

**ADVERTISEMENT FOR BIDS**

**POSTED: 07/23/2025**

CITY BID NUMBER: 274-ES-FO-FY26-CAROLINAPINESFANANDFIREPANELUPGRADE

Project: Carolina Pines Community Center HVLS Fan Installation and Fire Alarm Panel Upgrade

Owner: City of Raleigh  
Engineering Services  
Facilities and Operations  
222 W Hargett St Suite 605  
Raleigh, NC 27601

Contact: Tommy Mangum  
Tommy.Mangum@raleighnc.gov

Engineer: Atlantec Engineers-IMEG

Bids will be received until Thursday August 28, 2025 at 3:00 pm, at 222 West Hargett St, Raleigh, NC 27601, deliver to the 6<sup>th</sup> floor, Suite 605 for **Carolina Pines Community Center HVLS Community Center HVLS Fan Installation and Fire Alarm Panel Upgrade.**

After Bids are received, the Owner shall evaluate them in accordance with the methods and criteria set forth in the Instructions to Bidders. The Owner/City Council reserves the right to waive any informality or to reject any or all Bids. Unless all Bids are rejected, Award will be made to the lowest responsible and responsive Bidder, taking into consideration quality, performance and the time specified in the Bid Form for the performance of the Contract.

A Non Mandatory Pre-Bid Meeting will be held on Monday August 11, 2025 at 1:30 PM at 2305 Lake Wheeler Rd. Raleigh, NC 27603. Prospective bidders will meet at the community center entrance.

The Project consists generally of the following major items:

1. Electrical and fire alarm work for the install of 2 HVLS fans.
2. Replacement of the existing fire alarm panel and devices.

Complete Bidding Documents are available by emailing David Whitney with Atlantec Engineers, at [David.j.whitney@imegcorp.com](mailto:David.j.whitney@imegcorp.com)

With each request for Bidding Documents supply the following information: Company name, contact person, street address, phone number, and email address for Bidding point of contact; N. C. contractor's license with limitation and classification; indicate if the firm will be a Prime bidder, Supplier or Sub-Contractor.

Bidders will be required to show evidence that they are licensed to perform the work in the Bidding Documents as required by North Carolina General Statute, Chapter 87 and the Instruction to Bidders.

Bid Security in the amount of five percent (5%) of the Bid must accompany each Bid and shall be subject to the conditions provided in the Instruction to Bidders.

The successful bidder(s) must be registered to do work with the City of Raleigh. This is a simple process involving accessing the City of Raleigh website and completing an on-line form. Any vendor or entity interested in performing work for the City of Raleigh is encouraged to complete this process. Below is a link to the City's self-service vendor portal. Here you will be able to register your business with the City of Raleigh as an approved vendor.

Instructions: <https://raleighnc.gov/services/doing-business/doing-business-city>

Registration:

[https://supplier.raleighnc.gov/psc/finprd/SUPPLIER/ERP/c/NUI\\_FRAMEWORK.PT\\_LAN\\_DINGPAGE.GBL](https://supplier.raleighnc.gov/psc/finprd/SUPPLIER/ERP/c/NUI_FRAMEWORK.PT_LAN_DINGPAGE.GBL)

Pursuant to General Statutes of North Carolina Sections 143-128.2 and 143-131, and in accordance with City policy, the City of Raleigh encourages and provides equal opportunity for certified Minority and Woman-Owned Business Enterprise (MWBE) businesses to participate in all aspects of the City's contracting and procurement programs to include Professional Services; Goods and Other Services; and Construction. The prime contractor will be required to identify participation of MWBE businesses in their Bid, and how that participation will be achieved.

Furthermore, the City's goal is to contract or sub-contract fifteen percent (15%) of the contract amount to certified MWBEs on construction projects over \$300,000, or with contracts that include \$100,000 or more in state funding.

City of Raleigh

Janet Cowell, Mayor

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