**IREDELL-STATESVILLE SCHOOLS**

**Qualifications Questionnaire for Construction Manager at Risk**

**Due Date:** January 17th, 2025

**Submitted to:** Mr. Scott Hager

Iredell-Statesville Schools

Director of Construction

350 Old Murdock Rd.

Troutman, NC 28166

704-978-2067

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**Project Title:** New Elementary School/Parkertown Road

**Proposer’s Name and Principal Office serving this project:**

(Include Company Name and address along with the name of the contact person with telephone number and e-mail address)

**Profile of Proposer:**

1. Give corporate history of the company including organizational structure, years in business and evidence of authority to do business in North Carolina.
2. List projects for which the company is currently committed including name & location of each project, time frame to complete & dollar volume of each project.
3. Litigation/Claims. If yes to any of the questions below, list the project(s), dollar value, contact information for owner and designer and provide a full explanation with relevant documentation.
4. Has your company filed any claims with any local government, a local municipality, School District, or Community College in North Carolina within the last ten years? \_\_\_Yes \_\_\_No
5. Has your company been involved in any suits or arbitration within the last five years? \_\_\_Yes \_\_\_No
6. Are there currently any judgments, claims, arbitration proceedings or suits pending or outstanding against your company, its officers, owners, or agents? \_\_\_Yes \_\_\_No
7. Has your present company, its officers, owners, or agents ever been convicted of charges relating to conflicts of interest, bribery, or bid-rigging? \_\_\_Yes \_\_\_No
8. Has your present company, its officers, owners, or agents ever been barred from bidding public work in North Carolina? \_\_\_Yes \_\_\_No

**Project Experience**

1. List five projects of similar size, scope and complexity performed by the proposer.
2. For each of the five projects listed, include specific details on the extent to which pre-construction & construction phase services were provided.
3. For the five projects listed where CM services were provided, list the Guaranteed Maximum Price (if given), or if not given, the estimated cost provided by you, and the total cost of the project at completion.
4. For each of the five projects listed, attach project owner references including the name, address, telephone, and e-mail address of the project owner representative.
5. For each of the five projects listed, provide a statement acknowledging contractual obligations were met or not met and why. These obligations include delivering the project per the schedule, within the allocated budget (GMP), and satisfying all warranty requirements.

**Key Personnel**

1. Provide an organizational chart of key personnel who will be assigned to the project.
2. For each person listed in response to A above, list his/her prior and relevant experience with projects of similar size and scope in construction/design.
3. For each person listed, indicate the number of years with the proposer’s company and the number of years in their current and/or proposed role.

**Project Planning**

1. Provide a brief, overall description of how the project will be organized and managed, and how the services will be performed in both the Pre-Construction and Construction Phases. Project planning that offers the same project manager for pre-construction and construction phases shall be given preference.
2. Schedule and Staffing Plan
3. Cost Model/Estimates
4. Site condition analysis and due diligence (pre-design)
5. Value Engineering
6. Constructability Reviews (pre-construction) and Issues (during construction)
7. Pre-qualification of Subcontractors
8. Project Tracking/Reporting and communication
9. Request for Information (RFI); Shop Drawings; post-bid substitutions
10. Quality Control
11. Iredell-Statesville Schools Board of Education promotes full and equal access to business opportunities with Iredell-Statesville Schools. Minority-owned, women-owned, and small business enterprises as well as other responsible vendors shall have a fair and reasonable opportunity to participate in this project.
	1. Describe how the firm will address minority participation in the management levels of the company.
	2. Outline specific outreach efforts that your firm will take to promote the inclusion of minority-owned, women-owned, and small business enterprises in contracting and procurement processes.

This the day of , 20

 \*\*COMPANY NAME\*\*

 By:

 Title:

Attest:

 (Corporate Seal)

# VERIFICATION

I HEREBY CERTIFY THAT THE RESPONSES OF

ARE CORRECT AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE AND FOR THOSE RESPONSES GIVEN WHICH ARE BASED ON INFORMATION AND BELIEF, THOSE RESPONSES ARE TRUE AND CORRECT BASED ON MY PRESENT BELIEF AND INFORMATION.

This the day of , 20

 \*\*COMPANY NAME\*\*

 By: (Corporate Seal) President

 Attested:
 Secretary

STATE OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COUNTY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a Notary Public in and for the County and State aforesaid, hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ personally came before me this day and acknowledged that he/she is secretary of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its president, sealed with its corporate seal, and attested by him/herself as is secretary.

Witness my hand and official seal, this the day of , 20 .

 Official Signature of Notary

 , Notary Public

 Notary’s Printed or Typed Name

 My Commission Expires: