

<b>Agency</b>	Johnston Community College
<b>Project Name/Number</b>	HVAC Improvements
<b>Design Services</b>	Design Services
<b>Scope</b>	<p>Johnston Community College (JCC) is soliciting responses from experienced and qualified engineering teams to provide design and construction management services for the campus-wide evaluation and improvement of HVAC Building Automation Systems (BAS) and related mechanical components to improve integration, system performance, and reliability across campus.</p> <p>JCC's main campus is comprised of 12 buildings encompassing nearly 437,000 square feet, featuring a variety of modern and legacy BAS platforms.</p> <p>The primary goals are to:</p> <ol style="list-style-type: none"> <li>1) Evaluate and provide cost estimates for replacement of existing legacy control systems at four buildings to a Tridium based platform with BACnet based controllers.</li> <li>2) Evaluate and provide cost estimates for failing/end of life mechanical equipment across campus.</li> <li>3) Provide construction documents.</li> <li>4) Oversee the bidding and construction of improvements.</li> </ol> <p>The selected design team will coordinate with JCC's BAS Advocate to adhere to and provide support on an in-progress BAS Master Plan.</p>
<b>Contact</b>	Brooks Moore, PE
<b>Telephone</b>	919-209-2213
<b>Email</b>	<a href="mailto:bpmoore@johnstoncc.edu">bpmoore@johnstoncc.edu</a>
<b>Total Project Budget</b>	\$2,000,000
<b>Source of Funds</b>	County Funds
<b>Publish Date</b>	August 1, 2025
<b>Closing Date</b>	August 20, 2025 @ 2:00 pm
<b>Submit Three (3) copies of Letter of Interest and SF-254, along with a USB flash drive</b>	<p>Johnston Community College  Attn: Wade Quinn  245 College Drive  Smithfield, NC 27577</p> <p><b>**MUST include a flash drive with electronic copies of Letter of Interest and Standard Form 254 (SF 254) with information package**</b></p>
<b>Physical Location for Fed Ex/UPS delivery (Delivery Address):</b>	<p>Johnston Community College  245 College Drive  Smithfield, NC 27577</p> <p>Sealed qualifications are to be delivered via UPS/FedEx or may be received in person at Johnston Community College Shipping and Receiving, back of the Wilson Building until but no later than 2:00 PM local time.</p>

## NC Licensing Statement

In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:

NC Board of Architecture: (<http://www.ncbarch.org>)

NC Board of Examiners for Engineers & Land Surveyors:  
(<http://www.ncbels.org>)

NC Board of Landscape Architects: (<http://www.ncbola.org>)

## SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

## SUBMITTAL CRITERIA

Please submit THREE (3) copies of current SF 254 Form with the required letters of interest and the information package. In the interest of costs-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The package length should not exceed ten (10) pages plus the SF 254 Form.

**\*\*\*Please include flash drive with electronic copies of Letter of Interest and Standard Form 254 (SF 254) with information package\*\*\***

**E-mail and Fax submittals will not be accepted.**