendor would recognize as affecting the work called for or implied by this IFB.

Vendors are cautioned that any information released to attendees during the conference, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this IFB, must be confirmed by written addendum before it can be considered to be a part of this IFB and any resulting contract.

2.7 BID QUESTIONS

Upon review of the IFB documents, Vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the Bid Questions process, Vendors shall submit any such questions by the "Submit Written Questions" date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum.

Questions related to the content of the solicitation, or the procurement process should be directed to the person on the title page of this document via the Sourcing Tool's message board by the date and time specified in the IFB SCHEDULE Section of this IFB. Vendors will enter "**IFB #13-DOA1934287354- Questions**" as the subject of the message. Question submittals should include a reference to the applicable IFB section. This is the only manner in which questions will be received.

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM ET to 5:00 PM ET.

Questions received prior to the submission deadline date, the State's response, and any additional terms deemed necessary by the State will be posted in the Sourcing Tool in the form of an addendum and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this IFB, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in the IFB and an addendum to this IFB.

2.8 BID SUBMITTAL

IMPORTANT NOTE: This is an absolute requirement. Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor's sole responsibility to ensure its bid has been received as described in this IFB by the specified time and date of opening. Failure to submit a bid in strict accordance with instructions provided shall constitute sufficient cause to reject a Vendor's bids(s). Solicitation responses are subject to Sealed Bidding requirements.

Vendor's bids for this procurement must be submitted through the Sourcing Tool. For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site: <https://eprocurement.nc.gov/training/vendor-training>

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM EST to 5:00 PM EST.

Tips for Using the Sourcing Tool

1. Vendors should review available training and confirm that they are able to access the Sourcing Event, enter responses, and upload files well in advance of the date and time response are due to allow sufficient time to seek assistance from the North Carolina eProcurement Help Desk.
2. Vendors may submit their responses early to make sure there are no issues, and then submit a revised response any time prior to the response due date and time. The State will only review the most recent response.
3. Vendors should respond to all relevant sections of the Sourcing Event. Certain questions or items are required in order to submit a response and are denoted with an asterisk. The Sourcing Tool will not allow a response to be submitted unless all required items are completed. The Sourcing Tool will provide error messages to help identify any required information that is missing when response is submitted.
4. Simply saving your response in the Sourcing Tool is not the same as submitting your response to the State. Vendors should make sure they complete the submission process and receive a message that their response was successfully submitted.
5. **Only Bids submitted through the Content Section of the Ariba Sourcing Event will be considered. Bids submitted through the Message Board will not be accepted or considered for award.**

If confidential and proprietary information is included in the bid, also submit one (1) signed, REDACTED copy of the bid. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services, or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the bid with its bid submission, the Department may release an unredacted version if a record request is received.

2.9 BID CONTENTS

Vendors shall provide responses to all questions and complete all attachments for this IFB that require the Vendor to provide information and upload them to the Sourcing Event in the Sourcing Tool. Vendor may not be able to submit its response in the Sourcing Tool unless all required items are addressed. Vendors shall provide authorized signatures where requested. Failure to provide all required items, or Vendor's submission of incomplete items, may result in the State rejecting Vendor's bid, in the State's sole discretion.

Vendors shall upload the following items and attachments in the Sourcing Tool:

- a) Title Page: Include the company name, address, phone number and authorized representative along with the Bid Number.
- b) Completed and signed version of all EXECUTION PAGES, along with the body of the IFB.
- c) Signed receipt pages of any addenda released in conjunction with this IFB, if required to be returned.
- d) Completed version of ATTACHMENT A: PRICING
- e) Completed and signed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION
- f) Completed and signed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- g) Completed and signed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR
- h) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

2.10 ALTERNATE BIDS

Unless provided otherwise in this IFB, Vendor may submit alternate bids for comparable Goods, various methods or levels of Service(s), or that propose different options. Alternate bid must specifically identify the IFB requirements and advantage(s) addressed by the alternate bid. Each bid must be for a specific set of Goods and Services and must include specific pricing. If a Vendor chooses to respond with various offerings, Vendor shall follow the specific instructions for uploading Alternate Bids in the Sourcing Tool.

2.11 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS

Relevant definitions for this IFB are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors found in the Sourcing Tool, which are incorporated herein by this reference.

HRMSO –Human Resource Management Safety Office

NFPA- National Fire Protection Association

OSHA-Occupational Safety and Health Administration

EPA- Environmental Protection Agency

OSFM- North Carolina Office of State Fire Marshal

3.0 METHOD OF AWARD AND BID EVALUATION PROCESS

3.1 METHOD OF AWARD

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State's best interest.

Responsive bids will be reviewed, and an award will be based on the following formula and bid responsiveness to the specifications provided herein, to include any required verifications set out here in such as but not limited to past performance, references, and financial documents:

**Total Annual Cost = (Cumulative Mix of approximately 2200 fire extinguisher annual inspections (Primarily 10lb ABC).
Approximately 370 hydrostatic tests (10lb ABC).**

While the intent of this IFB is to award a Contract(s) to a single Vendor , the State reserves the right to make separate awards to different Vendors for one or more line items, to not award one or more line items, or to cancel this IFB in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

The State reserves the right to waive any minor informality or technicality in bids received.

3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION

While this IFB is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 29. of the Instructions to Vendors entitled COMMUNICATOINS BY VENDORS

Each Vendor submitting a bid to this IFB, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the procurement lead named above, any department secretary, agency head, members of the General Assembly and Governor's office); or private entity, if the communication refers to the content of Vendor's bid or qualifications, the content of another Vendor's proposal, another Vendor's qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor's proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this IFB or inquiries directed to the procurement lead named in this IFB regarding requirements of the IFB (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

3.3 BID EVALUATION PROCESS

Only responsive submissions will be evaluated.

The State will conduct an evaluation of responsive Bids, as follows:

Bids will be received according to the method stated in the Bid Submittal section above.

All bids must be received by the issuing agency not later than the date and time specified in the IFB SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum, the bids from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids is authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. Cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the bid. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all bids should be complete and reflect the most favorable terms available from the Vendor. Prices bid cannot be altered or modified as part of a clarification.

Bids will generally be evaluated, based on completeness, content, cost and responsibility of the Vendor to supply the requested Goods and Services. Specific evaluation criteria are listed in Section 3.1 METHOD OF AWARD.

Upon completion of the evaluation process, the State will make Award(s) based on the evaluation and post the award(s) to the *electronic Vendor Portal (eVP)*, <https://evp.nc.gov>, under the IFB number for this solicitation. Award of a Contract to one Vendor does not mean that the other bids lacked merit, but that, all factors considered, the selected bid was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more Vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

3.4 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this IFB, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor

- c) Process and performance capability across multiple jurisdictions
- d) Protection of the State's information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State's business requirements and internal operational culture
- g) Particular risk factors such as the security of the State's information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

3.5 INTERPRETATION OF TERMS AND PHRASES

This IFB serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use of phrases such as "shall," "must," and "requirements" are intended to create enforceable contract conditions. In determining whether bids should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State's needs as described in the IFB. Except as specifically stated in the IFB, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a bid in its entirety.

4.0 REQUIREMENTS

This Section lists the requirements related to this IFB. By submitting a bid, the Vendor agrees to meet all stated requirements in this Section as well as any other specifications, requirements, and terms and conditions stated in this IFB. If a Vendor is unclear about a requirement or specification, or believes a change to a requirement would allow for the State to receive a better bid, the Vendor is urged to submit these items in the form of a question during the question and answer period in accordance with the Bid Questions Section above.

4.1 PRICING

Bid price shall constitute the total cost to the State for complete performance in accordance with the requirements and specifications herein, including all applicable charges for handling, transportation, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM incorporated herein and upload in the Sourcing Tool. The pricing provided in ATTACHMENT A, or resulting from any negotiations, is incorporated herein and shall become part of any resulting Contract.

INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS OR SERVICES ACCEPTED.

4.1.1 Import Tariff Temporary Surcharge

Pricing shall be exclusive of any pending tariffs or temporary tariff surcharge. Vendor may request a temporary tariff surcharge in ATTACHMENT A: PRICING SUBMITTAL WORKBOOK as a charge separate from the contract price. Any temporary tariff surcharge(s) associated with purchases shall be provided by way of a percentage tariff surcharge. All tariff surcharges proposed are intended to be temporary and based on current tariff implications specific to related commodities with evidence of submitted documentation of affected MSRP products. Vendor understands that the agency may request additional justification. Any temporary tariff surcharge percentage will be negotiated and mutually agreed upon. The state is not obligated to accept any proposed import tariff surcharge. Proposed tariff surcharges may be used as a factor for evaluation and award.

4.2 FINANCIAL STABILITY

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction.

Each Vendor shall certify it is financially stable by completing ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential issues from contracting with a Vendor that is financially unstable. From the date of the Certification to the expiration of the Contract, the Vendor shall notify the State within thirty (30) days of any

occurrence or condition that materially alters the truth of any statement made in this Certification. The Contract Manager may require annual recertification of the Vendor's financial stability.

4.3 HUB PARTICIPATION

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this IFB will serve to identify those Vendors that are minority owned or have a strategic plan to support the State's Historically Underutilized Business program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

4.4 REFERENCES

Vendor shall upload to the Sourcing Tool at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which it has provided services of similar size and scope to those proposed herein. References shall not be from the same company or from the soliciting State entity. In addition, Vendor shall provide references for and identify other government contracts it has received, for which your company has provided services of similar size and scope to those proposed herein. The State may contact these users to determine whether the services provided are substantially similar in scope to those proposed herein and whether Vendor's performance has been satisfactory. The information obtained may be considered in the evaluation of the Bid.

4.5 BACKGROUND CHECKS

Any personnel or agent of Vendor performing Services under any Contract arising from this IFB may be required to undergo a background check at the expense of the Vendor, if so requested by the State.

4.6 PERSONNEL

Vendor warrants that qualified personnel shall provide Services under this Contract in a professional manner. "Professional manner" means that the personnel performing the Services will possess the skill and competence consistent with the prevailing business standards in the industry. Vendor will serve as the prime contractor under this Contract and shall be responsible for the performance and payment of all subcontractor(s) that may be approved by the State. Names of any third-party Vendors or subcontractors of Vendor may appear for purposes of convenience in Contract documents; and shall not limit Vendor's obligations hereunder. Vendor will retain executive representation for functional and technical expertise as needed in order to incorporate any work by third party subcontractor(s).

Should the Vendor's bid result in an award, the Vendor shall be required to agree that it will not substitute key personnel assigned to the performance of the Contract without prior written approval by the Contract Lead. Vendor shall further agree that it will notify the Contract Lead of any desired substitution, including the name(s) and references of Vendor's recommended substitute personnel. The State will approve or disapprove the requested substitution in a timely manner. The State may, in its sole discretion, terminate the Services of any person providing Services under this Contract. Upon such termination, the State may request acceptable substitute personnel or terminate the contract Services provided by such personnel.

4.7 VENDOR'S REPRESENTATIONS

If Vendor's bid results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor's proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such Service, they will be deemed to be implied by and included within the scope of the Contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

4.8 AGENCY INSURANCE REQUIREMENTS MODIFICATION

A. Default Insurance Coverage from the General Terms and Conditions applicable to this Solicitation:

- Small Purchases
- Contract value in excess of the Small Purchase threshold, but up to \$1,000,000.00
- Contract value in excess of \$1,000,000.00

4.9 SUBCONTRACTORS

No portion of the work shall be subcontracted without prior written consent of the State. In the event that the Vendor desires to subcontract some part of the work specified herein, the Vendor shall furnish with their bid the names, qualifications, and experience of their proposed subcontractors. The Vendor shall, however, remain solely and fully liable and responsible for the work done by its subcontractor(s) and shall assure compliance with all the requirements and specifications of the contract.

4.10 SECRETARY OF STATE REGISTRATION

Prior to entering into a contract with the State, the awarded Vendor(s) must complete registration with the NC Secretary of State. Upon notification of award, the selected Vendor(s) must furnish evidence of filing within 10 business days. Failure to provide this documentation may result in the disqualification of the Vendor(s) bid from further consideration for the award. No purchase orders shall be issued prior to confirmation of completed registration with the Secretary of State.

A contract award under the above-referenced solicitation, and the resulting purchase orders, will produce repeated orders and transactions in North Carolina and will constitute "transacting business" in the State, which requires a certificate of authority from the North Carolina Secretary of State as provided in G.S. §55-15-01 (corporations) or §57D-7-01 (LLCs). Please go to: <https://www.sosnc.gov/> to register.

Vendor has registered with the North Carolina Secretary of State: Yes No

5.0 SPECIFICATIONS AND SCOPE OF WORK

Vendor shall furnish and deliver all labor, materials, equipment, and transportation required to perform the following tasks in compliance with all applicable fire codes, NFPA standards, OSHA requirements, and manufacturer specifications.

5.1 SPECIFICATIONS

1. INSPECTION SERVICE MAINTENANCE

- a. Conduct annual inspections, service, and maintenance of approximately 2,200 portable fire extinguishers (ABC, CO₂, K-Class, Halotron types, 5-20 lbs.) located across approximately 80 State Government Complex Buildings.
- b. Perform required maintenance services, including 6-year internal examinations, 12-year hydrostatic testing, recharging, and repairs as necessary, using 500 DOA-stocked units when applicable.
- c. All work must be performed during regular business hours (Monday-Friday) and scheduled through HRMSO.

2. COORDINATION AND SCHEDULING

- a. Coordinate closely with HRMSO to plan and execute activities. Work shall be performed in batches or groups, with pre-approved pricing based on documented counts and types.
- b. All services shall be completed within a four (4) month performance period from the Notice to Proceed.
- c. Off-Site Requirements (Hydrostatic Testing)

- d. If units are removed off-site for hydrostatic testing or other services, the vendor must place/exchange serviced units from our stocked inventory or provide compliant vendor-owned replacement extinguishers on a one-for-one loan basis at no extra cost

3. REPAIR vs. REPLACE

- a. If repair cost (including recharge, 6/12-year service, hydrostatic testing) equals 80% or more of the replacement cost, obtain HRMSO approval before repairing.
- b. Utilize DOA's overstock of 10 lb. ABC units for replacements or testing where applicable.
- c. Supply replacement units for non-serviceable extinguishers under 5 lbs., as approved.

4. DISPOSAL SERVICES

- a. Provide disposal and recycling for expired, damaged, or non-serviceable units in accordance with EPA, NFPA, and State regulations.
- b. Provide certification of proper disposal/recycling for DOA records.

5. INVENTORY AND REPORTING

- a. Provide reports within seven (7) business days of building/batch completion in Adobe PDF format (via email to designated address or USB), including:
 - i. Accurate inventory by type and building
 - ii. List of compliant and non-compliant units with recommended actions
 - iii. Location, age, last service, due dates for 6/12-year and hydrostatic
- b. Provide quarterly progress updates and a final annual report.

6. ADDITIONAL REQUIREMENTS

- a. The Vendor must ensure that all individuals involved with the contract hold the appropriate certifications in compliance with all regulatory entities, i.e., NFPA and OSFM.
- b. All records are available for audit.

5.2 TASKS/DELIVERABLES

1. ANNUAL INSPECTION SERVICES

- a. The annual inspection shall include, at a minimum:
 - i. Visually examine for damage, remove from hanger/bracket/cabinet.
 - ii. Verify proper hanger/bracket/cabinet and remount to compliant height if needed.
 - iii. Confirm instructions legible, no recall/obsolete.
 - iv. Examine cylinder, pull pin, handle, gauge, nozzle/hose for damage/obstruction
 - v. Weigh unit and verify against nameplate.
 - vi. Reinstall tamper seal, attach/update bar code. Remove non-compliant units and exchange or provide loaners.

2. ADDITIONAL SERVICES

- a. Perform hydrostatic testing, 6-year maintenance, 12-year service as needed/approved (estimated ~330 units annually).

3. PERIODIC ANNUAL REPORTS

- a. The Vendor shall provide individual building inspection reports to the designated Contract Manager on an ongoing basis, with reports submitted within seven (7) business days of building/batch completion.
- b. The Vendor shall supply the HRMSO with an annual budget report showing all required services due in the upcoming year, including associated costs.

4. ANNUAL FIRE EXTINGUISHER COMPLETION REPORTS

- a. Reports must include deficiencies, 6/12 year service due dates, mounting/housing type, and be provided electronically in an approved format.
- b. Random quality assurance inspections by HRMSO; deficiencies corrected within ten (10) business days at no cost.

5.3 CERTIFICATION AND SAFETY LABELS

Any manufactured items and/or fabricated assemblies provided hereunder that are subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate inspector which customarily requires the label or re-examination listing or identification marking of the appropriate safety standard organization *acceptable to govern inspection where the item is to be located*, such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and /or National Electrical Manufacturers’ Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and state and federal requirements relating to clean air and water pollution.

5.4 DEVIATIONS

The nature of all deviations from the Specifications listed herein shall be clearly described by the Vendor. Otherwise, it will be considered that items offered by the Vendor are in strict compliance with the Specifications provided herein, and the successful Vendor shall be required to supply conforming goods and/or services. Deviations shall be explained in detail on an attached sheet. However, no implication is made or intended by the State that any deviation will be acceptable. Do not list objections to the North Carolina General Terms and Conditions in this section.

6.0 CONTRACT ADMINISTRATION

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor’s planning purposes.

A. CONTRACTING AGENCY CONTACT INFORMATION

The State has designated the following roles and responsibilities to the individuals listed below for this contract once awarded:

1. **PROCUREMENT LEAD:** Representative of the agency identified on the first page of the Solicitation document who will correspond with potential Vendors concerning Solicitation issues, will contract with the Vendor providing the best offer to the State, and is the individual who will administer the Contract for the State.

Sandra Bryant, Sandra.bryant@doa.nc.gov, 984-236-0075

2. **CONTRACT ADMINISTRATOR:** A representative of the Agency who is responsible for the functions that are performed after all parties have signed a contract, including any modifications to the contract.

Department of Administration Fiscal Management Purchasing Office – 984-236-0070

3. **CONTRACT MANAGER:** A representative of the agency or awarded vendor who ensures compliance with the contract terms and conditions while giving attention to the achievement of the stated output and outcome of the contract. The Contract Manager shall be the State’s point of contact for Contract related issues and issues concerning performance, progress review, scheduling, and service.

Contract Manager Point of Contact	
Name:	Shridar Babu
Office Phone #:	984-236-0053
Mobile Phone #:	919-457-8495
Email:	Shridar.babu@doa.nc.gov

B. VENDOR CONTACT INFORMATION

1. The Vendor shall be required to designate and make available to the State a customer service contact.
 - a. The Vendor shall provide the Contract Manager with a current local office location (address), a business office number, 24-hour emergency contact number, cell phone number(s) for Owner, Supervisors, and Day Porters, and email address where communications are to be sent. The vendor shall notify the Contract Administration within twenty-four (24) hours of any changes in contact information.
 - b. The Vendor or a responsible management official of the firm shall always respond within one (1) hour after telephone contact from the contract manager.

Vendor Contract Manager Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

6.1 INVOICES

- a) The Vendor must submit one monthly invoice via email to the Contract Manager.
- b) Invoices must be submitted to the Contract Manager in digital form on the Vendor’s official letterhead stationery and must be identified by a unique invoice number. All invoice backup reports and spreadsheets must be provided in electronic format.

- c) Invoices must bear the correct contract number and purchase order number to ensure prompt payment. The Vendor's failure to include the correct purchase order number may cause delay in payment.
- d) Invoices must include an accurate description of the work for which the invoice is being submitted, the invoice date, the period of time covered, the amount of fees due to the Vendor, and the original signature of the Vendor's project manager.
- e) All invoices must be submitted to the Contract Manager within 90 days of completion of services. Any invoices received after the 90 days, may result in non-payment.
- f) Once awarded, Vendor must submit the following forms per instructions:

W-9 Substitute Form - [State Suppliers](#) | [NC OSC](#)

Vendor Electronic Payment Form - [Electronic Payment Form](#) | [NC OSC](#)

Vendor's tax ID information and remit to address on the submitted W-9 must match its e-Procurement registration to ensure prompt payment.

6.2 POST AWARD BUSINESS REVIEW MEETINGS

The Vendor, at the request of the State, shall be required to meet periodically with the State for Business Review meetings. The purpose of these meetings will be to review project progress reports, discuss Vendor and State performance, address outstanding issues, review problem resolution, provide direction, evaluate continuous improvement and cost saving ideas, and discuss any other pertinent topics.

6.3 CONTINUOUS IMPROVEMENT

The State encourages the Vendor to identify opportunities to reduce the total cost the State. A continuous improvement effort consists of various ways to enhance business efficiencies as performance progresses.

6.4 TRANSITION ASSISTANCE

If a Contract results from this solicitation, and the Contract is not renewed at the end of the last active term, or is canceled prior to its expiration, for any reason, Vendor shall provide transition assistance to the State, at the option of the State, for up to (6) six months] months to allow for the expired or canceled portion of the Services to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Services to the State or its designees. If the State exercises this option, the Parties agree that such transition assistance shall be governed by the terms and conditions of the Contract (notwithstanding this expiration or cancellation), except for those Contract terms or conditions that do not reasonably apply to such transition assistance. The State shall agree to pay Vendor for any resources utilized in performing such transition assistance at the most current rates provided by the Contract for performance of the Services or other resources utilized.

6.5 DISPUTE RESOLUTION

During the performance of the Contract, the parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State's Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor's Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute. www.ncadmin.nc.gov/businesses/fiscal-management

6.6 CONTRACT CHANGES

Contract changes, if any, over the life of the Contract shall be implemented by contract amendments agreed to in writing by the State and Vendor. Amendments to the contract can only be done through the Contract Administrator.

6.7 ATTACHMENTS

All attachments to this IFB are the copies found within the Ariba Sourcing Tool, and are incorporated herein, and shall be submitted by responding in the Sourcing Tool.

APPENDIX A: *ESTIMATED* FIRE EXTINGUISHER COUNT, TYPE AND LOCATIONS

Building	10 lb. ABC Fire Ext.	Carbon Dioxide	5 lb. ABC	K Class	Halon	Fire Ext. Total	Address
Agriculture	39	0	0	0	0	39	2 West Edenton St.
Albemarle	51	0	0	0	0	51	325 North Salisbury
Andrews-London House (Gov guest)	5	0	0	0	0	5	301 Blount Street
Archdale	75	0	0	0	0	75	512 North Salisbury
Archives and History State Library	80	0	2	0	0	80	109 East Jones St.
Beneficial Insect Lab	12	0	0	0	0	12	950 E Chatham St
Building Systems/HVAC Shop	2	0	0	0	0	2	421 North Salisbury Street
Capehart-Crocker House	3	0	0	0	0	3	424 North Blount Street
Caswell Building	24	0	0	0	0	24	200 West Jones Street
Chiller Plant #1	1	0	0	0	0	1	102 N Salisbury Street
Chiller Plant #2	2	0	0	0	0	2	419 North Salisbury Street
Cooper Memorial Building	20	0	0	0	0	20	225 North McDowell Street
Cotton Building	8	0	0	0	0	8	Caswell Square
DHHS Building/Parking	297	0	0	0	0	297	3905 Reedy Creek
DIT Building	7	0	60		5	72	3900 Wake Forest Dr.
Dobbs Building	40	0	0	0	0	40	430 North Salisbury Street
DEQ Building	27	0	0	0	0	27	217 W Jones Street
Facility Management Building	8	0	0	0	0	8	431 North Salisbury Street
Facility Management Landscaping Building	2	0	0	0	0	2	421 North Salisbury Street
Facility Management State Steam Plant	12	0	0	0	0	12	421 North McDowell Street
Facility Management Vehicle Maintenance Shop	4	0	0	0	0	4	421 North Salisbury Street
Facility Management Electrical & Plumbing Shop	10	0	0	0	0	10	7 West Peace Street
Garner Road Heliport	4	1	0	0	0	5	3320A Old Garner Road
Facility Management Green Houses	3	0	0	0	0	3	1508 Old Garner Road
GR #6-HP MEDICAL FACILITY	1	0	0	0	0	1	3320 Old Garner Road
GR #4-HP CLASSROOM	2	0	0	0	0	2	3320 Old Garner Road
GR #3-HP DORMITORY	2	0	0	0	0	2	3320 Old Garner Road
GR #5-HP DORMITORY	4	0	0	0	0	4	3320 Old Garner Road
GR #8-HP/SBI DINING HALL	3	0	0	1	0	4	3320 Old Garner Road
GARNER ROAD COMPLEX	4	0	0	0	0	4	3320 Old Garner Road
GR #9-SBI TRAINING	2	0	0	0	0	2	3320 Old Garner Road
GR #7-HP ADMINISTRATION	7	0	0	0	0	7	3318 Old Garner Road
GR #2-HP DORMITORY	4	0	0	0	0	4	3318 Old Garner Road
GR #18A-SBI PIN BUILDING	9	0	0	0	0	9	3320 Old Garner Road

GR #13-HEAT PLANT	4	0	0	0	0	4	3318 Old Garner Road
GR #17 SBI PIN BLDG & 17B-SBI PIN TRAILER	7	0	0	0	0	7	3320 Old Garner Road
Governors Mansion	16	0	0	1	0	17	200 Blount Street
Hawkins-Hartness House	3	0	0	0	0	3	310 North Blount Street
HP Training Academy	7	0	0	0	0	7	3320 Old Garner Road
HP Driving Range Garage	6	0	0	0	0	6	3318 Garner Rd,
HP Driving Range Observation Tower	1	0	0	0	0	1	3318 Garner Rd,
Jenkins House	6	0	0	0	0	6	221 East Lane Street
Justice Building	14	0	0	0	0	14	2 East Morgan Street
L.L. Polk House	3	0	0	0	0	3	537 North Blount Street
Labor	13	0	0	0	0	13	2 West Edenton St.
Lee House	3	0	0	0	0	3	422 North Blount Street
Motor Fleet Management	24	1	0	0	0	25	1915 Blue Ridge Rd
Museum of Art	101	0	0	2	0	113	2110 Blue Ridge Rd
Museum of History	52	2	0	0	0	54	5 E Edenton Street
Museum of Natural Science	72	0	0	0	0	72	11 W Jones St
Nature Research Center	52	0	0	1	0	53	121 W Jones St
New Education Building	79	0	0	0	0	79	301 N. Wilmington Street
New Revenue Building	80	3	0	0	0	83	501 North Wilmington Street
Old Education Building	72	0	0	0	0	72	114 West Edenton Street
Old Health Building	11	0	0	0	0	11	216 W. Jones Street
Old Revenue Building	47	0	0	0	0	47	2 South Salisbury Street
Old State Records Center	23	0	0	0	0	23	120 West Lane Street
Old Textbook Warehouse	10	0	0	0	0	10	Old Textbook Warehouse
Parking Garage 17	34	0	0	0	0	34	5 E Edenton Street
Parking Garage Deck 75	65	0	0	0	0	65	359 North Salisbury Street
Parking Garage Deck 76	56	0	0	0	0	56	415 North Salisbury Street
Parking Garage Deck 77	103	0	0	0	0	103	120 West Edenton Street
Phillips Building	5	0	0	0	0	5	109 East North Street
Prairie Ridge	17	0	0	0	0	17	1671 Gold Star Dr.
Ruffin Court of Appeals	11		0	0	0	11	1 West Morgan Street
Seaboard Building	6	0	0	0	0	6	413 North Salisbury Street
Shore Building	14	0	0	0	0	14	214 W. Jones St
State Surplus Property	9	0	0	0	0	9	6501 Chapel Hill Rd
State Records Center	15	0	0	0	0	15	215 N Blount St
State Capital Building	12	0	0	0	0	12	1 E Edenton St
State Capital Police	3	0	0	0	0	3	417 N Salisbury St
State Crime Lab	7	34	0	0	0	107	121 E Tryon Rd
State Lab/NC Chief ME's Office	136	0	0	0	1	136	4312 District Dr
Textbook Warehouse	10	0	0	0	0	10	215 W Lane St
Wilson House	3	0	0	0	0	3	226 East North Street
Total State Complex Buildings	2047	41	62	5	6	2161	

Approximate Buildings Total						2161	More may be added up to 2200*
--	--	--	--	--	--	-------------	--

ATTACHMENT A: PRICING FORM

Extinguisher Type	Size (lb)	Annual Inspection Fee (\$/unit)	6-Year Maintenance (\$/unit)	12-Year Hydrostatic Test (\$/unit)	Replacement Unit (\$/unit)	Disposal Fee (\$/unit)
ABC Dry Chemical	<5lb					
	5 lb					
	10 lb					
	20 lb					
CO ₂ (Carbon Dioxide)	5 lb					
	10 lb					
	15 lb					
Halotron (Clean Agent)	5 lb					
	11 lb					
	20 lb					
K-Class (Wet Chemical)	6 L (≈1.6 gal)					
	2.5 gal					

Total Annual Cost = (Cumulative Mix of approximately 2200 fire extinguisher annual inspections (Primarily 10lb ABC). Approximately 370 hydrostatic tests (10lb ABC).

TOTAL ANNUAL COST \$ _____