

# **STATE OF NORTH CAROLINA**

**Department of Administration**

**Invitation for Bid #: 13-DOA2053585114**

**State Complex Generators and  
Automatic Transfer Switch (ATS) Testing and Repairs**

**Date of Issue: May 4, 2026**

**Bid Opening Date: May 26, 2026**

**At 2:00PM ET**

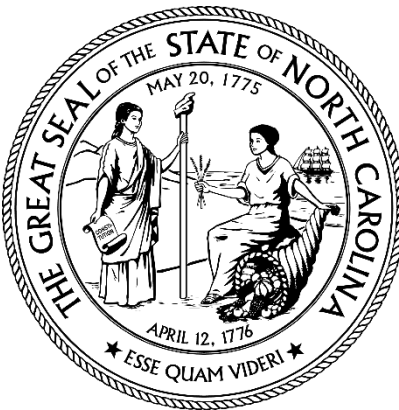
**Direct all inquiries concerning this IFB to:**

Meredith Swartz

Procurement Officer

Email: [Meredith.swartz@doa.nc.gov](mailto:Meredith.swartz@doa.nc.gov)

Phone: 984-236-0083



## STATE OF NORTH CAROLINA

### Invitation for Bid #

**13-DOA2053585114**

---

For internal State agency processing, including tabulation of bids, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your bid.  
Failure to do so may subject your bid to rejection.**

---

Vendor Name

---

Vendor eVP#

**Note:** For a contract to be awarded to you, your company (you) must be a North Carolina registered Vendor in good standing. You must enter the Vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a Vendor number, register at <https://evp.nc.gov/SignIn>

**STATE OF NORTH CAROLINA**  
**Department of Administration**

Refer <u>ALL</u> Inquiries regarding this IFB to the procurement lead through the Message Board in the Sourcing Tool. See section 2.6 for details.	Invitation for Bid No.: 13-DOA2053585114
	Bids will be publicly opened: May 26, 2026 @ 2:00PM ET
Using Agency: Facility Management Division	Commodity No. and Description: 721515 Generator service
Requisition No.: 2053585114	

**EXECUTION**

In compliance with this Invitation for Bid (IFB), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this bid, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this bid is submitted competitively and without collusion (G.S. 143-54),
- none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this bid, the undersigned certifies to the best of Vendor’s knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its Sub-Contractors for any Contract awarded as a result of this IFB, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned Vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public contracts; or awarding or administering public contracts; or inspecting or supervising delivery of the public contract of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of this response to the IFB, the undersigned certifies, for Vendor’s entire organization and its employees or agents, that Vendor is not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

By executing this bid, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS** incorporated herein. These documents can be accessed from the Ariba Sourcing Tool.

**Failure to execute/sign bid prior to submittal may render bid invalid and it MAY BE REJECTED. Late bids shall not be accepted.**

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		
VENDOR’S AUTHORIZED SIGNATURE*:	DATE:	EMAIL:

Bid Number: 13-DOA2053585114

Vendor: \_\_\_\_\_

**VALIDITY PERIOD**

Offer shall be valid for at least ninety (90) days from date of bid opening, unless otherwise stated here: \_\_\_\_\_ days, or if extended by mutual agreement of the parties in writing. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this IFB.

**ACCEPTANCE OF BIDS**

If your bid is accepted, all provisions of this IFB, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

**FOR STATE USE ONLY:** Offer accepted and Contract awarded this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, as indicated on

The attached certification, by \_\_\_\_\_.

**(Authorized Representative of Department of Administration)**

# Contents

- 1.0 PURPOSE AND BACKGROUND ..... 5**
- 1.1 CONTRACT TERM..... 5**
- 2.0 GENERAL INFORMATION ..... 5**
- 2.1 INVITATION FOR BID DOCUMENT ..... 5**
- 2.2 E-PROCUREMENT FEE ..... 5**
- 2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS ..... 5**
- 2.4 IFB SCHEDULE ..... 6**
- 2.5 MANDATORY SITE VISIT..... 6**
- 2.6 BID QUESTIONS..... 7**
- 2.7 BID SUBMITTAL ..... 7**
- 2.8 BID CONTENTS ..... 8**
- 2.9 ALTERNATE BIDS..... 8**
- 2.10 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS..... 9**
- 3.0 METHOD OF AWARD AND BID EVALUATION PROCESS ..... 9**
- 3.1 METHOD OF AWARD..... 9**
- 3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION ..... 9**
- 3.3 BID EVALUATION PROCESS..... 10**
- 3.4 PERFORMANCE OUTSIDE THE UNITED STATES ..... 10**
- 3.5 INTERPRETATION OF TERMS AND PHRASES..... 11**
- 4.0 REQUIREMENTS ..... 11**
- 4.1 PRICING ..... 11**
- 4.2 FINANCIAL STABILITY ..... 11**
- 4.3 HUB PARTICIPATION ..... 12**
- 4.4 REFERENCES ..... 12**
- 4.5 VENDOR EXPERIENCE AND INFORMATION ..... 12**
- 4.6 BACKGROUND CHECKS ..... 12**
- 4.7 PERSONNEL ..... 12**
- 4.8 VENDOR’S REPRESENTATIONS..... 13**
- 4.9 AGENCY INSURANCE REQUIREMENTS MODIFICATION ..... 13**
- 4.10 SUBCONTRACTORS ..... 13**
- 4.11 SECRETARY OF STATE REGISTRATION..... 13**
- 5.0 SPECIFICATIONS AND SCOPE OF WORK ..... 13**
- 5.1 SPECIFICATIONS..... 13**

**5.2 LOAD BANK TESTING..... 14**

**5.3 EMERGENCY AND REPAIR SERVICES ..... 14**

**5.4 RENTAL EQUIPMENT ..... 15**

**5.5 RESPONSE TIME REQUIREMENTS ..... 15**

**6.0 CONTRACT ADMINISTRATION ..... 15**

**6.1 CONTRACT MANAGER AND CUSTOMER SERVICE..... 15**

**6.2 INVOICES..... 16**

**6.3 POST AWARD BUSINESS REVIEW MEETINGS ..... 16**

**6.4 CONTINUOUS IMPROVEMENT ..... 16**

**6.5 ACCEPTANCE OF WORK ..... 17**

**6.6 TRANSITION ASSISTANCE ..... 17**

**6.7 DISPUTE RESOLUTION ..... 17**

**6.8 CONTRACT CHANGES ..... 17**

**6.9 ATTACHMENTS ..... 17**

**APPENDIX A: EQUIPMENT LIST..... 1**

## 1.0 PURPOSE AND BACKGROUND

---

The Department of Administration (DOA) provides a broad range of diverse governmental services to the citizens of North Carolina, including services to approximately 100 State owned buildings in Wake County. The Facilities Management Division oversees the technical and maintenance oversight of building engineering services for these facilities.

The Department of Administration, on behalf of Facility Management Division, is seeking to contract with a qualified Vendor to provide Load Bank testing services, rental services, and repair services as needed on generators and automatic transfer switches (ATS) located in the State Complex, Raleigh, NC.

The intent of this solicitation is to award an Agency- Specific Term Contract with no guaranteed minimum or maximum quantities. Services will be requested on an as-needed basis and ordered at the awarded Vendor's proposed rates.

### 1.1 CONTRACT TERM

The Contract shall have an initial term of one (1) year, beginning August 1, 2026.

At the end of the Contract's initial term, the State shall have the option, in its sole discretion, to renew the Contract on the same terms and conditions for up to four (4) additional one-year terms. The State will give the Vendor written notice of its intent to exercise each option no later than thirty (30) days before the end of the Contract's then-current term. In addition to any optional renewal terms, and with the Vendor's concurrence, the State reserves the right to extend the Contract after the last active term.

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

## 2.0 GENERAL INFORMATION

---

### 2.1 INVITATION FOR BID DOCUMENT

This IFB is comprised of the base IFB document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

### 2.2 E-PROCUREMENT FEE

**ATTENTION: This is an NC eProcurement solicitation facilitated by the Ariba Network. The E-Procurement fee may apply to this solicitation. See the paragraph entitled ELECTRONIC PROCUREMENT of the North Carolina General Terms and Conditions.**

General information on the E-Procurement Services can be found at: <http://eprocurement.nc.gov/>.

#### What is the Ariba Network?

The Ariba Network is a web-based platform that serves as a connection point for buyers and Vendors. Vendors can log in to the Ariba Network to view purchase orders, respond to electronic requests for quotes, participate in Sourcing Events, and collaborate with buyers on contract documents.

For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site:

<http://eprocurement.nc.gov/training/Vendor-training>.

### 2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS

It shall be the Vendor's responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this IFB and comply with all requirements and specifications herein. Vendors are also responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this IFB.

If Vendors have questions or issues regarding any component of this IFB, those must be submitted as questions in accordance with the instructions in the BID QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an IFB addendum. The State may also elect to leave open the

possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contract award.

Other than through the process of negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor’s bid or otherwise. This applies to any language appearing in or attached to the document as part of the Vendor’s bid that purports to vary any terms and conditions or Vendors’ instructions herein or to render the bid non-binding or subject to further negotiation. Vendor’s bid shall constitute a firm offer that shall be held open for the period required herein (“Validity Period” above).

**The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this IFB Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon during negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor’s bid as non-responsive.**

**2.4 IFB SCHEDULE**

The table below shows the *intended* schedule for this IFB. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	State	May 4, 2026
Hold Site Visit	State	May 12 & 13, 2026 @ 9:00AM
Submit Written Questions	Vendor	May 14, 2026 @ 2:00PM
Provide Response to Questions	State	May 18, 2026
Submit Bids	Vendor	May 26, 2026 @ 2:00PM
Contract Award	State	July 13, 2026
Contract Effective Date	Vendor	August 1, 2026

The Department of Administration will be conducting live bid openings over Microsoft Teams conference call. Below is the call-in information for this procurement’s bid opening scheduled for May 26, 2026 @ 2:00PM

**Microsoft Teams meeting**

**Join:** <https://teams.microsoft.com/meet/211303384029069?p=6VRMNXmCs7iplRwyM6>

Meeting ID: 211 303 384 029 069

Passcode: Uc6Bi9dF

[Need help?](#) | [System reference](#)

**Dial in by phone**

[+1 984-204-1487,,911872295#](tel:+19842041487911872295) United States, Raleigh

[Find a local number](#)

Phone conference ID: 911 872 295#

**Join on a video conferencing device**

Tenant key: [ncgov@m.webex.com](mailto:ncgov@m.webex.com)

Video ID: 112 881 367 1

**2.5 MANDATORY SITE VISIT**

- Date: May 12 & 13, 2026
- Time: 9:00AM Eastern Time
- Location: DOA – Facility Management Building  
FMD Conference Room  
431 N. Salisbury Street Raleigh, NC
- Contact #: Dominico Diaz - 919-817-0004



**Instructions:** It shall be MANDATORY that a representative from each Vendor be present for a pre-bid site visit The State has reserved two days to complete the site visit for this procurement, however the group may finish viewing the equipment and work sites in less time than two days. Vendors must attend all site visit days scheduled by FMD staff until complete. Attendees must arrive promptly. All attendees must sign in upon arrival and clearly indicate each prospective Vendor represented on the sign in sheet. LATE ARRIVALS WILL NOT BE ALLOWED TO SIGN IN OR PARTICIPATE IN THE SITE VISIT, NOR SHALL THEIR BID BE CONSIDERED. Once the sign-in process is complete, all other persons wishing to attend may do so to the extent that space and circumstances allow.

**FAILURE TO ATTEND THE MANDATORY SITE VISIT SHALL RESULT IN VENDOR’S BID BEING DEEMED NON-RESPONSIVE AND NOT CONSIDERED FOR AWARD.**

The purpose of this visit is for all prospective Vendors to apprise themselves of the conditions and requirements which will affect the performance of the work called for by this IFB. Vendors must stay for the duration of the site visit. No allowances will be made for unreported conditions that a prudent Vendor would recognize as affecting the work called for or implied by this IFB.

Vendors are cautioned that any information released to attendees during the site visit, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this IFB, must be confirmed by written addendum before it can be considered to be a part of this IFB and any resulting contract.

**2.6 BID QUESTIONS**

Upon review of the IFB documents, Vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the Bid Questions process, Vendors shall submit any such questions by the “Submit Written Questions” date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum.

Questions related to the content of the solicitation, or the procurement process should be directed to the person on the title page of this document via the Sourcing Tool's message board by the date and time specified in the IFB SCHEDULE Section of this IFB. Vendors will enter “IFB # 13-DOA2053585114 – Questions” as the subject of the message. Question submittals should include a reference to the applicable IFB section. This is the only manner in which questions will be received.

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM ET to 5:00 PM ET.

Questions received prior to the submission deadline date, the State’s response, and any additional terms deemed necessary by the State will be posted in the Sourcing Tool in the form of an addendum and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this IFB, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in the IFB and an addendum to this IFB.

**2.7 BID SUBMITTAL**

**IMPORTANT NOTE: This is an absolute requirement.** Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor’s sole responsibility to ensure its bid has been received as described in this IFB by the specified time and date of opening. Failure to submit a bid in strict accordance with instructions provided shall constitute sufficient cause to reject a Vendor’s bids(s). Solicitation responses are subject to Sealed Bidding requirements.

Vendor’s bids for this procurement must be submitted through the Sourcing Tool. For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site: <https://eprocurement.nc.gov/training/vendor-training>

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM EST to 5:00 PM EST.

Tips for Using the Sourcing Tool

1. Vendors should review available training and confirm that they are able to access the Sourcing Event, enter responses, and upload files well in advance of the date and time response are due to allow sufficient time to seek assistance from the North Carolina eProcurement Help Desk.
2. Vendors may submit their responses early to make sure there are no issues, and then submit a revised response any time prior to the response due date and time. The State will only review the most recent response.
3. Vendors should respond to all relevant sections of the Sourcing Event. Certain questions or items are required in order to submit a response and are denoted with an asterisk. The Sourcing Tool will not allow a response to be submitted unless all required items are completed. The Sourcing Tool will provide error messages to help identify any required information that is missing when response is submitted.
4. Simply saving your response in the Sourcing Tool is not the same as submitting your response to the State. Vendors should make sure they complete the submission process and receive a message that their response was successfully submitted.
5. **Only Bids submitted through the Content Section of the Ariba Sourcing Event will be considered. Bids submitted through the Message Board will not be accepted or considered for award.**

If confidential and proprietary information is included in the bid, also submit one (1) signed, REDACTED copy of the bid. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services, or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By so redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the bid with its bid submission, the Department may release an unredacted version if a record request is received.

## 2.8 BID CONTENTS

Vendors shall provide responses to all questions and complete all attachments for this IFB that require the Vendor to provide information and upload them to the Sourcing Event in the Sourcing Tool. Vendor may not be able to submit its response in the Sourcing Tool unless all required items are addressed. Vendors shall provide authorized signatures where requested. Failure to provide all required items, or Vendor’s submission of incomplete items, may result in the State rejecting Vendor’s bid, in the State’s sole discretion.

Vendors shall upload the following items and attachments in the Sourcing Tool:

- a) Title Page: Include the company name, address, phone number and authorized representative along with the Bid Number.
- b) Completed and signed version of all EXECUTION PAGES, along with the body of the IFB.
- c) Signed receipt pages of any addenda released in conjunction with this IFB, if required to be returned.
- d) Vendor’s Response. to section 4.5 VENDOR EXPERIENCE AND INFORMATION.
- e) Completed version of ATTACHMENT A: PRICING
- f) Completed and signed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION
- g) Completed and signed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- h) Completed and signed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR
- i) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

## 2.9 ALTERNATE BIDS

Unless provided otherwise in this IFB, Vendor may submit alternate bids for comparable Goods, various methods or levels of Service(s), or that propose different options. Alternate bid must specifically identify the IFB requirements and advantage(s) addressed by the alternate bid. Each bid must be for a specific set of Goods and Services and must include specific pricing. If a

Vendor chooses to respond with various offerings, Vendor shall follow the specific instructions for uploading Alternate Bids in the Sourcing Tool.

**2.10 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS**

Relevant definitions for this IFB are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors found in the Sourcing Tool, which are incorporated herein by this reference.

The following definitions, acronyms, and abbreviations are also relevant to this IFB:

ATS: Automatic Transfer Switches

DOA: Department of Administration

FMD: Facility Management Division

**3.0 METHOD OF AWARD AND BID EVALUATION PROCESS**

---

**3.1 METHOD OF AWARD**

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State’s best interest.

All responsive bids will be reviewed, and an award or awards will be based on the responsive bid(s) offering the lowest price that meets the specifications provided herein, to include any required verifications set out here in such as but not limited to past performance, references, and financial documents.

**FOR EVALUATION PURPOSES ONLY:** Total Annual Contract Cost will be analyzed using pricing for one (1) load bank test per generator, fifty (50) hours of emergency repair services, fifty (50) hours of regular hour repair services. and one (1) month of rental services for each type of generator. (See Attachment A: Pricing)

While the intent of this IFB is to award a Contract(s) to a single Vendor, the State reserves the right to make separate awards to different Vendors for one or more line items, to not award one or more line items, or to cancel this IFB in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

The State reserves the right to waive any minor informality or technicality in bids received.

**3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION**

While this IFB is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 29. of the Instructions to Vendors entitled COMMUNICATOINS BY VENDORS

Each Vendor submitting a bid to this IFB, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the procurement lead named above, any department secretary, agency head, members of the General Assembly and Governor’s office); or private entity, if the communication refers to the content of Vendor’s bid or qualifications, the content of another Vendor’s proposal, another Vendor’s qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor’s proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency

for this IFB or inquiries directed to the procurement lead named in this IFB regarding requirements of the IFB (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

### 3.3 BID EVALUATION PROCESS

Only responsive submissions will be evaluated.

#### **The State will conduct an evaluation of responsive Bids, as follows:**

Bids will be received according to the method stated in the Bid Submittal section above.

All bids must be received by the issuing agency not later than the date and time specified in the IFB SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum, the bids from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids is authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. Cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the bid. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all bids should be complete and reflect the most favorable terms available from the Vendor. Prices bid cannot be altered or modified as part of a clarification.

Bids will generally be evaluated, based on completeness, content, cost and responsibility of the Vendor to supply the requested Goods and Services. Specific evaluation criteria are listed in Section 3.1 METHOD OF AWARD.

Upon completion of the evaluation process, the State will make Award(s) based on the evaluation and post the award(s) to *the electronic Vendor Portal (eVP)*, <https://evp.nc.gov>, under the IFB number for this solicitation. Award of a Contract to one Vendor does not mean that the other bids lacked merit, but that, all factors considered, the selected bid was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more Vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

### 3.4 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this IFB, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor
- c) Process and performance capability across multiple jurisdictions
- d) Protection of the State's information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State's business requirements and internal operational culture

- g) Particular risk factors such as the security of the State’s information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

**3.5 INTERPRETATION OF TERMS AND PHRASES**

This IFB serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use of phrases such as “shall,” “must,” and “requirements” are intended to create enforceable contract conditions. In determining whether bids should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State’s needs as described in the IFB. Except as specifically stated in the IFB, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a bid in its entirety.

**4.0 REQUIREMENTS**

This Section lists the requirements related to this IFB. By submitting a bid, the Vendor agrees to meet all stated requirements in this Section as well as any other specifications, requirements, and terms and conditions stated in this IFB. If a Vendor is unclear about a requirement or specification, or believes a change to a requirement would allow for the State to receive a better bid, the Vendor is urged to submit these items in the form of a question during the question and answer period in accordance with the Bid Questions Section above.

**4.1 PRICING**

Bid price shall constitute the total cost to the State for complete performance in accordance with the requirements and specifications herein, including all applicable charges for handling, transportation, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM line-item table included in the Sourcing Tool and upload with Vendor’s response. The pricing provided in ATTACHMENT A, or resulting from any negotiations, is incorporated herein and shall become part of any resulting Contract.

***INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS OR SERVICES ACCEPTED.***

**4.1.1 Import Tariff Temporary Surcharge**

Pricing shall be exclusive of any pending tariffs or temporary tariff surcharge. Vendor may request a temporary tariff surcharge in ATTACHMENT A: PRICING SUBMITTAL WORKBOOK as a charge separate from the contract price. Any temporary tariff surcharge(s) associated with purchases shall be provided by way of a percentage tariff surcharge. All tariff surcharges proposed are intended to be temporary and based on current tariff implications specific to related commodities with evidence of submitted documentation of affected MSRP products. Vendor understands that the agency may request additional justification. Any temporary tariff surcharge percentage will be negotiated and mutually agreed upon. The state is not obligated to accept any proposed import tariff surcharge. Proposed tariff surcharges may be used as a factor for evaluation and award.

**4.2 FINANCIAL STABILITY**

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction.

Each Vendor shall certify it is financially stable by completing ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential issues from contracting with a Vendor that is financially unstable. From the date of the Certification to the expiration of the Contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification. The Contract Manager may require annual recertification of the Vendor’s financial stability.

### 4.3 HUB PARTICIPATION

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this IFB will serve to identify those Vendors that are minority owned or have a strategic plan to support the State’s Historically Underutilized Business program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

### 4.4 REFERENCES

Vendor shall upload to the Sourcing Tool at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which it has provided services of similar size and scope to those proposed herein. References shall not be from the same company or from the soliciting State entity. In addition, Vendor shall provide references for and identify other government contracts it has received, for which your company has provided services of similar size and scope to those proposed herein. The State may contact these users to determine whether the services provided are substantially similar in scope to those proposed herein and whether Vendor’s performance has been satisfactory. The information obtained may be considered in the evaluation of the Bid.

### 4.5 VENDOR EXPERIENCE AND INFORMATION

Vendor shall respond to each of the sections below and upload its response within the Sourcing Tool. Vendor’s response will be used in determining meeting minimum requirements and used for contract management in any contract resulting from this solicitation.

- A. **Experience:** Vendor shall have a minimum of five (5) years of experience in generator repair services. In its Bid, Vendor shall demonstrate experience with public and/or private sector clients with similar or greater size and complexity to the State of North Carolina as described in this IFB.
- B. **Staffing:** Vendor shall provide the contact information of the main point of contact that will be used for this contract (see section 6.1). All technicians that will perform work under this contract shall have a minimum of three (3) years of generator maintenance experience. Vendor shall provide experience of the staff to perform this work through resumes and provide a staffing plan as to how it plans to staff and meet the requirement to be able to work on multiple projects simultaneously. (See section 5.1)
- C. **Service Terms:** Vendor shall include in this section of its response information as to the Vendor’s intake of initial request for repairs and dispatch operations to meet the response requirements under section 5.5 of this IFB along with a 24-hour toll-free number that will be used to request emergency service. Vendor shall provide details about the communication lines between subcontracted companies involved in renting equipment under this contract. Additionally, vendor shall explain how they will ensure compliance with the response requirements outlined in section 5.4 of this IFB.

### 4.6 BACKGROUND CHECKS

Any personnel or agent of Vendor performing Services under any Contract arising from this IFB may be required to undergo a background check at the expense of the Vendor, if so requested by the State.

### 4.7 PERSONNEL

Vendor warrants that qualified personnel shall provide Services under this Contract in a professional manner. “Professional manner” means that the personnel performing the Services will possess the skill and competence consistent with the prevailing business standards in the industry. Vendor will serve as the prime contractor under this Contract and shall be responsible for the performance and payment of all subcontractor(s) that may be approved by the State. Names of any third-party Vendors or subcontractors of Vendor may appear for purposes of convenience in Contract documents; and shall not limit Vendor’s obligations hereunder. Vendor will retain executive representation for functional and technical expertise as needed in order to incorporate any work by third party subcontractor(s).

Should the Vendor’s bid result in an award, the Vendor shall be required to agree that it will not substitute key personnel assigned to the performance of the Contract without prior written approval by the Contract Lead. Vendor shall further agree that it will

notify the Contract Lead of any desired substitution, including the name(s) and references of Vendor’s recommended substitute personnel. The State will approve or disapprove the requested substitution in a timely manner. The State may, in its sole discretion, terminate the Services of any person providing Services under this Contract. Upon such termination, the State may request acceptable substitute personnel or terminate the contract Services provided by such personnel.

**4.8 VENDOR’S REPRESENTATIONS**

If Vendor’s bid results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor’s proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such Service, they will be deemed to be implied by and included within the scope of the Contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

**4.9 AGENCY INSURANCE REQUIREMENTS MODIFICATION**

A. Default Insurance Coverage from the General Terms and Conditions applicable to this Solicitation:

- Small Purchases
- Contract value in excess of the Small Purchase threshold, but up to \$1,000,000.00
- Contract value in excess of \$1,000,000.00

**4.10 SUBCONTRACTORS**

No portion of the work shall be subcontracted without prior written consent of the State. In the event that the Vendor desires to subcontract some part of the work specified herein, the Vendor shall furnish with their bid the names, qualifications, and experience of their proposed subcontractors. The Vendor shall, however, remain solely and fully liable and responsible for the work done by its subcontractor(s) and shall assure compliance with all the requirements and specifications of the contract.

**4.11 SECRETARY OF STATE REGISTRATION**

Prior to entering into a contract with the State, the awarded Vendor(s) must complete registration with the NC Secretary of State. Upon notification of award, the selected Vendor(s) must furnish evidence of filing within 10 business days. Failure to provide this documentation may result in the disqualification of the Vendor(s) bid from further consideration for the award. **No purchase orders shall be issued prior to confirmation of completed registration with the Secretary of State.**

A contract award under the above-referenced solicitation, and the resulting purchase orders, will produce repeated orders and transactions in North Carolina and will constitute “transacting business” in the State, which requires a certificate of authority from the North Carolina Secretary of State as provided in G.S. §55-15-01 (corporations) or §57D-7-01 (LLCs). Please go to: <https://www.sosnc.gov/> to register.

Vendor has registered with the North Carolina Secretary of State: Yes  No

**5.0 SPECIFICATIONS AND SCOPE OF WORK**

**5.1 SPECIFICATIONS**

This Agency Specific Term Contract will be used on an as needed basis for work on the equipment outlined in Appendix A: Equipment List of this IFB. Equipment list is subject to change throughout the life of the contract through amendments. All of the equipment covered under this contract is located in the State Complex which includes the downtown area, Blue Ridge Road area, and Tryon/Garner Road area locations in Raleigh, NC. All work under this contract shall be coordinated with the Contract Manager. Awarded Vendor shall provide any load bank tests, repairs and rental equipment as necessary, per the specifications below. All technicians that will perform work under this contract shall have a minimum of three (3) years of generator

maintenance experience. Vendor shall have the staff and be capable of working on a minimum of three (3) projects under this contract simultaneously.

**5.2 LOAD BANK TESTING**

Vendor shall perform a four (4)-hour Load Bank Test on each generator on an as-needed basis. Vendor shall provide pricing for Load Bank Testing for each of the generators covered under this contract (See Attachment A: Pricing Form). Load Bank Tests must be coordinated with the Contract Maanger and performed after hours and weekends except for the exceptions below:

- The New Revenue Building may be completed on Sundays but must be scheduled in advance.
- Parking Decks 64, 75, 76, ABC Warehouse, Facility Management Building, Central Heat, Old State Records, Garner Road #13 , 18 may be accessed during normal business hours, Monday – Friday 7:30am – 430pm.
- The Governors Mansion must be scheduled in advance.
- The Art Museum may be completed on Mondays but must be scheduled in advance.

Vendor shall provide the Contract Manager a PDF report at the completion of each Load Bank Test emailed to the Contract Manager with the recorded information requested below.

- A. Deliver load banks to jobsite for testing
- B. Run temporary cables for testing. Connections will be made at the generator output breaker
- C. Perform four(4)-hour load bank test
- D. Monitor unit operations and take readings every 15 minutes
- E. Disconnect all cables after testing is complete and restore unit to normal operating configuration

**5.3 EMERGENCY AND REPAIR SERVICES**

Vendor shall provide emergency and non-emergency repair services at fixed hourly rates (See Attachment A: Pricing) on all generators and automatic transfer switches listed in this IFB Appendix A: Equipment List (List subject to change) on an as needed basis. This contract will provide an hourly rate for regular working hours (Monday-Friday 8:00am-5:00pm) and hourly rate for overtime, non-regular hours, weekends and holidays if the Vendor applies different rates between the two. Service hours are to begin when the technician arrives on location to begin work. No minimums or maximums of repairs are guaranteed under this contract. The State reserves the right to obtain additional quotes for repairs via competitive bid. FOR EVALUATION PURPOSES ONLY: 50 hours of emergency repair services and 50 hours of regular hour repair services will be used for estimating total annual contract costs.

**A. EMERGENCY CALL REPAIRS**

This service requires emergency repairing and unscheduled servicing of the generators and transfer switches. Vendor must be capable of responding to any emergency requests 24 hours a day, 7 days a week. Facility Management will determine if the repair is considered “Emergency”. After a telephone call from the Contract Manager or his/her designee, the Vendor must return call within one (1) hour of the initial call for service and provide on-site service no later than two (2) hours after initial call. Regular repair hourly rates will apply even in the case of emergency repairs if during regular working hours (Monday-Friday 8:00am-5:00pm). Emergency rates can be applied or any work requested outside of regular hours.

**B. REGULAR REPAIRS**



Any and all repairs associated with Preventive Maintenance (completed by Facility Management Division) or Load Bank Testing above must be approved by the Contract Manager. If repairs are determined necessary during preventive maintenance or testing, Vendor must submit separate quote and justification for these repairs within 48 hours of assessment.

**5.4 RENTAL EQUIPMENT**

Vendor shall provide temporary generator rental service (up to 2 MEG generator units) under this contract on an as needed basis if a generator fails. If requested by the Contract Manager, Vendor shall provide a temporary generator of equal size onsite within twenty-four (24) hours of notification of failure. Vendor shall provide monthly rental costs (See Attachment A: Pricing)

**5.5 RESPONSE TIME REQUIREMENTS**

- A. Vendor shall provide a toll-free number that must be attended twenty-four (24) hours a day, seven (7) days a week, with qualified personnel to handle trouble reports from the State.
- B. When emergency calls are received through a third-party answering service, the Vendor must respond telephonically or in person to the Agency regarding their emergency within one (1) hour of the initial notification.
- C. The Vendor must be on site at the Raleigh, NC location requested within two (2) hours of the Agency’s initial notification to determine the scope of work involved.
- D. Vendor must provide a written scope of work to the agency in pdf format via email to the Contract Manager within forty-eight (48) hours of assessing the site.

**6.0 CONTRACT ADMINISTRATION**

---

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor’s planning purposes.

**6.1 CONTRACT MANAGER AND CUSTOMER SERVICE**

The State has designated the following roles and responsibilities to the individuals listed below for this contract once awarded:

**PROCUREMENT LEAD:** Representative of the agency identified on the first page of the Solicitation document who will correspond with potential Vendors concerning Solicitation issues, will contract with the Vendor providing the best offer to the State, and is the individual who will administer the Contract for the State.

- Meredith Swartz, [Meredith.swartz@doa.nc.gov](mailto:Meredith.swartz@doa.nc.gov), 984-236-0083

**CONTRACT MANAGER:** A representative of the agency or awarded vendor who ensures compliance with the contract terms and conditions while giving attention to the achievement of the stated output and outcome of the contract.

- Dominico Diaz 919 817-0004 or [dominico.diaz@doa.nc.gov](mailto:dominico.diaz@doa.nc.gov)
- Francis O’Connell, 919-999-6327, [francis.oconnell@doa.nc.gov](mailto:francis.oconnell@doa.nc.gov)

**CONTRACT ADMINISTRATOR:** A representative of the Agency who is responsible for the functions that are performed after all parties have signed a contract, including any modifications to the contract.

- Department of Administration Fiscal Management Purchasing Office – 984-236-0070

The Vendor shall be required to designate and make available to the State a contract manager. The contract manager shall be the State’s point of contact for Contract related issues and issues concerning performance, progress review, scheduling, and service.

**Contract Manager Point of Contact**

Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

The Vendor shall be required to provide 24/7 emergency contact information to be used for services under 5.3.2.

Emergency Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

**6.2 INVOICES**

- a. The Vendor must submit one (1) monthly invoice via email to the Contract Manager.
- b. Invoices must be submitted to the Contract Manager in digital form on the Vendor’s official letterhead stationery and must be identified by a unique invoice number. All invoice backup reports and spreadsheets must be provided in electronic format.
- c. Invoices must bear the correct contract number and purchase order number to ensure prompt payment. The Vendor’s failure to include the correct purchase order number may cause delay in payment.
- d. Invoices must include an accurate description of the work for which the invoice is being submitted, the invoice date, the period of time covered, the amount of fees due to the Vendor, and the original signature of the Vendor’s project manager.
- e. All invoices must be submitted to the Contract Manager within 90 days of completion of services. Any invoices received after the 90 days, may result in non-payment.
- f. Once awarded, Vendor must submit the following forms per instructions:
  - W-9 Substitute Form - [State Suppliers | NC OSC](#)
  - Vendor Electronic Payment Form - [Electronic Payment Form | NC OSC](#)
 Vendor’s tax ID information and remit to address on the submitted W-9 must match its e-Procurement registration to ensure prompt payment.

**6.3 POST AWARD BUSINESS REVIEW MEETINGS**

The Vendor, at the request of the State, shall be required to meet periodically with the State for Business Review meetings. The purpose of these meetings will be to review project progress reports, discuss Vendor and State performance, address outstanding issues, review problem resolution, provide direction, evaluate continuous improvement and cost saving ideas, and discuss any other pertinent topics.

**6.4 CONTINUOUS IMPROVEMENT**

The State encourages the Vendor to identify opportunities to reduce the total cost the State. A continuous improvement effort consists of various ways to enhance business efficiencies as performance progresses.

### **6.5 ACCEPTANCE OF WORK**

Performance of the work and/or delivery of Goods shall be conducted and completed at least in accordance with the Contract requirements and recognized and customarily accepted industry practices. Performance shall be considered complete when the Services or Goods are approved as acceptable by the Contract Manager.

The State shall have the obligation to notify Vendor, in writing ten (10) calendar days following completion of such work or delivery of a deliverable described in the Contract that it is not acceptable. The notice shall specify in reasonable detail the reason(s) it is unacceptable. Acceptance by the State shall not be unreasonably withheld; but may be conditioned or delayed as required for reasonable review, evaluation, installation, or testing, as applicable to the work or deliverable. Final acceptance is expressly conditioned upon completion of all applicable assessment procedures. Should the work or deliverables fail to meet any specifications, acceptance criteria or otherwise fail to conform to the Contract, the State may exercise any and all rights hereunder, including, for Goods deliverables, such rights provided by the Uniform Commercial Code, as adopted in North Carolina.

### **6.6 TRANSITION ASSISTANCE**

If a Contract results from this solicitation, and the Contract is not renewed at the end of the last active term, or is canceled prior to its expiration, for any reason, Vendor shall provide transition assistance to the State, at the option of the State, for up to six months to allow for the expired or canceled portion of the Services to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Services to the State or its designees. If the State exercises this option, the Parties agree that such transition assistance shall be governed by the terms and conditions of the Contract (notwithstanding this expiration or cancellation), except for those Contract terms or conditions that do not reasonably apply to such transition assistance. The State shall agree to pay Vendor for any resources utilized in performing such transition assistance at the most current rates provided by the Contract for performance of the Services or other resources utilized.

### **6.7 DISPUTE RESOLUTION**

During the performance of the Contract, the parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State’s Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor’s Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute. Below is the link to the Department of Administration Vendor Complaint Policy and Procedures. [www.ncadmin.nc.gov/businesses/fiscal-management](http://www.ncadmin.nc.gov/businesses/fiscal-management)

### **6.8 CONTRACT CHANGES**

Contract changes, if any, over the life of the Contract shall be implemented by contract amendments agreed to in writing by the State and Vendor. Amendments to the contract can only be done through the Contract Administrator.

### **6.9 ATTACHMENTS**

All attachments to this RFP are the copies found within the Ariba Sourcing Tool, and are incorporated herein, and shall be submitted by responding in the Sourcing Tool.

**The remainder of this page is intentionally left blank**

*Bid Number: 13-DOA2053585114*

*Vendor:* \_\_\_\_\_

**APPENDIX A: EQUIPMENT LIST**

Building	Generator	Model	Serial	KW	Phase	Voltage	ATS	Model	Serial
ABC Warehouse	Olympian	D100P1	OLY00000ENPS01326	100	3	277/480	ASCO Series 300	746680	253812-002 RE
Facility Mgmt	Baldor		P0711190006	30	3	120/208	Generac GTS	6642	9413224
Capitol Police	Olympian	D100P1	U826974L	100	3	120/208	Thompson Technology	TS874A0400B1AE1ANKAA	W-033348
NRC	CAT	3516	ZBA01231	1040	3	277/480	GE Zenith MX250	ZS4CBO2241-07E601X	1599003-1
							GE Zenith MX250	ZS5CB06041-07E602X	1599001-1
							GE Zenith MX250	ZS4CBO404107E61	1599002-1
NRC	Olympian	WSG1068	GXC00188	130	3	277/480	Generac GTS	15512940100	8155110
							Generac GTS	1202880100	101982
Science Museum	CAT	3406	4ZR01976	300	3	277/480	Generac	Tce2b6mxe2xxxexx0	31716
							Generac	TCF3BMEF2X3XXXXXO	VPJ99
History Museum	Detroit	8065-7405	6VF-178513	275	3	277/480	Russ Electric	Rmtd-8004CE	17213-1
Agriculture	MQ Power	MQP200IV	WA-544669-0505	200	3	277/480	MQ Power	TS874A0100A1AM1DKKA	W-047896-001
					3		ASCO Series 300	D00300B30200F-10C	511033RE
							MQ Power	TS874A0100AM1DKKAA	W047896-002
Deck 64	Olympian	D50P3	OLY00000JNPF00650	60	3	277/480	ASCO	D03ATSB30104NGXC	1533827RE
Archives & History	Cummins	DSHAA-578977	B070022198	100	3	277/480	Spectrum	S-166341-150	K67848
							GE Zenith	MX250	LBGEPF18KZ29015022
Archdale	CAT	C15	FTE02504	500	3	277/480	ASCO 7000	J7ADTSB30600N5XC	1201760R3
Dobbs	CAT C71	D150-10	CAT00C71VL7C00136	150	3	277/480	CAT	ATC	TAT0473
							Russ Electric	SRMT-4003CE	8868

Bid Number: 13-DOA2053585114

Vendor: \_\_\_\_\_

Building	Generator	Model	Serial	KW	Phase	Voltage	ATS	Model	Serial
Caswell	Kohler	125RE0ZJG	SGM324LBV	125	3		Kohler	kcc-dmvp-0150-b	SGM324PRF
Cooper	CAT	SR4B	CER01251		3	120/208	CAT	ZTGD00A00080F	151419012-10-1
Old Education	Cummins	150dgfa	C96061856	150	3	277/480	Cummins	OT300	D960603430
							ASCO	D07ATSC	30230N5C
Art Museum	Cummins	DQFAC7090886	G080198164	900	3	277/480	Cummins	OTPC7091090	D080172593
							Cummins	OTPCD709189	D080172594
							Cummins	OTPC7091090	I080208811
Art Museum	CAT	C15	FTEO-1699	500	3	277/480	CAT	CTS	TSG04104
Art Museum	CAT	C15	FTEO-1702	500	3	277/480	CAT	CTS	TSG04111
Old Revenue	Olympian	97A01791S	2034092	30	3		Generac	97A017991-W	38745
Mansion	CAT	3465	7WG00302	300	3	120/208	Zenith	ZTSDL100FS3-4	1406449
Garner Road # 13	CAT	D125-6	00C71VL7C00136	125	3	120/208	CAT	421000346321	150653314
Garner Road #16	KOHLER	300RE0ZJ	RG6090L143335	300		120/208			
				400		120/208	KOHLER	KBS-DCVA-1000S	A334GMJC0271
				260		120/208	KOHLER	KCACVA-260S	A333GMJC0233
Garner Road # 18	Cummins	DFEK5775347	J069080717	500	3	120/208	Cummins	OTPC5770623	H060957635
Garner Road #18	Cummins	DFEK5775347	J060980718	500	3	120/208	Cummins	OTPC5770623	H060957635
Old State Records	Cummins	GD02-1724474	C170168887		3	120/208	Generac	99A-06034-W	23863
Deck 75	CAT	DG50-2	CAT0DG60AT3700193	50	3	277/480	ASCO	D03ATSB30070NGXC	1533826RE
Albemarle	Kohler 700	700RE0ZDE	SGM32HDXR	700	3	277/480	Ge Zenith	ZTSD00800022F	150652707-10-1
							Ge Zenith	ZTSD00800040F	150652707-90-1
							Ge Zenith	ZTSD00800060-F	150652707-10-1
New Education	CAT	C18	FST02147	600	3	277/480	ONAN	ONCU225G-153G	F890250373

Bid Number: 13-DOA2053585114

Vendor: \_\_\_\_\_

Building	Generator	Model	Serial	KW	Phase	Voltage	ATS	Model	Serial
							ATSQ	ONCU1000G	G890253408
New Education	Cummins	DFCC-5669660	D040628108	350	3	277/480	Cummins	OTPCC-5668374	C040615076
Crime Lab	CAT	3306B	2AJ01147	250	3	277/480	ASCO	E03ATSC30400NGXC	1226176 RE
							Ge Zenith	ZS25B0141-07EX503X	1503580-1
							Ge Zenith	ZS25B0141-07ES02X	1503580-2
Central Heat	CAT	3508	23Z04207	800	3	277/480	CAT	CTG	TSA30247
Deck 76	Kohler	33RZ72	183041-72N	33	3	277/480	Kohler	K-166541-70	K40769
New Revenue	Cat	3508	23Z04116	900	3	277/480	ASCO #1	E940326097XC	23Z04116
							ASCO ELEVATOR	E940326095XC	232336-002FP
							ASCO #3	E9403120097XC	363597001
							ASCO #4	F9403880097XC	921769001

Equipment listed above is subject to change during the life of this contract.