

**Council Members**

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Town of Stantonsburg

P.O. Box 10

108 E. Commercial Ave.

Stantonsburg, NC 27883

**Date: November 1, 2024**

**To: Local and Area Land Surveyors**

**From: Brian Hawley, Town Manager**

**Date: Subject: Project Request for Quotes - Land Survey Services for the Town of Stantonsburg CDBG-NR**

The Town of Stantonsburg has received CDBG funds for the replacement on site of at least 5 houses with the potential of more. The Town is receiving price quotes from local surveyors who are interested in providing the residential land survey services. The surveys to be performed shall be **boundary surveys of existing lots**, including parcel boundaries and related improvements, e.g. easements, encroachments, house, accessory buildings, utility poles, driveways, etc. and latitude/longitude coordinates. **Boundary corners to be marked with visible stakes.** Surveys shall be in accordance with the “NC Engineering and Land Surveying Act” (NCGS 89C) and the “Mapping Requirements for Recordable Maps” NCGS 47-30. Survey plat to be minimum size 8½” X 14”, suitable for recording in both a paper and electronic format. Lots are generally less than 1 acre and are not in a floodplain. The following are the proposed locations: 103 N. Whitley St; 104 W. Julian St; 105 E. Macon St.; 201 S. Main St: 302 E. Travis St; and possibly several additional properties. Title opinions are being completed for each.

Please attach a very brief summary of your prior land survey experience, education, specialties, license number, etc. Please complete the following fee schedule of current billing rates.

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Unique Entity ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Survey Services:

**Survey and preparation of plat – lump sum fee per survey:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OR**

Survey and preparation of plat – hourly rate with a max (not to exceed price) per survey: $\_\_\_\_\_\_\_\_\_

Identify any Reimbursables that will be added to fees: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Time to Complete Each Surveys: \_\_\_\_\_\_\_\_ working days.**

**Indicate hourly rates if miscellaneous surveying services are needed:**

Principal Surveyor $\_\_\_\_\_\_\_\_/hr.

Survey Crew ( \_\_\_\_ man) $\_\_\_\_\_\_\_\_/hr.

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Print Name Signature

If you are interested in providing the services, please email the price quote and summary to me at the Town Hall or bhawley@townofstatonsburg.com by 5 pm November 20, 2024. The survey services contract will be funded with federal grant funds and all applicable state and federal laws, policies and standards will apply to all aspects of the CDBG-NR grant funds. Hobgood is an Equal Opportunity Employer and Service Provider and encourages participation by small, minority and/or Section 3 owned firms.