



## Advertisement for Request for Qualifications

**Project Name: North Fork Transmission Main No. 3**

**Project Number: 298-WC-24-25-001-NFTM3-FY25**

Pursuant to North Carolina General Statute 143-64.31, Statements of Qualifications for Professional Services will be received by the City of Asheville, 70 Court Plaza, Asheville NC 28801, until 4:00pm EDT on Monday, June 9, 2025 for the following:

**Description of Work:** The City of Asheville Water Resources Department is seeking the services of a qualified engineering firm to develop the design, contract documents and specifications for a new proposed water transmission main extending from City of Asheville's North Fork Water Treatment Plant to the water system's transmission mains interconnection location at 618 Bee Tree Rd, known as Bee Tree Junction.

The selected firm will provide timely, cost-effective, and quality professional services to support the City of Asheville's Water Resources Department's efforts to successfully accomplish this project. In addition the selected firm will provide:

- Project Management, Meetings, and Quality Assurance / Quality Control
- Data Collection and Interpretation
- Provide Hydraulic Analysis for Transmission Main Design and Potentially Provide Open Channel Hydraulic Analysis for the Left Fork of the Swannanoa at Critical Alignment Points.
- Development of Detailed Design Drawings and Specifications
- Provide Easement Acquisition Services, Including any Necessary Survey Plats.
- Coordination and Communication with Regulatory Agencies, Including Permitting Acquisition.
- Detailed Construction Cost Estimates for the Project
- Develop an assessment to evaluate the existing water system from natural hazard risk.
- Bid Phase Services
- Construction Phase and Resident Project Representation (RPR) Services
- Certifications of compliance and design with applicable FEMA Consensus Based Codes, Specifications and Standards.
- Other services as needed, to meet project goals.

This Request for Qualifications (RFQ) is posted on the City procurement website at <https://www.ashevillenc.gov/departments/purchasing/bids/>.

**Qualifications Schedule:**

Issuance of RFQ	Friday, May 09, 2025
Site Visit	None Held
Deadline to Submit Questions	Friday, May 16, 2025: 5:00 PM EDT
Addendum Posting	Friday, May 23, 2025: 5:00 PM EDT
Qualifications Due	<b>Monday June 9, 2025: 4:00 PM EDT</b>
In Person Interviews	If interviews are held the date and times are to be determined.

**Qualifications Documents:** This Request for Qualifications (RFQ) is posted on the City procurement website at <https://www.ashevillenc.gov/departments/purchasing/bids/>. This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible for full or partial sets of Contract Documents including any addendum obtained from any other source.** Note that the RFQ process is not a solicitation for prequalifying firms but rather is a competitive proposal selection process.

Statements of Qualifications may be hand carried or mailed to:

City of Asheville

Water Resources Department

Attention: Chad Pierce, City Hall - Mezzanine Level - Water Admin Desk

P.O. Box 7148, Asheville, NC 28802, or hand deliver to Asheville City Hall, 70 Court Plaza, Asheville, NC 28802.

Hours of Operation: 8:30 a.m. - 4:00 p.m. (EDT), Monday through Friday

Phone: 828-251-1122

Email: [cpierce@ashevillenc.gov](mailto:cpierce@ashevillenc.gov)

The City of Asheville reserves the right to reject any or all Letters of Interest and Statements of Qualifications.

**Information:** All questions concerning this Request for Qualifications (RFQ) should be submitted via email to:

Chad Pierce, Water Engineering Services Manager <a href="mailto:cpierce@ashevillenc.gov">cpierce@ashevillenc.gov</a>
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**Drug Free Workplace:** The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective contractor certifies that if awarded the contract, they and their subcontractors shall comply with the following:

The City requires contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The contractor, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract. The contractor agrees to do the following:

Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and remediate any violations of this requirement.

**Miscellaneous Requirements of the Submittals:** Firms responding to this RFQ are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.

All responding firms/individuals must be legally able to perform the work in North Carolina, and possess appropriate professional licenses and certifications. The contract will be subject to North Carolina law.

The City of Asheville reserves the right to reject any and/or all Responses to this RFQ. All Responses received will be public records, pursuant to the laws of North Carolina. Any proprietary, trade secret, or confidential information must be so designated at the time of submittal and must in fact constitute such under North Carolina law, as required by NCGS 132-1.2.

The selected firm will be notified by telephone or email. Notification will not be sent to firms not selected. The selected firm will be required to execute a standard City of Asheville professional service contract. The employees of the selected firm will not be employees of the City of Asheville and will not visit or conduct business at Water Resources facilities, sites, or locations on an uninvited, regular basis. All work by the selected firm will be as-needed and must be approved in writing in advance by the Water Resources Director or his/her designee only. Work by the selected firm that is not approved in writing in advance by the Water Resources Director or his/her designee only will not be compensated. No other Water Resources Department employees are authorized to approve work by the selected firm unless the Water Resources Director has selected a designee in his/her absence.

No interpretations of the meaning of the RFQ will be made orally. Questions regarding this RFQ should be directed to the following via email only, Monday through Friday, 8:30 AM – 5:00 PM: to Chad Pierce, Water Engineering Services Manager, at [cpierce@ashevillenc.gov](mailto:cpierce@ashevillenc.gov). Include, at a minimum, the company name, contact name, phone number, and email address (if different from sender) in all email correspondence. Any and all such interpretations and any supplemental instructions will be in the form of written Addenda which, if issued, will be posted at <https://www.ashevillenc.gov/departments/purchasing/bids/> under the heading “Current Bidding Opportunities”. It is the firm’s responsibility to check the website for any additional addenda. Firms are invited to ask questions.

## RESPONSE SUBMITTAL REQUIREMENTS

Please submit five original hardcopies and one emailed PDF copy of your Response to [cpierce@ashevillenc.gov](mailto:cpierce@ashevillenc.gov). The hardcopies should be mailed in a sealed envelope or package, to be received by the City **no later than 4:00 PM EDT, Monday, June 9, 2025** to the attention of:

City of Asheville

Water Resources Department

Attention: Chad Pierce, City Hall - Mezzanine Level - Water Admin Desk

P.O. Box 7148, Asheville, NC 28802

Responses received after the scheduled receipt time stated above will not be accepted. All Responses received become the property of the City and will not be returned. Faxed or emailed documents will not be accepted. Early submission of Responses is welcome and appreciated. The original will be the official copy; the electronic copy is for ease of distribution only.

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