



## **STATE OF NORTH CAROLINA**

**NC Department of Agriculture & Consumer Services**

**Invitation for Bid #: 10-IFB-1692254970-SMD**

**Female Bathroom Attendants for NC State Fair**

**Date of Issue: August 22, 2025**

**Bid Opening Date: September 23, 2025**

**At 02:00 PM ET**

**Direct all inquiries concerning this IFB to:**

Sally Duncan

Procurement Specialist III

Email: [sally.duncan@ncagr.gov](mailto:sally.duncan@ncagr.gov)

Phone: 919-707-3128



## STATE OF NORTH CAROLINA

### Invitation for Bid #

**10-IFB-1692254970-SMD**

For internal State agency processing, including tabulation of bids, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your bid.  
Failure to do so may subject your bid to rejection.**

\_\_\_\_\_  
Vendor Name

\_\_\_\_\_  
Vendor eVP#

**Note:** For a contract to be awarded to you, your company (you) must be a North Carolina registered vendor in good standing. You must enter the vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a vendor number, register at <https://vendor.ncgov.com/vendor/login>

<b>STATE OF NORTH CAROLINA</b> <b>Division of Department of Agriculture &amp; Consumer Services</b>	
Refer <u>ALL</u> Inquiries regarding this IFB to the procurement lead through the Message Board in the Sourcing Tool. See section <b>2.5</b> for details: <b>Sally Duncan</b>	Invitation for Bid #: 10-IFB-1692254970-SMD <b>Bids will be publicly opened: September 23, 2025, At 02:00 PM ET</b> Microsoft Teams Need help? <a href="#">Join the meeting now</a> Meeting ID: 280 662 125 671 1 Passcode: gC2nA37v
	<b>Dial in by phone</b> <a href="#">+1 984-204-1487,,635266392#</a> United States, Raleigh <a href="#">Find a local number</a> Phone conference ID: 635 266 392# <b>Join on a video conferencing device</b> Tenant key: ncgov@m.webex.com Video ID: 115 432 267 1 <a href="#">More info</a> For organizers: <a href="#">Meeting options</a>   <a href="#">Reset dial-in PIN</a>
<b>Using Agency: NCDA&amp;CS-NCSF</b> <b>Requisition No.: RQ221496</b>	<b>Commodity No. and Description: 761115 - General building and office cleaning and maintenance services</b>

**EXECUTION**

In compliance with this Invitation for Bid (IFB), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this bid, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this bid is submitted competitively and without collusion (G.S. 143-54),
- none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this bid, the undersigned certifies to the best of Vendor’s knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its sub-Contractors for any Contract awarded as a result of this IFB, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public contracts; or awarding or administering public contracts; or inspecting or supervising delivery of the public contract of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of this

Bid Number: **10-IFB-1692254970-SMD**

Vendor: \_\_\_\_\_

response to the IFB, the undersigned certifies, for Vendor's entire organization and its employees or agents, that Vendor is not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

By executing this bid, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS** incorporated herein. These documents can be accessed from the Ariba Sourcing Tool.

**Failure to execute/sign bid prior to submittal may render bid invalid and it MAY BE REJECTED. Late bids shall not be accepted.**

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		FAX NUMBER:
VENDOR'S AUTHORIZED SIGNATURE*:	DATE:	EMAIL:

**VALIDITY PERIOD**

Offer shall be valid for at least sixty (60) days from date of bid opening, unless otherwise stated here: \_\_\_\_\_ days, or if extended by mutual agreement of the parties in writing. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this IFB.

**ACCEPTANCE OF BIDS**

If your bid is accepted, all provisions of this IFB, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

<p><b>FOR STATE USE ONLY:</b> Offer accepted and Contract awarded this _____ day of _____, 20____, as indicated on</p> <p>The attached certification, by _____.</p> <p style="text-align: center;"><b>(Authorized Representative of NC Department of Agriculture &amp; Consumer Services)</b></p>
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## 1.0 PURPOSE AND BACKGROUND

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The purpose of this Invitation for Bid (IFB) is to obtain pricing from experienced and qualified vendors to provide female bathroom attendants for the annual State Fair (October 16-26) 2025. The fair averages 90,000 patrons per day (weather permitting), not including staff, vendors, etc. There must be a supervisor that serves as liaison between female bathroom attendants and State Fair staff. Supervisor must remain on site during times when their staff is working at the State Fairgrounds. Responsibilities will entail but are not limited to staffing restrooms to keep all contracted locations clean, safe, and well stocked during operational hours of the annual State Fair. In order to keep from retraining staff, it is requested that the same workforce be responsible for covering various specified shifts.

Vendor must require all staff to pass a drug test within four (4) weeks before the beginning of annual State Fair and shall present those results to the Contract Administrator two (2) weeks prior to opening of annual State Fair. The annual State Fair is a family type entertainment. Although some state, local and national dignitaries will attend. There is constant attention by the news and other media outlets.

The intent of this solicitation is to award an Agency Specific Contract.

### 1.1 CONTRACT TERM

The Contract shall have an initial term of one (1) years, beginning on the date of final Contract execution (the "Effective Date").

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

## 2.0 GENERAL INFORMATION

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### 2.1 INVITATION FOR BID DOCUMENT

This IFB is comprised of the base IFB document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

### 2.2 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS

It shall be the Vendor's responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this IFB and comply with all requirements and specifications herein. Vendors are also responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this IFB.

If Vendors have questions or issues regarding any component of this IFB, those must be submitted as questions in accordance with the instructions in the BID QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an IFB addendum. The State may also elect to leave open the possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contract award.

Other than through the process of negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor's bid or otherwise. This applies to any language appearing in or attached to the document as part of the Vendor's bid that purports to vary any terms and conditions or Vendors' instructions herein or to render the bid non-binding or subject to further negotiation. Vendor's bid shall constitute a firm offer that shall be held open for the period required herein ("Validity Period" above).

**The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this IFB Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon during negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor's bid as nonresponsive.**

### 2.3 IFB SCHEDULE

The table below shows the *intended* schedule for this IFB. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	State	August 22, 2025
Hold Pre-Bid Meeting/Site Visit	State	September 04, 2025, At 10:00 AM ET
Submit Written Questions	Vendor	September 11, 2025, At 02:00 PM ET
Provide Response to Questions	State	September 15, 2025, At 02:00 PM ET
Submit Bids	Vendor	September 23, 2025, At 02:00 PM ET <b>Microsoft Teams Need help?</b> <a href="#">Join the meeting now</a> Meeting ID: 280 662 125 671 1 Passcode: gC2nA37v
		<b>Dial in by phone</b> <a href="#">+1 984-204-1487,,635266392#</a> United States, Raleigh <a href="#">Find a local number</a> Phone conference ID: 635 266 392# <b>Join on a video conferencing device</b> Tenant key: ncgov@m.webex.com Video ID: 115 432 267 1 <a href="#">More info</a> For organizers: <a href="#">Meeting options</a>   <a href="#">Reset dial-in PIN</a>
Contract Award	State	TBD

### 2.4 SITE VISIT

**Urged and Cautioned Site Visit**

Date: 09/04/2025  
 Time: 10:00 AM Eastern Time  
 Location: 4285 Trinity Road  
 Wesley Wyatt Administration Building Conference Room  
 Raleigh, NC 27607  
 Contact #: 919-839-4536

**Instructions:** Vendor representatives are URGED and CAUTIONED to visit the site and apprise themselves of the conditions and requirements which will affect the performance of the work called for by this IFB. A non-mandatory site visit is scheduled for this IFB. Submission of a bid shall constitute sufficient evidence of this compliance and no allowance will be made for unreported conditions which a prudent Vendor would recognize as affecting the performance of the work called for in this IFB.

Vendor is cautioned that any information released to attendees during the site visit, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this IFB, must be confirmed by written addendum before it can be considered to be a part of this IFB and any resulting contract.

### 2.5 BID QUESTIONS

Upon review of the IFB documents, Vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the Bid Questions process, Vendors shall submit any such questions by the “Submit Written Questions” date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum.

Questions related to the content of the solicitation, or the procurement process should be directed to the person on the title page of this document via the Sourcing Tool's message board by the date and time specified in the IFB SCHEDULE Section of this IFB. Vendors will enter “**10-IFB-1692254970-SMD – Questions**” as the subject of the message. Question submittals should include a reference to the applicable IFB section. This is the only manner in which questions will be received.

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM ET to 5:00 PM ET.

Questions received prior to the submission deadline date, the State’s response, and any additional terms deemed necessary by the State will be posted in the Sourcing Tool in the form of an addendum and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this IFB, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in the IFB and an addendum to this IFB.

## 2.6 BID SUBMITTAL

**IMPORTANT NOTE: This is an absolute requirement.** Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor’s sole responsibility to ensure its bid has been received as described in this IFB by the specified time and date of opening. Failure to submit a bid in strict accordance with instructions provided shall constitute sufficient cause to reject a Vendor’s bids(s). Solicitation responses are subject to Sealed Bidding requirements.

Vendor’s bids for this procurement must be submitted through the Sourcing Tool. For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site: <https://eprocurement.nc.gov/training/vendor-training>

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM EST to 5:00 PM EST.

### Tips for Using the Sourcing Tool

1. Vendors should review available training and confirm that they are able to access the Sourcing Event, enter responses, and upload files well in advance of the date and time response are due to allow sufficient time to seek assistance from the North Carolina eProcurement Help Desk.
2. Vendors may submit their responses early to make sure there are no issues, and then submit a revised response any time prior to the response due date and time. The State will only review the most recent response.
3. Vendors should respond to all relevant sections of the Sourcing Event. Certain questions or items are required in order to submit a response and are denoted with an asterisk. The Sourcing Tool will not allow a response to be submitted unless all required items are completed. The Sourcing Tool will provide error messages to help identify any required information that is missing when response is submitted.
4. Simply saving your response in the Sourcing Tool is not the same as submitting your response to the State. Vendors should make sure they complete the submission process and receive a message that their response was successfully submitted.

**5. Only Bids submitted through the Content Section of the Ariba Sourcing Event will be considered. Bids submitted through the Message Board will not be accepted or considered for award.**

If confidential and proprietary information is included in the bid, also submit one (1) signed, REDACTED copy of the bid. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services, or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By so redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the bid with its bid submission, the Department may release an unredacted version if a record request is received.

## **2.7 BID CONTENTS**

Vendors shall provide responses to all questions and complete all attachments for this IFB that require the Vendor to provide information and upload them to the Sourcing Event in the Sourcing Tool. Vendor may not be able to submit its response in the Sourcing Tool unless all required items are addressed. Vendors shall provide authorized signatures where requested. Failure to provide all required items, or Vendor’s submission of incomplete items, may result in the State rejecting Vendor’s bid, in the State’s sole discretion.

Vendors shall upload the following items and attachments in the Sourcing Tool:

- a) Completed and signed version of all EXECUTION PAGES, along with the body of the IFB.
- b) Signed receipt pages of any addenda released in conjunction with this IFB, if required to be returned.
- c) Completed version of ATTACHMENT A: PRICING
- d) Completed and signed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION
- e) Completed and signed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- f) Completed and signed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR
- g) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

## **2.8 ALTERNATE BIDS**

Unless provided otherwise in this IFB, Vendor may submit alternate bids for comparable Goods, various methods or levels of Service(s), or that propose different options. Alternate bid must specifically identify the IFB requirements and advantage(s) addressed by the alternate bid. Each bid must be for a specific set of Goods and Services and must include specific pricing. If a Vendor chooses to respond with various offerings, Vendor shall follow the specific instructions for uploading Alternate Bids in the Sourcing Tool.

## **2.9 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS**

Relevant definitions for this IFB are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors found in the Sourcing Tool, which are incorporated herein by this reference.

# **3.0 METHOD OF AWARD AND BID EVALUATION PROCESS**

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## **3.1 METHOD OF AWARD**

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State’s best interest.

All responsive bids will be reviewed, and an award or awards will be based on the responsive bid(s) offering the lowest price that meets the specifications provided herein, to include any required verifications set out here in such as but not limited to past performance, references, and financial documents.

While the intent of this IFB is to award a Contract(s) to a single Vendor, the State reserves the right to make separate awards to different Vendors for one or more line items, to not award one or more line items, or to cancel this IFB in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

The State reserves the right to waive any minor informality or technicality in bids received.

### **3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION**

While this IFB is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 29. of the Instructions to Vendors entitled COMMUNICATOINS BY VENDORS

Each Vendor submitting a bid to this IFB, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the purchaser named above, any department secretary, agency head, members of the General Assembly and Governor's office); or private entity, if the communication refers to the content of Vendor's bid or qualifications, the content of another Vendor's proposal, another Vendor's qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor's proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this IFB or inquiries directed to the purchaser named in this IFB regarding requirements of the IFB (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

### **3.3 BID EVALUATION PROCESS**

Only responsive submissions will be evaluated.

**The State will conduct an evaluation of responsive Bids, as follows:**

Bids will be received according to the method stated in the Bid Submittal section above.

All bids must be received by the issuing agency not later than the date and time specified in the IFB SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum, the bids from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids is authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. Cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the bid. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all bids should be complete and reflect the most favorable terms available from the Vendor. Prices bid cannot be altered or modified as part of a clarification.

Bids will generally be evaluated, based on completeness, content, cost and responsibility of the Vendor to supply the requested Goods and Services. Specific evaluation criteria are listed in Section 3.1 METHOD OF AWARD.

Upon completion of the evaluation process, the State will make Award(s) based on the evaluation and post the award(s) to *the electronic Vendor Portal (eVP)*, <https://evp.nc.gov>, under the IFB number for this solicitation. Award of a Contract to one Vendor does not mean that the other bids lacked merit, but that, all factors considered, the selected bid was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more Vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

### **3.4 PERFORMANCE OUTSIDE THE UNITED STATES**

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this IFB, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor
- c) Process and performance capability across multiple jurisdictions
- d) Protection of the State’s information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State’s business requirements and internal operational culture
- g) Particular risk factors such as the security of the State’s information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

### **3.5 INTERPRETATION OF TERMS AND PHRASES**

This IFB serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use of phrases such as “shall,” “must,” and “requirements” are intended to create enforceable contract conditions. In determining whether bids should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State’s needs as described in the IFB. Except as specifically stated in the IFB, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a bid in its entirety.

## **4.0 REQUIREMENTS**

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This Section lists the requirements related to this IFB. By submitting a bid, the Vendor agrees to meet all stated requirements in this Section as well as any other specifications, requirements, and terms and conditions stated in this IFB. If a Vendor is unclear about a requirement or specification, or believes a change to a requirement would allow for the State to receive a better bid, the Vendor is urged to submit these items in the form of a question during the question and answer period in accordance with the Bid Questions Section above.

### **4.1 PRICING**

Bid price shall constitute the total cost to the State for complete performance in accordance with the requirements and specifications herein, including all applicable charges for handling, transportation, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM and upload in the Sourcing Tool. The pricing provided in ATTACHMENT A, or resulting from any negotiations, is incorporated herein and shall become part of any resulting Contract.

### **4.2 INVOICES**

Vendor shall invoice the Purchasing Agency. The standard format for invoicing shall be Single Invoices meaning that the Vendor shall provide the Purchasing Agency with an invoice for each order. Invoices shall include detailed information to allow Purchasing Agency to verify pricing at point of receipt matches the correct price from the original date of order. The following fields shall be included on all invoices, as relevant:

Vendor’s Billing Address, Customer Account Number, NC Contract Number, Order Date, Buyer’s Order Number, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure.

**INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS OR SERVICES ACCEPTED.**

**4.3 FINANCIAL STABILITY**

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction.

Each Vendor shall certify it is financially stable by completing ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential issues from contracting with a Vendor that is financially unstable. From the date of the Certification to the expiration of the Contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification. The Contract Manager may require annual recertification of the Vendor’s financial stability.

**4.4 HUB PARTICIPATION**

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this IFB will serve to identify those Vendors that are minority owned or have a strategic plan to support the State’s Historically Underutilized Business program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

**4.5 REFERENCES**

Vendor shall upload to the Sourcing Tool at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which it has provided Services of similar size and scope to those proposed herein. The State may contact these users to determine whether the Services provided are substantially similar in scope to those proposed herein and whether Vendor’s performance has been satisfactory. The information obtained may be considered in the evaluation of the Bid.

**4.6 BACKGROUND CHECKS**

Any personnel or agent of Vendor performing Services under any Contract arising from this IFB may be required to undergo a background check at the expense of the Vendor, if so requested by the State.

**4.7 PERSONNEL**

Vendor warrants that qualified personnel shall provide Services under this Contract in a professional manner. “Professional manner” means that the personnel performing the Services will possess the skill and competence consistent with the prevailing business standards in the industry. Vendor will serve as the prime contractor under this Contract and shall be responsible for the performance and payment of all subcontractor(s) that may be approved by the State. Names of any third-party Vendors or subcontractors of Vendor may appear for purposes of convenience in Contract documents; and shall not limit Vendor’s obligations hereunder. Vendor will retain executive representation for functional and technical expertise as needed in order to incorporate any work by third party subcontractor(s).

Should the Vendor’s bid result in an award, the Vendor shall be required to agree that it will not substitute key personnel assigned to the performance of the Contract without prior written approval by the Contract Lead. Vendor shall further agree that it will notify the Contract Lead of any desired substitution, including the name(s) and references of Vendor’s recommended substitute personnel. The State will approve or disapprove the requested substitution in a timely manner. The State may, in its sole discretion, terminate the Services of any person providing Services under this Contract. Upon such termination, the State may request acceptable substitute personnel or terminate the contract Services provided by such personnel.

**4.8 VENDOR’S REPRESENTATIONS**

If Vendor’s bid results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor’s proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such Service, they will be deemed to be implied by and included within the scope of the Contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

**4.9 AGENCY INSURANCE REQUIREMENTS MODIFICATION**

A. Default Insurance Coverage from the General Terms and Conditions applicable to this Solicitation:

- Small Purchases
- Contract value in excess of the Small Purchase threshold, but up to \$1,000,000.00
- Contract value in excess of \$1,000,000.00

**5.0 SPECIFICATIONS AND SCOPE OF WORK**

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**5.1 SPECIFICATIONS**

The specific items and any specifications that the Purchasing Agency is seeking are listed below. Items offered by the Vendor must meet or exceed the listed Specifications to be considered for award.

**General Information:**

1. Provide female bathroom attendants and a supervisor(s) for (11) days of the 2025 State Fair (October 16-26).
2. Will work under the guidance and supervision of State Fair Management (Contract Administrator).
3. Awarded vendor(s) must have their staff (attendants, and helpers) along with a supervisor on location Wednesday, October 15, 2025, by 8:00am so everybody knows what will be expected for the next 11 days. Vendor(s) should anticipate being at the State Fairgrounds until 11 :00 pm each night for the eleven (11) days of the fair. Supervisor must remain on site at all times so that their company has staff working at the State Fairgrounds.
4. Each attendant will be designated a bathroom, be responsible for stocking supplies, keeping it clean, sanitary, as well as safe by making sure the floor is dry and free of debris.
5. Attendants are responsible for overseeing Commercial Building indoor bathroom, Kerr Scott Building front/ back bathrooms and mother's room on backside, Dorton Arena bathrooms (North Side/South Side) on upper and lower levels and handicap bathrooms on upper level, Graham Building bathrooms on each side of front entrance and handicap bathroom, Expo Building bathroom, mother's room as well as family rooms off main floor and Public House.
6. Four attendants shall be assigned to Dorton Arena, two attendants assigned to Kerr Scott Building, two attendants assigned to Graham Building, two assigned to Expo Building. One attendant assigned to Commercial Building and Public House. They will need to coordinate for breaks and lunches. See the schedule herein for more locations.
7. At least thirty(30) days prior to the fair, a meeting shall be held with the vendor and Contract Administrator on fairgrounds site. The purpose of this meeting will be to ensure a complete understanding of expectations of the Vendor and fair personnel, review project progress, discuss Vendor and State performance, address outstanding issues, review problem resolution, provide direction, and discuss any other pertinent topics.

**5.2 TASKS/DELIVERABLES**

**Contractor Responsibilities**

1. Thoroughly clean and sanitize all commercial bathroom facilities. Includes toilets, sinks, baby changing tables, floors and lavatory areas.

2. Must use the proper personal protective gear, equipment like gloves, masks, closed-toe shoes must be worn and glasses supplied by the vendor(s). It is important that all employees understand hazards of doing this type of work.
3. Crucial to maintain adequate bathroom supplies such as toilet paper, paper towels, floor cleaner, toilet bowl cleaner, toilet bowl brushes, sink brushes, trash bags sweep brooms, push brooms, mops and hand soap, especially during peak times and days. If supplies get low supervisor will retrieve needed supplies at the State Fairgrounds Warehouse and deliver to the location(s).
4. Fair personnel will provide transportation for the supervisor's use for transporting supplies. Supervisor must have a valid driver's license.
5. Empty trash cans at dumpsters, sweep floors, mop floors, clean up spills and accidents, and it is important to keep floors dry and safe.
6. Ability to lift 20lbs overhead. Requires working, walking, and standing for long periods of time over extended days.
7. Must wear a shirt, hat, closed-toe shoes, or badge with company logo to recognize the company.
8. Good communication skills are required; supervisor must be fluent in English.
9. Vendor(s) are required to provide a roster or list of female attendants, supervisors and what hours worked each day for billing purposes. Vendor(s) representative or supervisor and State Fair Contract Administrator shall sign and date roster/ list of female attendants each day. The Vendor(s) representative or supervisor is responsible for supervising and keeping up with staff. State Fair Management or State Fair staff will not be handling this responsibility.
10. Vendor(s) supervisor must let the Contract Administrator know in advance about any changes to the daily schedule.
11. Supervisor to routinely visit and inspect the bathrooms for cleanliness, safety and ensure ample supplies are on hand.

**Shift Requirements**

1. Attendants must be on site by 8:30am and remain until 11 :00pm each day during State Fair, beginning Thursday, October 16th running through until closing on the last Sunday, October 26th. The schedule below will specify everything in detail.
2. Attendance shall be documented via a daily roster/ list of names each day. Vendor(s) as well as State Fair Administrator will sign and date.
3. Supervisor shall submit all shift schedules, names and dates two (2) weeks in advance of the annual State Fair.

LOCATION	DESCRIPTION	DATE/TIMES ATTENDENTS REQUIRED
Flea Market Bathroom	(2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Grandstand Bathroom	(2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Gate 8 Bathroom	Two (2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Martin Building Bathroom	Two (2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Commercial /Education Bathroom	One (1) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Holshouser Building Bathroom	Two (2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Expo Building Bathroom	Two (2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Heritage Circle Public House Bathroom	One (1) Female Bathroom Attendant	8:30 am – 11 pm/ Every day during State Fair
Kerr Scott Building Bathroom	Two (2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair

Dorton Arena Bathroom	Four (4) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair
Graham Building Bathroom	Two (2) Female Bathroom Attendants	8:30 am – 11 pm/ Every day during State Fair

**NOTE:**

Required hourly schedule for attendees is 8:30am-11 :00pm as shown in the schedule above on all days of Annual State Fair. Could require a shift change depending on the staffing agency's staffing availability. The Contract Administrator under certain circumstances may require staff to stay later. If changing shifts for attendants, there must be a 30-minute overlap

**State Fair Requirements**

1. Employees will be subject to working in adverse weather, changing temperatures, handling garbage, handling recyclables and servicing bathrooms.
2. The services involved are but are not limited to keeping the women's bathrooms cleaned, sanitized and restocked.
3. Vendor(s) must provide number of people required each day per the event schedule that will be established prior to any event. Failure to provide adequate people for any schedule may result in State Fair procuring additional labor that will be billed to the contractor, plus a thirty- five percent administrative charge.
4. With permission of the Contract Administrator or designee the Supervisor (not attendants) may be permitted to operate equipment owned by the State Fair for the sole purpose of performing work under this contract. The Vendor(s) shall be responsible for ensuring that its supervisor is properly trained for safe and effective operation that is in accordance with all applicable laws, departmental guidelines, rules and standards.
5. All employees for this contract will be required to pass a negative drug test within four (4) weeks prior to the beginning date of annual State Fair. A list of these employees and their test results are to be furnished to the Contract Administrator within 3 weeks prior to beginning the Fair. Daily random drug testing is required and must be forwarded to contract administrator at cost of contractor. The NC State Fair reserves the right to request Drug and Alcohol testing prior to and during the event. Drug tests shall be conducted (and at the expense of vendor) as described herein at any point during contract period.
6. All employees and supervisor are to arrive by bus, van or transportation as a group to be properly admitted to the Fair and immediately assemble in a designated area set forth by the Contract Administrator. All employees must arrive on time for admittance and a supervisor or representative from the Vendor(s) must be present to identify the workforce. Supervisor must remain on the property from 8:30am-11 :00pm. Gate passes will be provided.
7. All contract staff must be easily identified and the contractor will provide one of the following means of identification to be consistent among all staff. T-shirts, uniforms (long pants), badges, or caps. Note: all apparel and badges must include a company logo or name for identification purposes. Workers shall wear proper identifying attire at all times while on the State Fairgrounds property. Staff at no time shall wear open toe shoes, promote, discuss offensive, political and or religious issues. If so, they will be removed immediately by the Contract Administrator and may return subject to removal of the offensive item(s). Staff may not at any time have contact with any news or media outlets. If approached by such, their supervisor must immediately be notified, and the supervisor shall immediately notify the Contract Administrator.
8. Employees will be given a 30-minute meal break, but not at the same time for a particular location. Contractor to determine the break times. The meal will be taken in a pre-designated area approved by the Contract Administrator. Supervisor is responsible on accounting for the appropriate deductions for mealtime from their daily roster/ employee list.
9. Only the rates quoted in this bid will be paid for the hours worked. No overtime will be paid by the state of North Carolina.
10. All invoices must include the company name, any supporting documentation of all work performed, a total number of hours for each worker classification shown separately and a total combined sum for work performed.
- 11.

**Additional Requirements and Vendor Expectations**

1. Vendor(s) must have at least four (4) years of experience in professionally cleaning, sanitizing and maintaining large scale commercial facilities. It is vital that staff is properly trained in using chemicals and what PPE is needed when doing these cleaning related tasks. Vendor(s) shall be responsible for the behavior of all employees under this contract. Vital that contractor make a reasonable effort in hiring those employees who are of good character and not likely to engage in any unlawful acts while on State Fairgrounds. Supervisor shall have an employment history with contractor for a minimum of two years. Employees shall not remove any articles from the state’s premises regardless of their expected value and regardless of any tenant’s permission. This pertains and includes any items found discarded in the trash.
2. Crucial employees must remain drug and alcohol free while on State Fairgrounds or Hunt Horse Complex property. Any employee found to be under the influence of drugs and or alcohol will be escorted off the grounds immediately by State Fair Security. Supervisor will be notified immediately of this action to enable immediate replacement of the offending employee. Contractor as well as offending employee shall forfeit compensation for that employee's shift. State of North Carolina reserves right for request the contractor to perform random drug tests daily at contractor's expense.
3. Employees shall exhibit good behavior AT ALL TIMES while on State Fairgrounds and Horse Complex property. Any undesirable activity, actions, contact with visitors, etc., shall result in the employee being immediately removed from the grounds and immediately replaced.
4. Employees must not disturb any items on a desk, open drawers, file cabinets or use any telephone except public pay phones unless given specific approval by State Fair Management.
5. Important that employees shall report any property loss or damage to their supervisor immediately. Supervisor shall report damage to the Contract Administrator at end of each shift. Crucial that is put into writing. Must explain the who, what, when, where and why. Failure to report such damage as required may be construed as default of the contract.
6. Employees must not enter areas other than those strictly specified under this contract.
7. Employees shall be instructed to abide by any rules and regulations set forth in this binding contract.
8. Employees must not except any tipping of any kind
9. Fair will provide one two-way radio for constant contact with the supervisor.
10. No soliciting tips of any kind while working in the bathrooms.

**Bathroom Count (Toilets and Sinks)**

List count of toilets, handicap toilets and sinks in various locations in designated WOMEN'S bathrooms. Male bathrooms are not covered under this contract.

1. **Flea Market Women's Bathroom/ Kiddie Land (Outside)**  
Forty (40) toilets, two (2) handicap toilets and twelve (12) sinks.
2. **Grandstand Women's Bathroom**  
Sixteen (16) toilets, two (2) handicap toilets and ten (10) sinks.
3. **Gate 8 Women's Bathroom**  
Four (4) toilets, one (1) handicap toilet and two (2) sinks. Two (2) Family Restrooms each with one (1) toilet and one (1) sink.
4. **Martin Building Women's Room (outdoor)**  
Two (2) Family bathrooms one (1) sink and one (1) toilet per family bathroom. Outdoor bathroom twenty four (24) toilets, eight (8) handicap toilets and (16) sinks
5. **Commercial Building/ Inside**  
One (1) toilet and one (1) sink.
6. **Education Building/ Inside**  
Two (2) toilets and two (2) sinks.
7. **Holshouser Building Women's Bathroom**  
Five (5) toilets, one (1) handicap toilets and two (2) sinks.
8. **Expo Building**

Big Bathroom twenty seven (27) toilets, two (2) handicap toilets and six (6) sinks. Middle Bathrooms two (2) toilets and one (1) sink.

**9. Public House aka Heritage**

Seven (7) toilets, one (1) handicap toilet and two (2) sinks.

**10. Kerr Scott Building**

Back Side twelve (12) toilets, one (1) handicap toilet and eight (8) sinks. Mother's room area one (1) toilet and one (1) sink Front Side seven (7) toilets, one (1) handicap toilet and five (5) sinks.

**11. South Side Dorton Arena**

12. Big Bathroom twenty (20) Toilets and eight (8) sinks; Small Bathroom eight (8) toilets and three (3) sinks. Upstairs one (1) handicap toilet and one (1) sink.

**13. North Side Dorton Arena**

Big Bathroom nineteen (19) Toilets and eight (8) sinks. Small Bathroom eight (8) toilets and three (3) sinks. Upstairs one (1) handicap toilet and one (1) sink.

**14. Graham Building**

Restaurant Side five (5) Toilets, two (2) handicap toilets and six (6) sinks. Office Side five (5) Toilets, two (2) handicap toilets and six (6) sinks Handicap Shower one(1) toilet and one (1) sink.

**Female Bathroom Attendants**

1. Employees shall exhibit good behavior and be drug free AT ALL TIMES while on State Fairgrounds. The NC State Fair reserves the right to request Drug and Alcohol testing prior to and during the event. Any un-desirable activity, actions, contact with visitors, etc., shall result in the employee being immediately removed from the grounds and immediately replaced.
2. All staff should be informed that they are paid by vendor NOT by NC State Fair. All questions about pay should be handled by owner or superintendent.
3. Vendor shall receive payment within thirty 30 days of receipt of correct invoice.
4. Owner or Superintendent must be on Fairgrounds every day to oversee supervisors and staff and to ensure everything is running smoothly.
5. NC State Fair will provide vendor with satellite office on site.
6. Must have an open line of communication between Fair Maintenance Office and Vendor. Both parties will provide phone numbers. Maintenance Office will provide 2-way radio to vendor for use in case of poor cell phone reception. Vendor shall check in with Maintenance office several times during the day.
7. All staff should attend orientation at least 1 week prior to Fair. Owner, Superintendent, and Supervisors MUST be in attendance.
8. Fair management will determine a satellite parking lot for van to transport staff to and from the fairgrounds. Van will receive gate permit that must be placed on windshield. Vendor shall provide Maintenance office with make model, color, and plate information on van. Vendor will be provided with parking pass for Owner or Superintendent that shall be placed on window of car. Vendor must provide Maintenance office with make model, color, and plate information on car.
9. State Fair management will determine where van and car owned by owner or superintend can park so that no trucks or equipment are blocked.
10. If Vendor has any employee that rides the bus the Vendor must have an agreement with the employee on how they will handle payment of bus fees before the start of the Fair. Those employees are required to enter the fairgrounds with the same group that rides the van.
11. Each day Vendor must provide Maintenance office with roster with all employee's names and positions. Must include time in, time of required 30 min break, time out, and total hours for each employee working. Must be signed by Maintenance office staff. Staffing numbers must be based on the number of bathrooms and the amount of staff each bathroom needs to be kept clean and sanitized.
12. Vendor must inform Maintenance office of any changes to staff.

- 13. All staff must always be in either shirt, hat or uniform with company name and or logo. Staff must wear acceptable dress and footwear.
- 14. All staff must be drug tested within 2 weeks of the Fair. If new hires are brought in, a copy of drug test must be given to Maintenance office.
- 15. Staff must arrive as a group and be ready to work at 8:30am daily.
- 16. At the beginning of each shift and throughout the day please make sure all keys, dispensers, equipment, and fixtures are working properly. If any problems arise please advise Maintenance office immediately so repairs can be made.

**PRE-FAIR MEETING**

The Vendor, at the request of the Contract Administrator, Robert Fogle shall meet on or after the date of final Contract execution. The purpose of the meeting will be to ensure a complete understanding of expectations of the Vendor and Agency, review project progress reports, discuss Vendor and State performance, address outstanding issues, review problem resolution, provide direction, evaluation continuous improvement and cost saving ideas, and discuss any other pertinent topics..

**5.3 DEVIATIONS**

The nature of all deviations from the Specifications listed herein shall be clearly described by the Vendor. Otherwise, it will be considered that items offered by the Vendor are in strict compliance with the Specifications provided herein, and the successful Vendor shall be required to supply conforming goods and/or services. Deviations shall be explained in detail on an attached sheet. However, no implication is made or intended by the State that any deviation will be acceptable. Do not list objections to the North Carolina General Terms and Conditions in this section.

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**6.0 CONTRACT ADMINISTRATION**

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor’s planning purposes.

<b>NCSF CONTRACT ADMINISTRATION</b>	
Name:	Robert W Fogle, Jr
Office Phone #:	919-839-4536
Mobile Phone #:	984-218-2122
Email:	<a href="mailto:robert.fogle@ncagr.gov">robert.fogle@ncagr.gov</a>

**6.1 CONTRACT MANAGER AND CUSTOMER SERVICE**

The Vendor shall be required to designate and make available to the State a contract manager. The contract manager shall be the State’s point of contact for Contract related issues and issues concerning performance, progress review, scheduling, and service.

<b>Contract Manager Point of Contact</b>	
Name:	
Office Phone #:	
Mobile Phone #:	

Email:	
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The Vendor shall be required to designate and make available to the State for customer service. The customer service point of contact shall be the State’s point of contact for customer service-related issues (define roles and responsibilities).

<b>Customer Service Point of Contact</b>	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

**6.2 CONTINUOUS IMPROVEMENT**

The State encourages the Vendor to identify opportunities to reduce the total cost the State. A continuous improvement effort consists of various ways to enhance business efficiencies as performance progresses.

**6.3 ACCEPTANCE OF WORK**

Performance of the work and/or delivery of Goods shall be conducted and completed at least in accordance with the Contract requirements and recognized and customarily accepted industry practices. Performance shall be considered complete when the Services or Goods are approved as acceptable by the Contract Administrator.

The State shall have the obligation to notify Vendor, in writing ten (10) calendar days following completion of such work or delivery of a deliverable described in the Contract that it is not acceptable. The notice shall specify in reasonable detail the reason(s) it is unacceptable. Acceptance by the State shall not be unreasonably withheld; but may be conditioned or delayed as required for reasonable review, evaluation, installation, or testing, as applicable to the work or deliverable. Final acceptance is expressly conditioned upon completion of all applicable assessment procedures. Should the work or deliverables fail to meet any specifications, acceptance criteria or otherwise fail to conform to the Contract, the State may exercise any and all rights hereunder, including, for Goods deliverables, such rights provided by the Uniform Commercial Code, as adopted in North Carolina.

**6.4 DISPUTE RESOLUTION**

During the performance of the Contract, the parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State’s Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor’s Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute.

**6.5 CONTRACT CHANGES**

Contract changes, if any, over the life of the Contract shall be implemented by contract amendments agreed to in writing by the State and Vendor. Amendments to the contract can only be done through the contract administrator.

## **6.6 ATTACHMENTS**

All attachments to this RFP are the copies found within the Ariba Sourcing Tool, and are incorporated herein, and shall be submitted by responding in the Sourcing Tool.

**The remainder of this page is intentionally left blank**

**7.0 ATTACHMENT A: PRICING FORM**

ITEM#	QUANTITY HOURS	UNIT OF MEASURE (HOURS)	DESCRIPTION	UNIT PRICE (PER HOUR, PER EACH)	EXTENDED PRICE FOR TIME PERIODS FOR TOTAL QUANTITY
1.	1500	Hours	<b>OUTSIDE BATHROOMS</b> Flea Market Bathroom two (2) Female Bathroom Attendants. Grandstand Bathroom two (2) Female Bathroom Attendants. Gate 8 Bathroom two (2) Female Bathroom Attendants. Martin Building Bathroom two (2) Female Bathroom Attendants. 8:30 am – 11 pm/ Every day during State Fair.	\$ _____	\$ _____
2.	300	Hours	<b>OUTSIDE BATHROOMS</b> One (1) Supervisor for: Flea Market Bathroom Grandstand Bathroom Gate 8 Bathroom Martin Building Bathroom 8:30 am – 11 pm/ Every day during State Fair	\$ _____	\$ _____
3.	3000		<b>INSIDE BUILDING BATHROOMS</b> Commercial /Education Bathroom one (1) Female Bathroom Attendant. Holshouser Building Bathroom two (2) Female Bathroom Attendants. Expo Building Bathroom two (2) Female Bathroom Attendants. Heritage Circle Public House Bathroom one (1) Female Bathroom Attendant. Kerr Scott Building Bathroom two (2) Female Bathroom Attendants. Dorton Arena Bathroom four(4) Female Bathroom Attendants. Graham Building Bathroom two (2) Female Bathroom Attendants. 8:30 am – 11 pm/ Every day during State Fair	\$ _____	\$ _____
4.	300		<b>INSIDE BUILDING BATHROOMS</b> One (1) Supervisor for: Commercial /Education Bathroom Holshouser Building Bathroom Expo Building Bathroom Heritage Circle Public House Bathroom Kerr Scott Building Bathroom Dorton Arena Bathroom Graham Building Bathroom 8:30 am – 11 pm/ Every day during State Fair	\$ _____	\$ _____
				<b>TOTAL EXTENDED PRICE</b>	\$ _____