

Department/Agency	Nash Community College
Project Title	Driver's Training Pavilion
Design Services	Architectural
Scope of Work	<p>Architectural Firm is needed to provide engineering and design services and construction oversight for the construction of a new building totaling approximately 2,300 square feet. The facility will have garage doors on each end, to allow for trucks to pull into and through the building. The building will have electrical, mechanical, and minimal plumbing. Paving will be extended to connect this building with the newly constructed CDL Instructional Training Facility and Driver's Training Pad. The building will be used by the College's Truck Driving program, as well as driver training for the College's Fire, BLET, EMS, and Electric Line Construction programs.</p> <p>There will be no NCC guided visits or meetings conducted prior to the submittal of letters of interest.</p>
Contact	Carol J. Dornseif
Telephone	252-451-8365
Email	cjdornseif810@nashcc.edu
Total Project Budget	\$1,000,000
Source of Funds	Office of State Budget Management (OSMB) administered 2023 State Capital Improvement Infrastructure Funds (SCIF)
Approved OC-25 #	NCCCS Project #2928
Publish Date	May 8, 2025
Closing Date	May 16, 2025 at 11:00 AM
Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address):	Nash Community College Attn: Carol Dornseif PO Box 7488 Rocky Mount, NC 27804-0488
Physical Location for Fed Ex/UPS Delivery (Delivery Address):	Nash Community College Attn: Carol Dornseif 522 N. Old Carriage Road Rocky Mount, NC 27804-0488
NC Licensing Statement	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>

STATE BUILDING COMMISSION - SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.