



## CITY OF HAVELOCK

Post Office Box 368  
Havelock, NC 28532

### INVITATION TO BID

Pursuant to North Carolina General Statutes §143-131, the City of Havelock invites informal bids on the following:

Bids must be submitted in accordance with the attached specifications. Bids must include an itemized schedule (including quantity, unit price and total) for each work element. Bids can be submitted by mail, email, fax or hand delivered. Cover sheets, envelopes, etc. should be clearly marked with the words:

*“City of Havelock,*  
**RF-4B Airplane Painting/Restoration Project”**

**Address Bids to:**     **Kimberly Walters, Finance Director**  
                              **City of Havelock**  
                              **P.O. Box 368**  
                              **1 Governmental Ave.**  
                              **Havelock, NC 28532**  
                              **Fax: 252-447-0126**  
                              **Email: Bids@havelocknc.us**

Bids will be accepted until **11:00 AM (EST) on Wednesday, January 22, 2025** at which time they will be reviewed in the office of the City Finance Officer. Quotes are not subject to public inspection until the contract is awarded. The bids are good for 75 days after opening. The winning bidder will be issued a Notice To Proceed (NTP) along with a Purchase Order. The performance period is 90 calendar days from the NTP.

**Bidders are cautioned not to submit bids until the proposed requirements and specifications have been carefully examined. It will be considered that bidders will have satisfied themselves as to the accuracy of the specifications. No proposal will be considered unless prices are submitted for all items requested in any section. The City reserves the right to change the amount of quantities.**

**All bids submitted should be to the desired specifications. Any exceptions to the specifications will be evaluated based on the best interest of the City. Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and bidder will be held responsible therefore. Deviations shall be explained in detail. The bidder shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable.**

The names of certain brands or makes denote quality standard in the article desired, but do not restrict bidders to the specific brand, make or manufacturer named. They are meant to convey to prospective bidders the general style, type, character and quality of the article desired.

The successful bidder on all construction contracts will be required to conduct the operation in accordance with all Federal, State, and Municipal health and safety rules, regulations and laws applicable to the operation. The successful bidder may be asked to provide the City with a copy of the company's safety plan prior to commencing work. For all projects over \$30,000, a general contractor's license must be furnished to the City if applicable.

Certificate to Transact Business in North Carolina: As a condition of contract award, each out-of-State Vendor that is a corporation, limited-liability company or limited-liability partnership shall have received, and shall maintain throughout the term of The Contract, a Certificate of Authority to Transact Business in North Carolina from the North Carolina Secretary of State, as required by North Carolina law. A contract requiring only an isolated transaction completed within a period of six months, and not in the course of a number of repeated transactions of like nature, shall not be considered as transacting business in North Carolina and shall not require a Certificate of Authority to Transact Business.

The City will not sell bid packages. Plans, specifications, and addenda may be viewed and obtained online at [www.havelocknc.us](http://www.havelocknc.us). Click on: "Bid on a Contract"; "Current Bids". The Bidder's List is maintained by Vendor Registry. Registration for the Bidder's List is made online at [www.havelocknc.us](http://www.havelocknc.us). Click on: "Bid on a Contract"; "Vendor login/Registration".

**N.C.G.S. (North Carolina General Statutes), specifically §160A-20.1(b), prohibit the City from entering into contracts with contractors and subcontractors who have not complied with the requirement of Article 2 or Chapter 64. The Contractor shall submit the E-Verify Affidavit, located in the Bid Proposal section, with their bid. Bids that do not include this Affidavit will be considered non-responsive.**

N.C.G.S 147-86.42-84 requires that contractors with a North Carolina Local Government must not utilize any subcontractor found on the State Treasurer's Iran Divestment list or Companies Boycotting Israel list. The referenced lists can be found on the State Treasurer's website at the address [www.nctreasurers.com](http://www.nctreasurers.com) and will be updated every 180 days.

The City of Havelock reserves the right to reject any or all proposals and to purchase items from the state contract in the efforts to award the contract to the bidder it deems to be for the best interest of the City.

MODIFICATION AND WITHDRAWAL OF BIDS. Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids. A request to withdraw a bid may be made to the Owner within 72 hours after Bids are opened in accordance with NCGS § 143-129.1 Requests to withdraw a Bid will be subject to the requirements of NCGS §143-129.1 and in the sole discretion of the City of Havelock Finance Officer.

This institution is an equal opportunity provider, and employer.

**Contact person(s) for information on this bid:**

For questions in regards to the bid specifications, the city requires and only responds to questions submitted in writing and sent via email to: [Bids@havelocknc.us](mailto:Bids@havelocknc.us)

Questions must be received by **2:00 PM (EST) on Friday, January 10, 2025**. If questions are received, the City will respond no later than **2:00 PM (EST) on Wednesday, January 15, 2025**.

This is the 2<sup>nd</sup> day of January 2025

Published: Vendor Registry January 2, 2025

CITY OF HAVELOCK

Kimberly Walters  
Finance Director



**STATE OF NORTH CAROLINA  
AFFIDAVIT  
CITY OF HAVELOCK**

I, \_\_\_\_\_ (the individual attesting below), being duly authorized by and on behalf of \_\_\_\_\_ (the entity hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in the State and that employs 25 or more employees in this State. (mark Yes or No)
  - a. YES \_\_\_\_\_, or
  - b. NO \_\_\_\_\_
4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project, Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Affiant: \_\_\_\_\_

Print or Type Name: \_\_\_\_\_

State of North Carolina County of \_\_\_\_\_

Signed and sworn to (or affirmed) before me, this the

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Printed Name of Notary

## Bid Sheet

Base Bid: \_\_\_\_\_

NC Sales Tax: \_\_\_\_\_

Delivery Cost (if applicable): \_\_\_\_\_

Total Cost to City: \_\_\_\_\_

Bids must include an itemized schedule by quantity, unit price and total for each work element.

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

NC Contractor's License Type and Number: \_\_\_\_\_

Number of Addendums Acknowledged (circle one): N/A    1    2    3    4

*As of the date listed below, the vendor or bidder listed above is compliant with N.C.G.S. 147-86.42-84, the Iran Divestment Act and the Companies Boycotting Israel Act.*

Authorized Signature: \_\_\_\_\_

Print Name of Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**Address Bid to:**    **Kimberly Walters, Finance Director**  
City of Havelock  
P.O. Drawer 368  
1 Governmental Avenue  
Havelock, NC 28532  
Bids@Havelocknc.us

**Please indicate the Bid name on the outside of the envelope.**

City of Havelock  
**Airplane Painting/Restoration  
Project**

**Objective:** The contractor will provide corrosion control, paint and “bird proofing” for (1) stationary (ground tethered) static display aircraft located outside the Havelock Tourist & Event Center, 201 Tourist Center Drive, Havelock, NC 28532.

1.0. **SCOPE OF WORK:** The aircraft to be painted is the RF-4B (157342) static display. This aircraft is 530 square feet, 58’ 3” in length with a wingspan of 38’ 4”. The contractor shall provide all personnel, tools, equipment, material, supervision, technical expertise, and other related items necessary to perform painting, corrosion repairs, sheet metal repairs and “bird proofing” on Access Number 2002.025.001, RF-4B, (157342) static display aircraft located outside Havelock Tourist & Event Center, 201 Tourist Center Drive, Havelock, NC 28532. All personnel will comply with all applicable OSHA (Occupation Safety and Health Administration) standards. No untrained persons will be allowed in the work area once aircraft work procedures have commenced. The work area will be roped off or marked to clearly designate the work area boundaries. Signs will be posted to warn others of the work in progress. The contractor may use scaffolding to form a containment area around the airplane to allow for open prep.

Spill Response: The contractor shall report and promptly cleanup all spills in a manner consistent with current environmental regulations. In the event that it is necessary to utilize City material, equipment or personnel to clean up a contractor-caused spill, the contractor shall be required to reimburse the City for all associated costs.

1.1. **Maintenance.** The contractor shall accomplish all necessary work to complete exterior aircraft painting/repair in accordance with instructions, representative photos of expected end product to be provided by the City Aviation Curator and/or his representative (see Attachment A for instructions and photo). Color codes will be to Mil-Spec Military Specification and provided by the customer. The final paint (coating) shall be top coated on entire aircraft exterior. The performance of the contract will be in four stages: washing, corrosion repair, “bird proofing”, and painting. The contractor shall protect any and all landscaping, concrete pad, signage, and other aircraft adjacent to project. All adjacent plants, concrete pad, signage, and aircraft will be protected from damage and paint overspray. The concrete pad and signage shall be covered with the use of tarping or 6 mil plastic to protect from damage. The adjacent plants shall be covered on an as needed basis for protection during sanding, painting, or any portion of this project that can damage the adjacent plants. All damage by the contractor to the landscaping, concrete pad, signage, and adjacent aircraft shall be repaired or replaced by the contractor at no additional cost to the City within 10 days after identification/notification.

1.1.1 **Washing:** The contractor shall not harm the surrounding landscape. Chemicals or cleaners that are used within the washing process shall only be environmentally safe materials. Damage caused by cleaning or washing the aircraft shall be remediated at the expense of the contractor. The contractor shall ensure that dirt deposits, residual oil/hydraulic fluid, biological soils, and insect/bird nests are removed from the aircraft.

1.1.2 **Painting/Restoration Standards:** Painting shall not be performed on aircraft until after all repairs for sheet metal damage, fiberglass deuteration, corrosion and “bird proofing” have been completed. This step may require use of various type filler and/or metal to treat heavily corroded areas. The contractor shall ensure and warranty that the painted / restored static display has a smooth finish and all markings (Attachment A) are in the appropriate position to simulate the original specification. All corrosion will be treated prior to primer coat being applied to the aircraft. “Bird Proof” as necessary using ½-inch stainless steel mesh and secured by stainless steel hardware and / or clear RTV silicone rubber.

The paint shall be of a high-gloss finish (Sherwin Williams – Sher-Cryl Overcoat / Pro Cryl Primer system or equivalent) water based acrylic system or equivalent and be able to sustain a 5-year durability and sheen for protection against weathering. The aircraft will be prepped for paint including repairs of dents, structural damage, corrosion and “bird proofing”. Aircraft will be sanded in preparation for new paint coatings and surfaces shall be prepared sufficiently to assure sound adhesion. Sand and feather areas that show surface irregularity to smoothly transition into adjacent areas. All paint sanded and / or removed from the aircraft will be collected on the tarp or plastic placed under the aircraft or by other means. This material will be removed and disposed of in accordance with all Federal, State, and local regulations.

Main Federal Standard Color Codes:

Aircraft Surfaces/Fuselage

FS16440– Gull Gray

FS17875 – White

Fuselage Markings

FS17038 – Black

FS11136 – Insignia Red

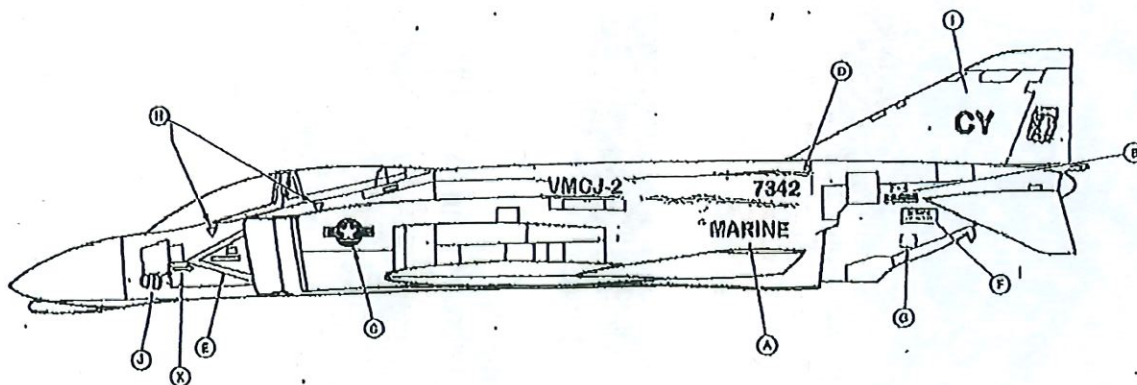
FS15044 – Insignia Blue

FS17925 – Insignia White

Marking materials shall conform to FED-STD-595 requirements. Decals may be used for small/medium markings if all other requirements are met.

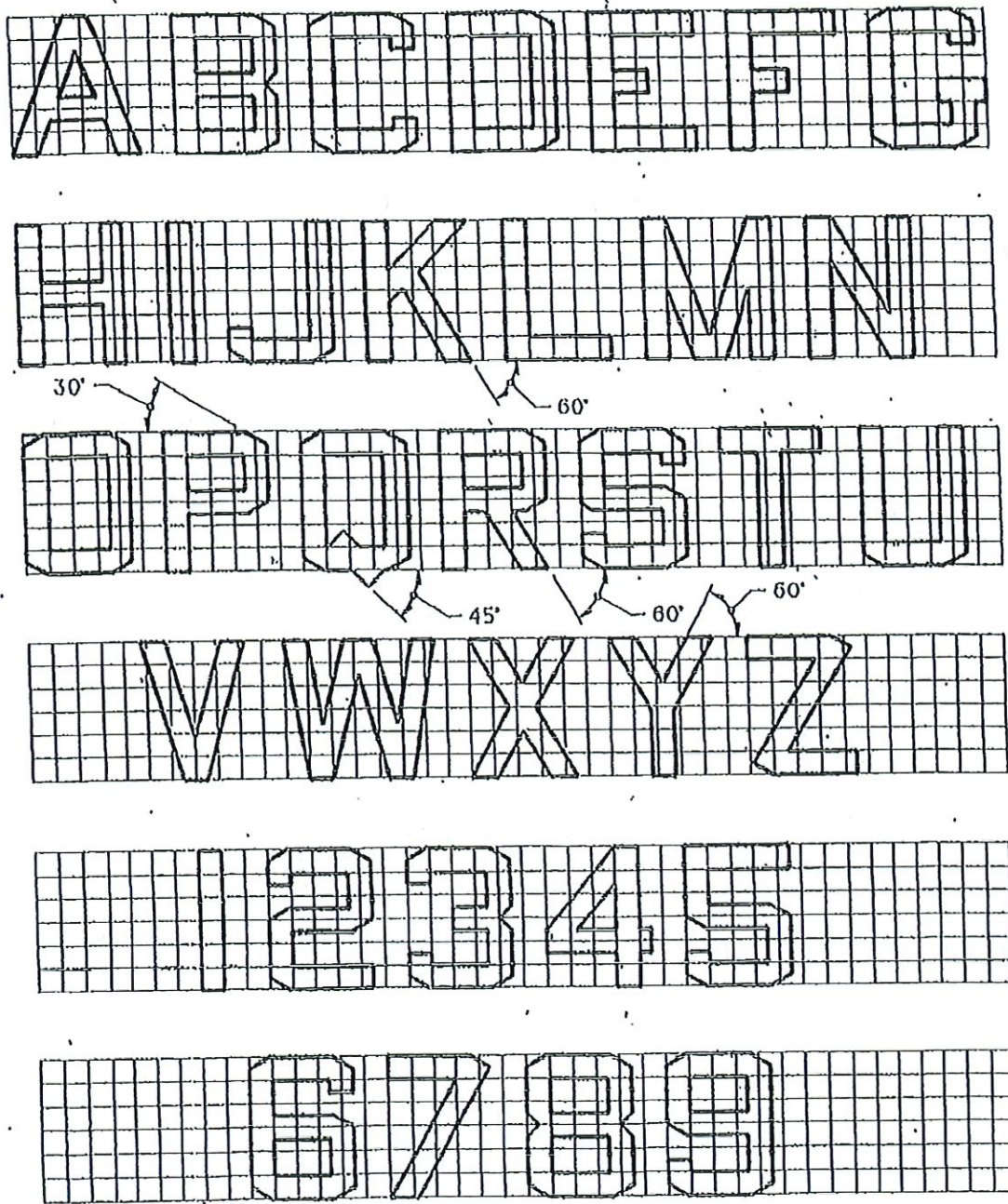
1.1.3 **Guaranteed Workmanship:** The contractor shall ensure and warranty that the painted/restored static display will not show evidence of rust, peeling, flaking, cracking, dulling, oxidation and/or any other surface deterioration within 5 years from acceptance of work by the City of Havelock. Re-performance shall be required if the display shows evidence as indicated above at no cost to the city

1. MARKINGS	2. LOCATION	3. SIZE	4. COLOR NO/CODE
A. Marines	Aft Fuselage	12"	FS17038 / Black
B. Model Designation	Aft Fuselage	2"	FS17038 / Black
Acft BUNO	Aft Fuselage	4"	FS17038 / Black
C. National Star	Fwd. Fuselage	12"	FS11136 / Insignia Red
	Upper L.H. Wing	12"	FS15044 / Insignia Blue
	Lower R.H. Wing	12"	FS17925 / Insignia White
D. Call Number	Aft Fuselage	12"	FS17038 / Black
E. Intake Warning	Engine Intake Nacelles	33"	FS17038 / Black
F. Beware of Blast	Aft Fuselage	9"	FS17038 / Black
G. Arresting Hook Marking	Aft Fuselage	13"	FS17038 / Black
H. Ejection Seat Warning	Below Canopy Rail	8"	FS17925 / Insignia White FS11136 / Insignia Red
I. Unit Identifier	Vertical Stabilizer		FS17038 / Black
J. Unit Aircraft Number	Fwd. Fuselage		FS17038 / Black
K. Rescue Arrow	R.H. & L.H. Side of		FS11136 / Insignia Red
L. Walkway	Wings Next to		FS17038 / Black



RF/F-4 aircraft marking





Form of letters and numerals.

## ATTACHMENT A (Page 4 of 10)

1. The width of all letters and numbers (characters) shall be measured between the widest points of the characters.
2. The width of the characters is calculated as a percentage of the height. For example, as on the previous page.
  - a. All letters and numerals are 6 blocks high, and 4.5 blocks wide; therefore, the width of letters and numerals shall be 75 percent of the height.
  - b. The width of letters A and M shall be 92 percent of the letter's height.
  - c. The width of the letter W shall be 108 percent of its height.
  - d. The width of the letter G, with the exception of its overhang on the right side, shall be 75 percent its height.

To obtain the percentage of the height, divide the width of the character by its height.

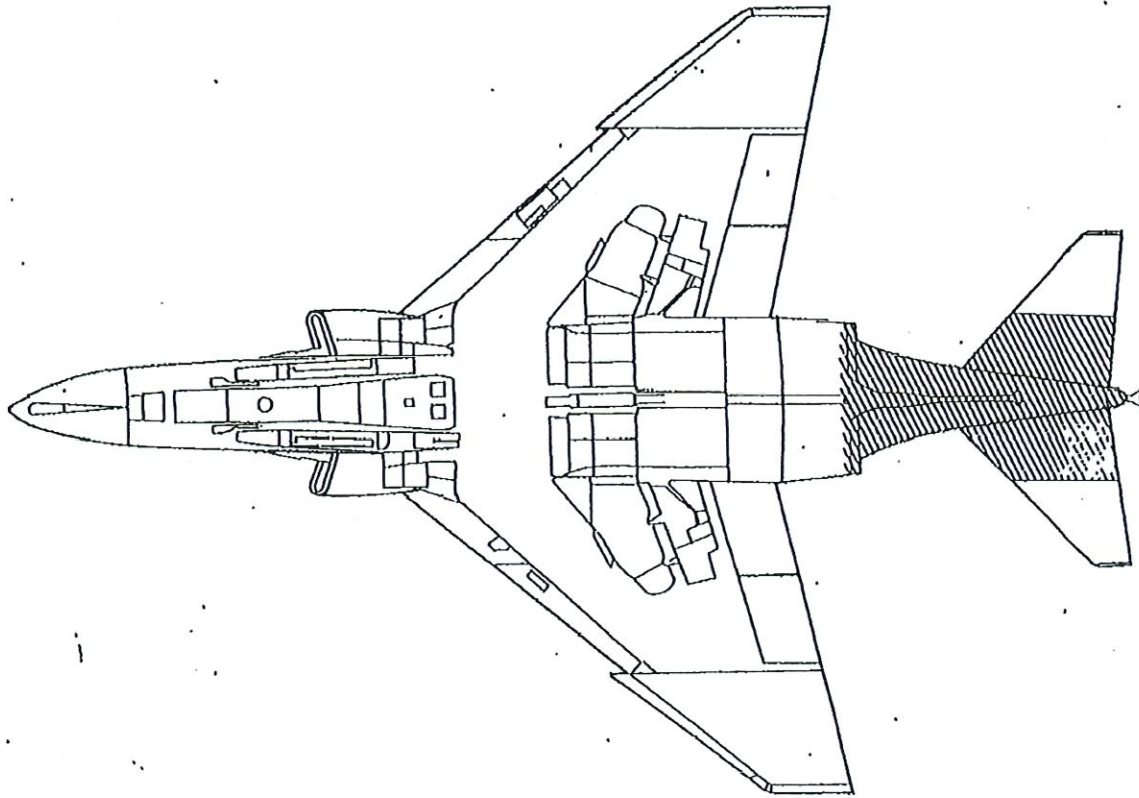
The sides of the characters containing a corner wedge, (ie. B, C, D, G, 2, 3, etc.), shall be made to include an angle of 30 degrees to the horizontal, as shown on the previous page.

The spacing between characters shall be  $1/6$  of the height of the letter or numeral. This spacing shall be measured from the point on each character nearest the other.

The dash (-) character is constructed such that its width is 60 percent of the width of the adjoining characters, and it shall be vertically centered. Spacing of the dash and adjoining characters shall be  $1/6$  the height of the adjoining characters.

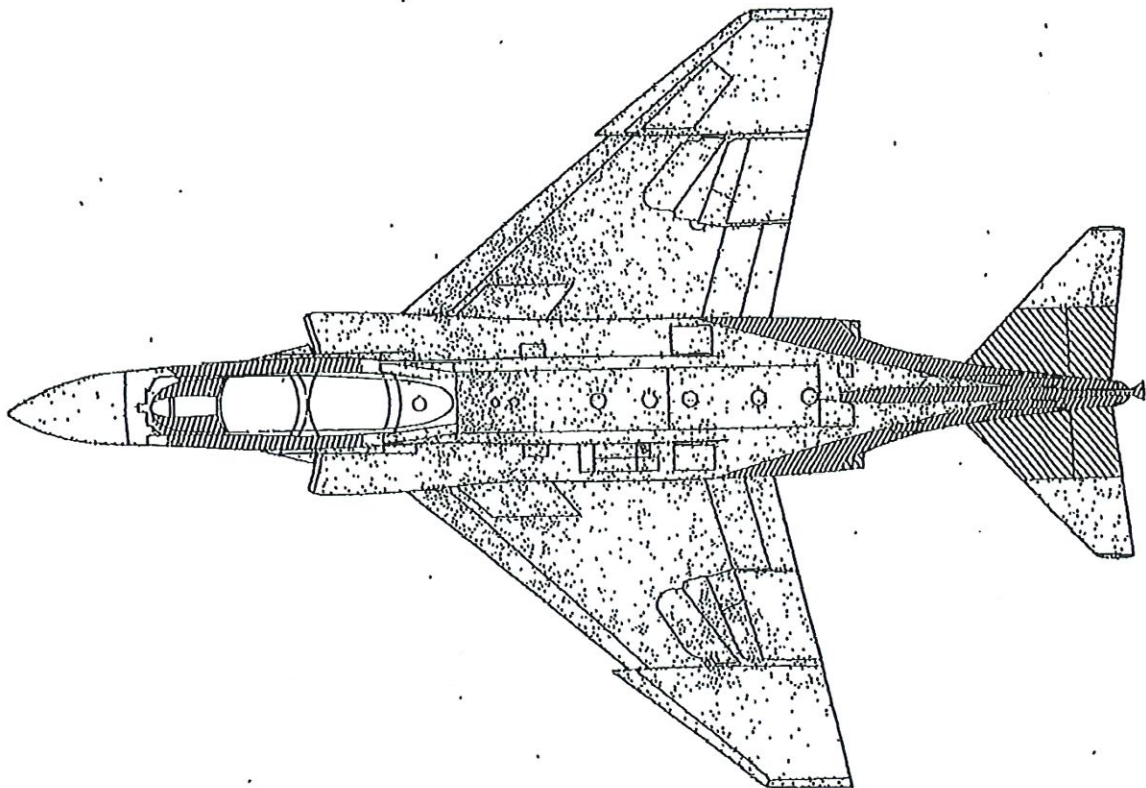
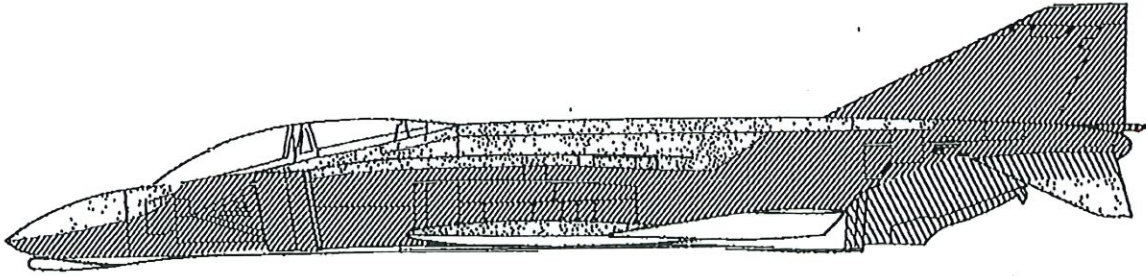
All overhangs (letters C, G, S and numerals 2, 3, 4, 9) shall be  $1/12$  the character's height.

Form of letters and numerals - Continued.



-  17875 White
-  16440 Gull Gray
-  UNPAINTED

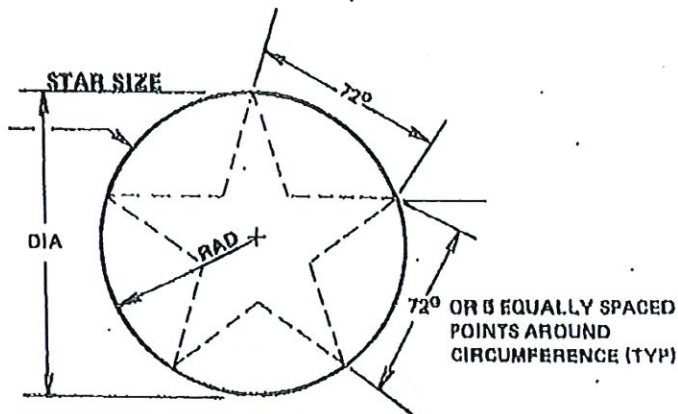
RF/F-4 paint Scheme



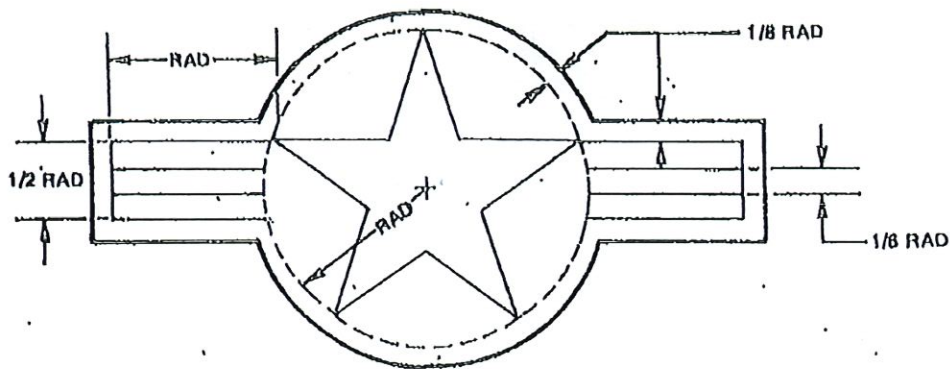
RF/IF-4 paint Scheme - Continued.

MIL-STD-2161A(AS)

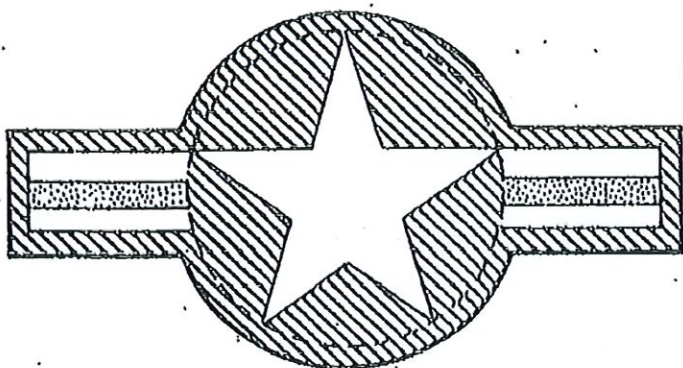
WHEN REFERENCE IS MADE TO SIZE OF INSIGNIA, THE REFERENCE IS TO THE SIZE OF THE BASIC CIRCLE ON WHICH THE WHITE STAR IS CONSTRUCTED AND NOT TO THE OUTER EDGE OF THE BLUE OUTLINE



TEMPLATE OR STENCIL LAYOUT



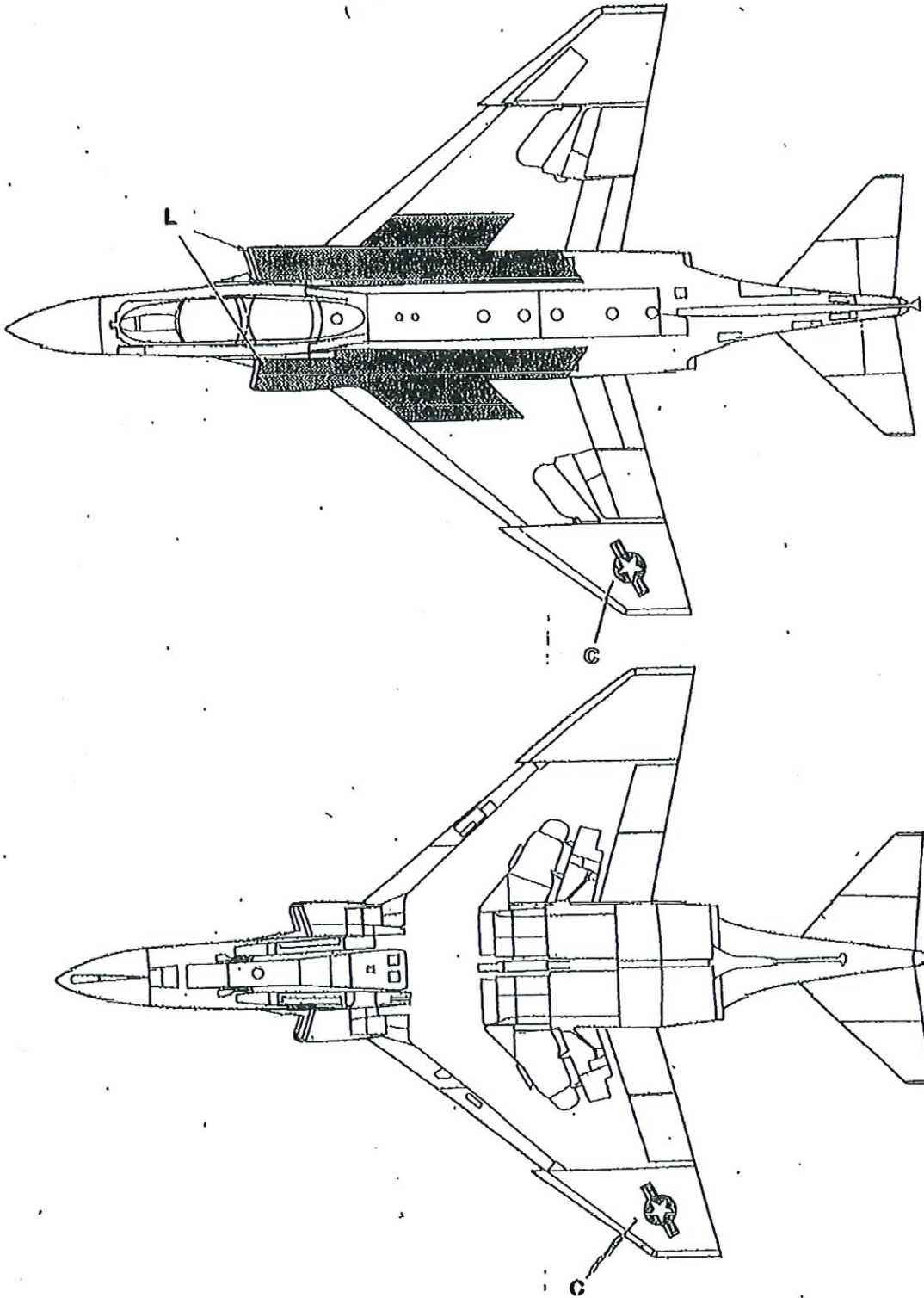
CONSTRUCTION DETAILS



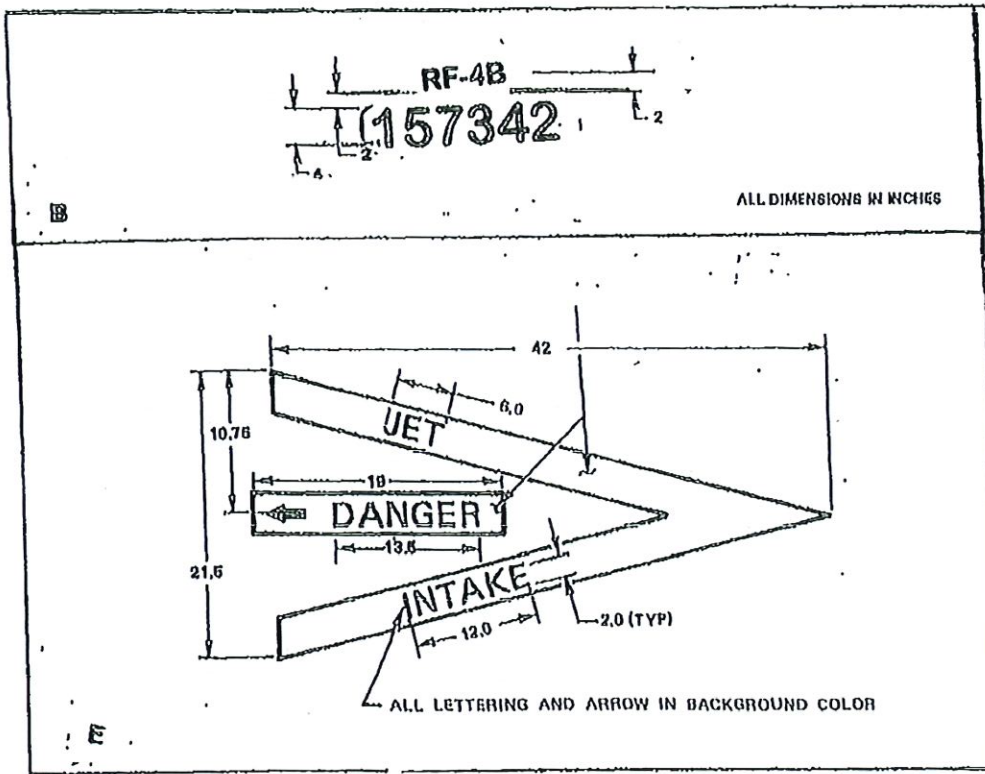
CONVENTIONAL	
	INSIGNIA RED, COLOR NO. 11136
	INSIGNIA WHITE, COLOR NO. 17926
	INSIGNIA BLUE, COLOR NO. 15044

National star insignia.

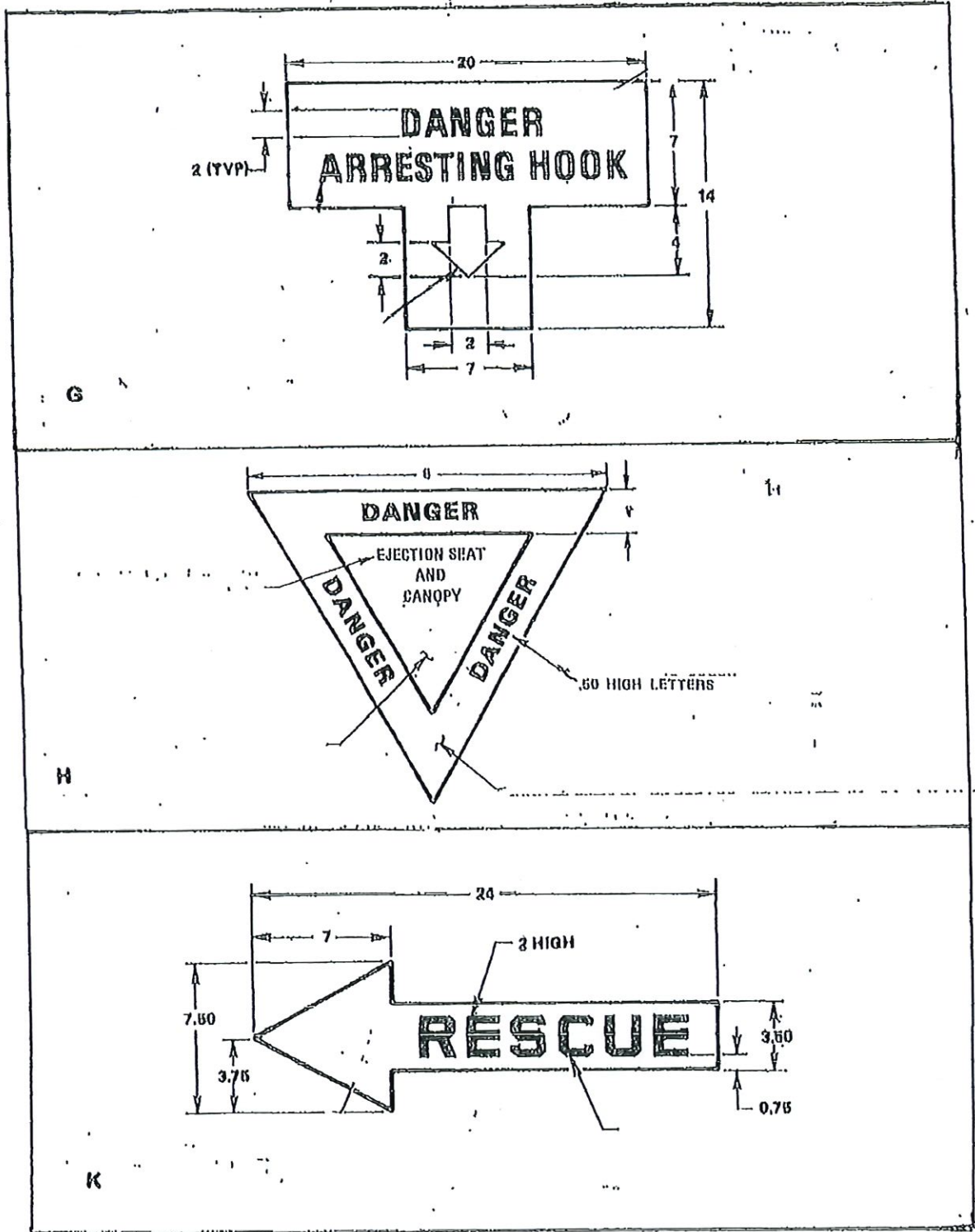
Representative paint scheme markings



Representative paint scheme markings



Representative paint scheme markings



Representative paint scheme markings