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|  <b>City of Rocky Mount<br/>Addendum</b>             |  |
| <b>Refer <u>ALL</u> Inquiries regarding this RFP to:</b><br>Alicia Gaines, Purchasing Associate III<br>Alicia.gaines@rockymountnc.gov | <b>RFP 320-051225AG – Housing Repair</b>               |
|   | <b>RFP Due Date: 1/13/2026</b>                         |
|   | <b>Contract Type: Building Construction and Repair</b> |

FAILURE TO RETURN THIS ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR PROPOSAL TO REJECTION ON THE AFFECTED ITEM(S):

**\*\* NOTE: PLEASE SEE CHANGES PER THE ATTACHED SCOPE \*\***

**RFP Schedule Reminder**

| Event   | Responsibility | Date and Time                                |
|---|----------------|--|
| Issue RFP                                       | City           | Tuesday 12/30/2025                           |
| Mandatory Pre-bid/Site Visit                    | City           | Tuesday 01/06/2026 <b>10:00 am – 1:00 pm</b> |
| Submit Written Questions                        | Contractor     | Wednesday 01/07/2026 5:00 pm                 |
| Provide Response to Questions/Addendum Deadline | City           | Friday 01/09/2026                            |
| Submit Proposals                                | Contractor     | <b>Tuesday 01/13/2026 2:00 pm</b>            |
| Contract Award                                  | City           | TBD  |
| Estimated Completion Date                       | Contractor     | TBD  |

**Question and Answer**

**Question 1:** Must all homes included in this program be bid as a single package, or can they be broken out and awarded separately?

**Answer 1:** Bids are awarded to one (1) contractor to carry out the entire scope of work for each property. Contractors are allowed to subcontract out scopes of work, but they should consider the subcontractor's cost and any subsequent costs when placing their bids. Subcontractors will also have to sign off on the Release of Liens form and turn it in with the closeout paperwork before payment is processed.

**Question 2:** Is there an opportunity for a new vendor to be awarded this bid, or is preference typically given to existing contractors?

**Answer 2:** Bids are awarded to the lowest, responsive bidder (contractor). New vendors must be fully vetted by the Purchasing and the Housing & Community Development departments before any contracts are awarded, including having all licenses, insurances, and completed W9 forms on file. New vendors who are awarded multiple contracts will initially be permitted to sign two (2) contracts. New vendors are able to sign more contracts upon satisfactory completion of the initial two (2) awarded contracts.

**Changes to Bid Packet**

**3405 Merrifield Road**



**Remove “Plumbing” section tub/shower replacement and add Plumbing repair**

**PLUMBING**

~~All work shall be performed by a licensed plumbing contractor:~~

~~Seal around all floor, wall and ceiling penetrations.~~

~~If the scope of work includes the installation of a new bathroom or replacement of existing bathroom fixtures, all fixtures must meet clearance standards and must meet or exceed the water usage standards of the international residential building code~~

~~All Plumbing shall meet international residential building code~~

~~Install 5-foot fiberglass tub/shower set in the upstairs bathroom (1, 2 or 4 piece) complete; including 3 valve diverter or single lever (Delta or equivalent) type controls, tub filler with water saver (2 to 2.2 gal. per minute) shower head, tub waste and overflow face plate, trip lever and pop-up. Matching wall surround to have integrally molded soap dish. Install rigid air block material behind unit on all exterior walls.~~

**Add Plumbing Repair**

Repair the bathroom leaks in both upstairs bathrooms to include repair/replacement of supply/drain lines. Cut out damaged area of drywall ceiling below the apparent leak in the hallway and Dining Room to access the plumbing. After plumbing repairs are made, install new drywall to ceiling, tape and putty, and apply ceiling texture to match existing texture as close as possible. Remove any light fixture or molding needed to access the area and put back into place as was found.

**BID:** \_\_\_\_\_

**1409 Pinehaven Drive**



**Delete Note in the Heating Section**

**HEATING**

All work shall be performed by a licensed HVAC contractor.

If the scope of work includes the installation of new HVAC equipment or replacement of existing HVAC equipment: the work shall include any item necessary to complete the installation of said equipment, including but not limited to removal of existing equipment, folding staircases, attic access, attic platforms, crawlspace doors, piers and /or concrete slabs.

All equipment must meet or exceed the international residential building code.

Remove all existing heating equipment and dispose of same.

Install a new gas-fired central heating and cooling split or package system, complete, to include controls, automatic thermostat, fans, wiring, supply/return grilles, and filter etc. Size in accordance with ACCA Manual J specifications. Minimum AFUE rating of 92%. Minimum SEER 2 rating of 15.2. System capacity, copy of sizing calculations, and drawings must be submitted to the CDO for pre-approval.

~~Note: Air seal between floor boot and subfloor. The unit will supply conditioned air to the first floor only.~~

**BID:** \_\_\_\_\_

**732 Redgate Avenue**



**Change in Plumbing section material**

PLUMBING

All work shall be performed by a licensed plumbing contractor:  
All Plumbing shall meet international residential building code

Install energy efficient 40 gallon upright ~~electric~~ water heater with energy factor of ~~0.90~~, complete with T & P valve, expansion tank and necessary piping and wiring. Submit documentation of the brand, model number and Energy Factor for the water heater and set thermostat to 120 degrees Fahrenheit.

**Install a 40-gal upright GAS water heater with energy factor of 0.59, complete with T & P valve, expansion tank and necessary piping and wiring. Submit documentation of the brand, model number and Energy Factor for the water heater and set thermostat to 120 degrees Fahrenheit.**

**Bid Amount**\_\_\_\_\_

**924 Shepard Dr**



**Clarification in material used “Windows” section**

**WINDOWS**

Install three (3) new vinyl **single** hung Energy Star replacement window units: remove existing window units; replace with new vinyl units double hung thermal pane units, complete, to include locks and full screens. Windows shall be Low-E argon filled, with U-Factor of 0.30 or less and SHGC 0.40 or less. Windows shall have a maximum infiltration of .37 cfm per linear foot of edge of operable sash (Contractor shall present manufacturer's specifications to demonstrate compliance) Window must be installed plumb and true, panes must be cleaned, and all affected adjacent surfaces repaired to match existing interior and exterior. Remove the existing exterior aluminum trim and install new color matching aluminum trim once window installation is completed. Case complete including proper stool. Air seal around replacement unit and frame with window and door spray foam. Remove stickers from windows and clean before final inspection.  
Locations: Front Living Room stationary windows  
Note: Homeowner to choose window and aluminum trim color.

**Install double hung window units**

**Bid Amount** \_\_\_\_\_