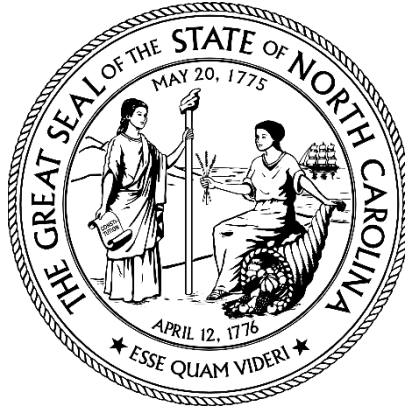




STATE OF NORTH CAROLINA

DEPARTMENT OF PUBLIC SAFETY

Invitation for Bid #: 19-IFB-2243027686-PTW

NCEM LOGISTIC SUPPORT TRAILERS

Date of Issue: July 28, 2026

Bid Opening Date: August 21, 2026

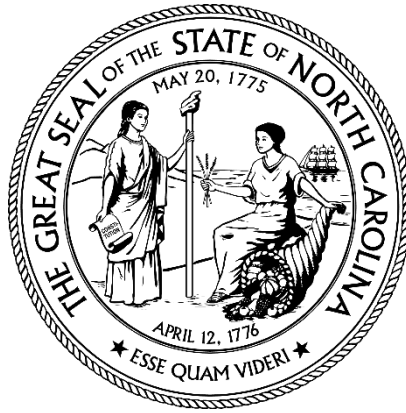
At 2:00 PM ET

Direct all inquiries concerning this IFB to:

Morgan Rilling

Contract Specialist

morgan.rilling@ncdps.gov



STATE OF NORTH CAROLINA

Invitation for Bid

19-IFB-2243027686-PTW

For internal State agency processing, including tabulation of bids, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your bid.
Failure to do so may subject your bid to rejection.**

Vendor Name

Vendor eVP#

Note: For a contract to be awarded to you, your company (you) must be a North Carolina registered Vendor in good standing. You must enter the Vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a Vendor number, register at <https://evp.nc.gov/SignIn>

STATE OF NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY	
Refer <u>ALL</u> Inquiries regarding this IFB to the procurement lead through the Message Board in the Sourcing Tool. See section 2.5 for details: Morgan Rilling morgan.rilling@ncdps.gov	Invitation for Bid No.: 19-IFB-2243027686-PTW
	Bids will be publicly opened: August 21, 2026 at 2 PM ET Microsoft Teams meeting Join: https://teams.microsoft.com/meet/223077238263769?p=32gRBVe3bkov1yp1JJ Meeting ID: 223 077 238 263 769 Passcode: 3CJ6B6Fd
	<u>Need help? System reference</u> Dial in by phone +1 984-204-1487,,450949136# United States, Raleigh <u>Find a local number</u> Phone conference ID: 450 949 136# Join on a video conferencing device Tenant key: ncgov@m.webex.com Video ID: 115 986 660 7 <u>More info</u>
Using Agency: NCDPS: Emergency Management	Commodity No. and Description: 951218 Utility Buildings and Structures
Requisition No.: RQ283772	

EXECUTION

In compliance with this Invitation for Bid (IFB), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this bid, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this bid is submitted competitively and without collusion (G.S. 143-54),
- none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this bid, the undersigned certifies to the best of Vendor's knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its Sub-Contractors for any Contract awarded as a result of this IFB, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned Vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public contracts; or awarding or administering public contracts; or inspecting or supervising delivery of the public contract of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of this response to the IFB, the undersigned certifies, for Vendor's entire organization and its employees or agents, that Vendor is not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Bid Number: 19-IFB-2243027686-PTW

Vendor: _____

By executing this bid, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS** incorporated herein. These documents can be accessed from the Ariba Sourcing Tool.

Failure to execute/sign bid prior to submittal may render bid invalid and it MAY BE REJECTED. Late bids shall not be accepted.

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		
VENDOR'S AUTHORIZED SIGNATURE*:	DATE:	EMAIL:

VALIDITY PERIOD

Offer shall be valid for at least one hundred and twenty (120) days from date of bid opening, unless otherwise stated here: _____ days, or if extended by mutual agreement of the parties in writing. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this IFB.

ACCEPTANCE OF BIDS

If your bid is accepted, all provisions of this IFB, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

FOR STATE USE ONLY: Offer accepted and Contract awarded this _____ day of _____, 20____, as indicated on

The attached certification, by _____.

(Authorized Representative of the NC Department of Public Safety)

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1.0 PURPOSE AND BACKGROUND

The purpose of the Invitation for Bids (IFB) is to seek competitive bids from qualified vendors to establish an agency specific "All Hazard" term convenience contract to provide The Division of Emergency Management (NCEM) with an "All Hazard" rentals of Emergency Support Trailers (Showers, Restrooms and Laundry Services). The contract will allow NCEM to rapidly secure and deploy. This approach ensures a quick and effective response to unique incident-specific needs, as no minimums are guaranteed for each deployment.

The North Carolina Division of Emergency Management (NCEM) is authorized by North Carolina General Statute Chapter 166A to administer state and federal emergency management programs and coordinate activities related to natural and man-made emergencies and disasters. In fulfilling this mission, NCEM requires the establishment of services for rental of Emergency Support Trailers to be used to meet the needs for the citizens and responders during an emergency. The State will make multiple awards to ensure adequate resources are available to meet disaster needs. Vendors that can provide one (1) or more of the commodities listed in the Tasks/Deliverables (Section 5.2) should submit a bid.

This IFB is intended to create a pool of reliable, pre-qualified vendors from which NCEM can obtain these critical services. NCEM retains the right to use State Emergency Response Team agencies first before utilizing contracted vendors and can issue emergency purchase orders to non-contracted vendors if necessary. By awarding contracts to responsive vendors offering the most advantageous proposals, NCEM can ensure state emergency operations are supported efficiently and effectively.

The intent of this solicitation is to award an Agency Specific Contract.

1.1 CONTRACT TERM

The Contract shall have a term of three (3) years, beginning on the date of final Contract execution (the "Effective Date").

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

2.0 GENERAL INFORMATION

2.1 INVITATION FOR BID DOCUMENT

This IFB is comprised of the base IFB document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

2.2 PURCHASE ORDER PLACEMENT

NC Emergency Management utilizes REMIT and WebEOC to create purchase orders. Purchase orders will be placed utilizing REMIT and WebEOC. Vendors shall submit invoices via email to the NC Emergency Management Purchasing Section. Upon contract activation NC Emergency Management shall provide vendor with NC Emergency Management Purchasing Unit email for submission of invoices.

2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS

It shall be the Vendor's responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this IFB and comply with all requirements and specifications herein. Vendors are also responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this IFB.

If Vendors have questions or issues regarding any component of this IFB, those must be submitted as questions in accordance with the instructions in the BID QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an IFB addendum. The State may also elect to leave open the possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contract award.

Other than through the process of negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor's bid or otherwise. This applies to any language appearing in or attached to the document as part of the Vendor's bid that purports to vary any terms and conditions or Vendors'

instructions herein or to render the bid non-binding or subject to further negotiation. Vendor's bid shall constitute a firm offer that shall be held open for the period required herein ("Validity Period" above).

The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this IFB Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon during negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor's bid as nonresponsive.

2.4 IFB SCHEDULE

The table below shows the *intended* schedule for this IFB. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	State	July 28, 2026
Submit Written Questions	Vendor	August 6, 2026 by 5 PM
Provide Response to Questions	State	August 14, 2026
Submit Bids	Vendor	August 21, 2026 by 2 PM ET Microsoft Teams meeting Join: https://teams.microsoft.com/meet/223077238263769?p=32gRBVe3bkov1yp1JJ Meeting ID: 223 077 238 263 769 Passcode: 3CJ6B6Fd Need help? System reference Dial in by phone +1 984-204-1487,,450949136# United States, Raleigh Find a local number Phone conference ID: 450 949 136# Join on a video conferencing device Tenant key: ncgov@m.webex.com Video ID: 115 986 660 7 More info
Contract Award	State	To be determined

2.5 BID QUESTIONS

Upon review of the IFB documents, Vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the Bid Questions process, Vendors shall submit any such questions by the "Submit Written Questions" date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum.

Questions related to the content of the solicitation, or the procurement process should be directed to the person on the title page of this document via the Sourcing Tool's message board by the date and time specified in the IFB SCHEDULE Section of this IFB. Vendors will enter "**IFB #: 19-IFB-2243027686-PTW – Questions**" as the subject of the message. Question submittals should include a reference to the applicable IFB section. This is the only manner in which questions will be received.

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM ET to 5:00 PM ET.

Questions received prior to the submission deadline date, the State's response, and any additional terms deemed necessary by the State will be posted in the Sourcing Tool in the form of an addendum and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question

or otherwise in connection with this IFB, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in the IFB and an addendum to this IFB.

2.6 BID SUBMITTAL

IMPORTANT NOTE: This is an absolute requirement. Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor's sole responsibility to ensure its bid has been received as described in this IFB by the specified time and date of opening. Failure to submit a bid in strict accordance with instructions provided shall constitute sufficient cause to reject a Vendor's bids(s). Solicitation responses are subject to Sealed Bidding requirements.

Vendor's bids for this procurement must be submitted through the Sourcing Tool. For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site: <https://eprocurement.nc.gov/training/vendor-training>

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM EST to 5:00 PM EST.

Tips for Using the Sourcing Tool

1. Vendors should review available training and confirm that they are able to access the Sourcing Event, enter responses, and upload files well in advance of the date and time response are due to allow sufficient time to seek assistance from the North Carolina eProcurement Help Desk.
2. Vendors may submit their responses early to make sure there are no issues, and then submit a revised response any time prior to the response due date and time. The State will only review the most recent response.
3. Vendors should respond to all relevant sections of the Sourcing Event. Certain questions or items are required in order to submit a response and are denoted with an asterisk. The Sourcing Tool will not allow a response to be submitted unless all required items are completed. The Sourcing Tool will provide error messages to help identify any required information that is missing when response is submitted.
4. Simply saving your response in the Sourcing Tool is not the same as submitting your response to the State. Vendors should make sure they complete the submission process and receive a message that their response was successfully submitted.
5. **Only Bids submitted through the Content Section of the Ariba Sourcing Event will be considered. Bids submitted through the Message Board will not be accepted or considered for award.**

If confidential and proprietary information is included in the bid, also submit one (1) signed, REDACTED copy of the bid. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services, or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By so redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the bid with its bid submission, the Department may release an unredacted version if a record request is received.

2.7 BID CONTENTS

Vendors shall provide responses to all questions and complete all attachments for this IFB that require the Vendor to provide information and upload them to the Sourcing Event in the Sourcing Tool. Vendor may not be able to submit its response in the Sourcing Tool unless all required items are addressed. Vendors shall provide authorized signatures where requested. Failure to provide all required items, or Vendor's submission of incomplete items, may result in the State rejecting Vendor's bid, in the State's sole discretion.

Vendors shall upload the following items and attachments in the Sourcing Tool:

- a) Cover Letter, which must contain all of the following: (i) a statement that confirms that the Vendor has read the IFB in its entirety, including all links, and all Addenda released in conjunction with the IFB; (ii) a statement that the Vendor agrees to perform in accordance with the scope of work, requirements, and specifications contained herein; and (iii) Vendor's agreement to comply with all instructions, terms and conditions, and attachments.
- b) Title Page: Include the company name, address, phone number and authorized representative along with the Bid Number.
- c) Completed and signed version of all EXECUTION PAGES, along with the body of the IFB.
- d) Signed receipt pages of any addenda released in conjunction with this IFB, if required to be returned.
- e) Vendor's Response: Section 4.11 Secretary of State Registration; 6.1 Contract Manager and Customer Service; 6.2 Support Questionnaire and Emergency Contact
- f) Completed version of ATTACHMENT A: PRICING FORM
- g) Completed and signed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- h) Completed and signed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR
- i) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION
- j) Completed and signed version of ATTACHMENT H: CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS and OMB STANDARD FORM LLL

2.8 ALTERNATE BIDS

Unless provided otherwise in this IFB, Vendor may submit alternate bids for comparable Goods, various methods or levels of Service(s), or that propose different options. Alternate bid must specifically identify the IFB requirements and advantage(s) addressed by the alternate bid. Any alternate bid, in addition to the marking described above, must be clearly marked with the legend: "Alternate Bid #19-IFB-2243027686-PTW [for 'name of Vendor']". Each bid must be for a specific set of Goods and Services and must include specific pricing. If a Vendor chooses to respond with various offerings, Vendor shall follow the specific instructions for uploading Alternate Bids in the Sourcing Tool.

2.9 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS

Relevant definitions for this IFB are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors found in the Sourcing Tool, which are incorporated herein by this reference.

- **Gray water** – untreated, gently used wastewater from sources like sinks, showers, bathtubs and washing machines.
- **Black water** – wastewater from toilets, urinals, or garbage disposals.
- **Ablution** – washing or cleansing of oneself.

3.0 METHOD OF AWARD AND BID EVALUATION PROCESS

3.1 METHOD OF AWARD

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State's best interest.

All responsive bids will be reviewed, and an award or awards will be based on the responsive bid(s) offering the lowest price that meets the specifications provided herein, to include any required verifications set out here in such as but not limited to past performance, references, and financial documents.

While the intent of this IFB is to award a Contract(s) to a single Vendor or multiple Vendors, the State reserves the right to make separate awards to different Vendors for one or more line items, to not award one or more line items, or to cancel this IFB in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

The State reserves the right to waive any minor informality or technicality in bids received.

3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION

While this IFB is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 29. of the Instructions to Vendors entitled COMMUNICATOINS BY VENDORS

Each Vendor submitting a bid to this IFB, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the procurement lead named above, any department secretary, agency head, members of the General Assembly and Governor's office); or private entity, if the communication refers to the content of Vendor's bid or qualifications, the content of another Vendor's proposal, another Vendor's qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor's proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this IFB or inquiries directed to the procurement lead named in this IFB regarding requirements of the IFB (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

3.3 BID EVALUATION PROCESS

Only responsive submissions will be evaluated.

The State will conduct an evaluation of responsive Bids, as follows:

Bids will be received according to the method stated in the Bid Submittal section above.

All bids must be received by the issuing agency not later than the date and time specified in the IFB SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum, the bids from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids is authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. Cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the bid. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all bids should be complete and reflect the most favorable terms available from the Vendor. Prices bid cannot be altered or modified as part of a clarification.

Bids will generally be evaluated, based on completeness, content, cost and responsibility of the Vendor to supply the requested Goods and Services. Specific evaluation criteria are listed in Section 3.1 METHOD OF AWARD.

Upon completion of the evaluation process, the State will make Award(s) based on the evaluation and post the award(s) to the electronic Vendor Portal (eVP), <https://evp.nc.gov>, under the IFB number for this solicitation. Award of a Contract to one Vendor does not mean that the other bids lacked merit, but that, all factors considered, the selected bid was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more Vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

3.4 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this IFB, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor
- c) Process and performance capability across multiple jurisdictions
- d) Protection of the State's information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State's business requirements and internal operational culture
- g) Particular risk factors such as the security of the State's information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

3.5 INTERPRETATION OF TERMS AND PHRASES

This IFB serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use of phrases such as "shall," "must," and "requirements" are intended to create enforceable contract conditions. In determining whether bids should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed or failed to propose solutions that will satisfy the State's needs as described in the IFB. Except as specifically stated in the IFB, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a bid in its entirety.

4.0 REQUIREMENTS

This Section lists the requirements related to this IFB. By submitting a bid, the Vendor agrees to meet all stated requirements in this Section as well as any other specifications, requirements, and terms and conditions stated in this IFB. If a Vendor is unclear about a requirement or specification, or believes a change to a requirement would allow for the State to receive a better bid, the Vendor is urged to submit these items in the form of a question during the question and answer period in accordance with the Bid Questions Section above.

4.1 PRICING

Bid price shall constitute the total cost to the State for complete performance in accordance with the requirements and specifications herein, including all applicable charges for handling, transportation, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM and upload in the Sourcing Tool. The pricing provided in ATTACHMENT A, or resulting from any negotiations, is incorporated herein and shall become part of any resulting Contract.

INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS OR SERVICES ACCEPTED.

4.2 FINANCIAL STABILITY

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction.

Each Vendor shall certify it is financially stable by completing ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential issues from contracting with a Vendor that is financially unstable. From the date of the Certification to the expiration of the Contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification. The Contract Manager may require annual recertification of the Vendor's financial stability.

4.3 REFERENCES

Vendor shall upload to the Sourcing Tool at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which it has provided services of similar size and scope to those proposed herein. References shall not be from the same company or from the soliciting State entity. In addition, Vendor shall provide references for and identify other government contracts it has received, for which your company has provided services of similar size and scope to those proposed herein. The State may contact these users to determine whether the services provided are substantially similar in scope to those proposed herein and whether Vendor's performance has been satisfactory. The information obtained may be considered in the evaluation of the Bid.

4.4 BACKGROUND CHECKS

Any personnel or agent of Vendor performing Services under any Contract arising from this IFB may be required to undergo a background check at the expense of the Vendor, if so requested by the State.

4.5 PERSONNEL

Vendor warrants that qualified personnel shall provide Services under this Contract in a professional manner. "Professional manner" means that the personnel performing the Services will possess the skill and competence consistent with the prevailing business standards in the industry. Vendor will serve as the prime contractor under this Contract and shall be responsible for the performance and payment of all subcontractor(s) that may be approved by the State. Names of any third-party Vendors or subcontractors of Vendor may appear for purposes of convenience in Contract documents; and shall not limit Vendor's obligations hereunder. Vendor will retain executive representation for functional and technical expertise as needed in order to incorporate any work by third party subcontractor(s).

Should the Vendor's bid result in an award, the Vendor shall be required to agree that it will not substitute key personnel assigned to the performance of the Contract without prior written approval by the Contract Lead. Vendor shall further agree that it will notify the Contract Lead of any desired substitution, including the name(s) and references of Vendor's recommended substitute personnel. The State will approve or disapprove the requested substitution in a timely manner. The State may, in its sole discretion, terminate the Services of any person providing Services under this Contract. Upon such termination, the State may request acceptable substitute personnel or terminate the contract Services provided by such personnel.

4.6 VENDOR'S REPRESENTATIONS

If Vendor's bid results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor's proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such Service, they will be deemed to be implied by and included within the scope of the Contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

4.7 AGENCY INSURANCE REQUIREMENTS MODIFICATION

A. Default Insurance Coverage from the General Terms and Conditions applicable to this Solicitation:

☐ Small Purchases

☐ Contract value in excess of the Small Purchase threshold, but up to \$1,000,000.00

☒ Contract value in excess of \$1,000,000.00

4.8 LOBBYING ACTIVITY CERTIFICATION FOR FEDERAL GRANTS

Federal law prohibits recipients of federal funds, whether through grants, contracts, or cooperative agreements, from using those funds to influence or attempt to influence (lobby) a federal official in connection with obtaining, extending, or modifying any federal contract, grant, loan, or cooperative agreement. Further, federal law requires that applicants for federal funds certify:

- that they abide by the above restriction;
- that they disclose any permissible (non-federal) paid lobbying on the Federal Awards being applied for; and
- that such certification requirements will also be included in any subawards meeting the applicable thresholds.

Vendors must complete and submit the CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS and the OMB STANDARD FORM LLL when responding to this solicitation.

4.9 SUBCONTRACTORS

No portion of the work shall be subcontracted without prior written consent of the State. In the event that the Vendor desires to subcontract some part of the work specified herein, the Vendor shall furnish with their bid the names, qualifications, and experience of their proposed subcontractors. The Vendor shall, however, remain solely and fully liable and responsible for the work done by its subcontractor(s) and shall assure compliance with all the requirements and specifications of the contract.

4.10 SECRETARY OF STATE REGISTRATION

Prior to entering into a contract with the State, the awarded Vendor(s) must complete registration with the NC Secretary of State. Upon notification of award, the selected Vendor(s) must furnish evidence of filing within 10 business days. Failure to provide this documentation may result in the disqualification of the Vendor(s) bid from further consideration for the award. No purchase orders shall be issued prior to confirmation of completed registration with the Secretary of State.

A contract award under the above-referenced solicitation, and the resulting purchase orders, will produce repeated orders and transactions in North Carolina and will constitute "transacting business" in the State, which requires a certificate of authority from the North Carolina Secretary of State as provided in G.S. §55-15-01 (corporations) or §57D-7-01 (LLCs). Please go to: <https://www.sosnc.gov/> to register.

Vendor has registered with the North Carolina Secretary of State: Yes ☐ No ☐

5.0 SPECIFICATIONS AND SCOPE OF WORK

It is the responsibility of NCEM to coordinate state emergency management efforts. The State will provide the Vendor with a headcount, and any special needs during hazardous event, emergencies and/or natural disasters for the designated deployment site prior to the mobilization of Logistics Support Trailers for the purpose of Showers/Restrooms/Laundry. Vendor(s) will be advised by the State if mobile Showers/Restrooms/Laundry are required for first responders or special needs shelters that may require ADA compliant Showers/Restrooms/Laundry. The Vendor shall provide Showers/Restrooms/Laundry trailers to accommodate the needs of each location based on information provided by the State. **If a Vendor cannot supply more than one (1) of the commodities listed in Sections 5.2 – 5.12, they should still submit a bid. This will not affect the evaluation process or eligibility of the Vendor.**

5.1 GENERAL

Deliveries can be required during normal business hours (Monday – Friday, 8 am – 5 pm) and after normal business hours to include nights, weekends and holidays.. Upon notification from the State the Vendor shall provide all physical equipment and ancillary equipment necessary for a Logistics Support Trailers for Showers/Restrooms/Laundry operation to include water/power hookup, potable water, gray water removal, waste management, power generation, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization. A disaster may last a few hours, days, weeks or months. When equipment is deployed it is required that the Vendor has personnel that shall remain on site for the duration of the operation and demobilization.

5.2 SELF-SUSTAINING MOBILE SHOWER SPECIFICATIONS

Upon notification from the State the Vendor shall provide all physical equipment and ancillary equipment necessary for a completely **self-sustaining mobile shower operation** to include; potable water, gray water removal, waste management, power generation, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization.

Item #	Specifications	Product/Service Offered Meets Specification
1.	Vendor shall furnish the following: a. All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling, processing, drying towels (paper), and soap for dispensers. b. Garbage cans and liners for outside shower unit. c. All fuel, electricity and water for the shower. d. Temporary waiting area with chairs and grass rugs sufficient to stage ten (10) personnel. e. A five-gallon water bucket with chlorine solution for flip-flops used for showering.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO
2.	Vendor shall ensure the following: a. Certificated Potable water initial supply of 1500 gallons of potable water with recurring certificated potable water reorders using a 6,000- 8,000-gallon tanker. b. Gray water storage capacity of a minimum of two (2) 1350-gallon bladder bags per shower. (If direct gray water discharge into an established sewer system is not permitted.) c. Gray water removal. d. Living accommodations and meals for Vendor's personnel. Meals must be prepared in accordance with food safety codes. e. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National FireProtection Association 10 (NFPA 10). f. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. g. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. h. Ensure that no alcoholic beverages and/or controlled substances are taken to the designated site, used by, or furnished to any person at the designated site. i. Ensure that only those Vendor employees essential to the operation remain at the designated site.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO I. ☐ YES ☐ NO
3.	Mobile Shower Unit (Including All Bathing Equipment and Ancillary Support) a. The shower unit shall have the ability to be segregated by male and female and be fully enclosed except the shower access door. b. Equipment surface shall be free from channels, crevices, flanges,	A. ☐ YES ☐ NO B. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. c. All pipes, fittings, or hoses should comply with the appropriate codes. All equipment shall preserve the potable water quality throughout the shower unit and peripheral equipment where water is stored and used. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures shall be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the showers.	C. ☐ YES ☐ NO D. ☐ YES ☐ NO

5.3 NON-SELF-SUSTAINING MOBILE SHOWER SPECIFICATIONS

Upon notification from the State the Vendor shall provide all physical equipment and ancillary equipment necessary for a **mobile shower operation** to include; gray water removal, waste management, cabling from mobile shower to existing facility power panel, piping or hosing to connect to facility existing water supply, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization.

Item #	Specifications	Product/Service Offered Meets Specification
1.	Vendor shall furnish the following: a. All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling processing, drying towels (paper), and soap for dispensers. b. Garbage cans and liners for outside shower unit. c. Temporary waiting area with chairs and grass rugs sufficient to stage ten personnel. d. A five (5) gallon water bucket with chlorine solution for flip-flops used for showering.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO
2.	Vendor shall ensure the following: a. Gray water storage capacity of a minimum of two (2) 1350 gallon bladder bags per shower. (If direct Gray water discharge into an established sewer system is not permitted.) b. Gray water removal. c. All fuel, required to heat water for showers. d. Living accommodations and meals for Vendor's personnel. e. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association 10. f. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. g. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO I. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. h. Ensure that no alcoholic beverages and/or controlled substances are taken to the designated site, used by, or furnished to any person at the designated site. i. Ensure that only those Vendor employees essential to the operation remain at the designated site.	
3.	Shower Unit (Including All Bathing Equipment and Ancillary Support) a. The shower unit shall have the ability to be segregated by male and female and be fully enclosed except the shower access door. b. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. c. All pipes, fittings, or hoses shall comply with the appropriate codes. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures should be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the showers.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO

5.4 SELF-SUSTAINING ADA COMPLIANT MOBILE SHOWER SPECIFICATION

Upon notification from the Sate the Vendor shall provide all physical equipment and ancillary equipment necessary for a completely **self-sustaining ADA compliant mobile shower** operation to include; potable water, gray water removal, waste management, power generation, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization.

Item #	Specifications	Product/Service Offered Meets Specification
1.	Vendor shall furnish the following: a. All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling processing, drying towels (paper), and soap for dispensers. b. Garbage cans and liners for outside shower unit. c. All fuel, electricity and water for the shower. d. Temporary waiting area with chairs and grass rugs sufficient to stage ten personnel. e. Five (5) gallon water bucket with chlorine solution for flip-flops used for showering.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO
2.	Vendor shall ensure the following: a. Certificated Potable water initial supply of 1500 gallons	A. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	of potable water with recurring certificated potable water reorders using a 6,000- 8,000 gallon tanker. b. Gray water storage capacity of a minimum of two 1350 gallon bladder bags per shower. (If direct Gray water discharge into an established sewer system is not permitted.) c. Gray water removal. d. Living accommodations and meals for Vendor's personnel. e. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association10. f. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. g. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. h. Ensure that no alcoholic beverage and/or controlled substance are taken to the designated site, used by, or furnished to any person at the designated site. i. Ensure that only those Vendor employees essential to the operation remain at the designated site.	B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO I. ☐ YES ☐ NO
3.	Shower Unit (Including All Bathing Equipment and Ancillary Support) a. The shower unit shall have the ability to be segregated by male and female and be fully enclosed except the shower access door. b. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. c. All pipes, fittings, or hoses shall comply with the appropriate codes. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., should be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures should be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the showers.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO

5.5 NON-SELF-SUSTAINING ADA COMPLIANT MOBILE SHOWER SPECIFICATIONS

Upon notification from the Sate the Vendor shall provide all physical equipment and ancillary equipment necessary for an ADA compliant mobile shower operation to include; gray water removal, waste management, propane, and Vendor personnel sleep

facilities for the duration of the operation and demobilization.

Item #	Specifications	Product/Service Offered Meets Specification
1.	Vendor shall furnish the following: a. All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling processing, drying towels (paper), and soap for dispensers. b. Garbage cans and liners for outside shower unit. c. Temporary waiting area with chairs and grass rugs sufficient to stage ten personnel. d. A five (5) gallon water bucket with chlorine solution for flip-flops used for showering.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO
2.	Vendor shall ensure the following: a. Gray water storage capacity of a minimum of two (2) 1350 gallon bladder bags per shower. (If direct gray water discharge into an established sewer system is not permitted.) b. Gray water removal. c. All fuel, required to heat water for showers. d. Living accommodations and meals for Vendor's personnel. e. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association10. f. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. g. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. h. Ensure that no alcoholic beverage and/or controlled substance are taken to the Incident, used by, or furnished to any person at the site. i. Ensure that only those Vendor employees essential to the operation remain at the site.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO I. ☐ YES ☐ NO
3.	Shower Unit (Including All Bathing Equipment and Ancillary Support) a. The shower unit shall have the ability to be segregated by male and female and be fully enclosed except the shower access door. b. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. c. All pipes, fittings, or hoses should comply with the appropriate codes. All equipment shall preserve the potable water quality throughout the shower unit and peripheral equipment where water is stored and used. Space around pipes, conduits, or hoses that extend through floors or outer walls should be	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., should be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures shall be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the showers.	

5.6 MOBILE RESTROOM TRAILER SPECIFICATIONS OPERATIONS OVERVIEW

The State will provide the Vendor with a headcount, and any special needs for the designated deployment site prior to the mobilization of restroom trailers. Vendor will be advised by the State if restroom trailers are required for first responders or special needs shelters that may require ADA compliant restrooms. The Vendor shall provide restroom trailers to accommodate the needs of each location based on information provided by the State.

Item #	Specifications	Product/Service Offered Meets Specification
1.	Self-Sustaining Mobile Restroom Trailer Specifications - Upon notification from the State the Vendor shall provide all physical equipment and ancillary equipment necessary for a completely self-sustaining mobile restroom operation to include; potable water, gray water removal, waste management, power generation, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization. - Self-contained for 100% of the NIMS (ratio of at least one (1) toilet to 20 persons, or one (1) toilet and one (1) urinal per twenty-five (25) males) in accordance with ANSI Z4.3 and Z4.4. Sink ratio of one per ten (10) persons in restrooms. Servicing shall be daily for all restrooms and sinks. - Male/Female Segregation - Assume sixty-percent (60%) male and forty-percent (40%) female. The ratio may be adjusted by the State as required.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO
2.	Vendor shall furnish the following: - All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling processing, drying towels (paper), and soap for dispensers. - Garbage cans and liners for outside restroom unit - All fuel, electricity and water for the restroom unit.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO
3.	Vendor shall ensure the following: - Certificated Potable water initial supply of 1500 gallons of potable water with recurring certificated potable water reorders using a 6,000- 8,000 gallon tanker. - Gray water storage capacity of a minimum of two (2) 1350 gallon bladder bags per toilet. (If direct gray water discharge into an established sewer system is not permitted.) - Gray water removal.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	d. Living accommodations and meals for Vendor's personnel. e. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association 10. f. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. g. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. h. Ensure that no alcoholic beverage and/or controlled substance are taken to the designated site, used by, or furnished to any person at the designated site. i. Ensure that only those Vendor employees essential to the operation remain at the designated site.	F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO I. ☐ YES ☐ NO
4.	Restroom Unit (Including All Toiletry Supplies and Ancillary Support) a. The restroom unit shall have the ability to be segregated by male and female and be fully enclose. b. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. <u>Unfinished wooden surfaces are not permitted.</u> c. All pipes, fittings, or hoses shall comply with the appropriate codes. All equipment shall preserve the potable water quality throughout the restroom unit and peripheral equipment where water is stored and used. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures shall be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the restrooms.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO

5.7 NON-SELF-SUSTAINING MOBILE RESTROOM TRAILER SPECIFICATIONS

Item #	Specifications	Product/Service Offered Meets Specification
1.	a. Upon notification from the State the Vendor shall provide all physical equipment and ancillary equipment necessary for a mobile restroom operation to include; gray water removal, waste management, cabling from mobile restroom to existing facility power panel, piping or hosing to connect to facility existing water supply, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization b. Self-contained for 100% of the NIMS (ratio of at least one (1) toilet to 20 persons, or one (1) toilet and one (1) urinal per twenty-five (25) males) in accordance with ANSI 24.3 and 24.4. Sink ratio of one per ten (10) persons in restrooms. Servicing shall be daily for all restrooms and sinks. c. Male/Female Segregation -Assume sixty-percent (60%) male and forty-percent (40%) female. The ratio may be adjusted by the State as required.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO
2.	Vendor shall furnish the following: a. All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling processing, drying towels (paper), and soap for dispensers. b. Garbage cans and liners for outside restroom unit.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO
3.	Vendor ensure the following: a. Gray water storage capacity of a minimum of two (2) 1350 gallon bladder bags per toilet. (If direct Gray water discharge into an established sewer system is not permitted.) b. Gray water removal. c. Living accommodations and meals for Vendor's personnel. d. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association 10. e. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. f. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. g. Ensure that no alcoholic beverage and/or controlled substance are taken to the designated site, used by, or furnished to any person at the designated site. h. Ensure that only those Vendor employees essential to the operation remain at the designated site.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
4.	Restroom Unit (Including All Toiletry Supplies and Ancillary Support) a. The restroom unit shall have the ability to be segregated by male and female and be fully enclosed. b. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. c. All pipes, fittings, or hoses shall comply with the appropriate codes. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures should be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the showers.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO

5.8 SELF-SUSTAINING ADA COMPLIANT MOBILE RESTROOM TRAILER SPECIFICATIONS

Item #	Specifications	Product/Service Offered Meets Specification
1.	a. Upon notification from the State the Vendor shall provide all physical equipment and ancillary equipment necessary for a completely self-sustaining mobile shower operation to include; potable water, gray water removal, waste management, power generation, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization. b. Self-contained for 100% of the NIMS (ratio of at least one (1) toilet to twenty (20) persons, or one (1) toilet and one (1) urinal per 25 males) in accordance with ANSI 24.3 and 24.4. Sink ratio of one per 10 persons in restrooms. Servicing shall be daily for all restrooms and sinks. c. Male/Female Segregation -Assume sixty-percent (60%) male and forty-percent (40%) female. The ratio may be adjusted by the State as required.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO
2.	Vendor shall furnish the following: a. All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling processing, drying towels (paper), and soap for dispensers. b. Garbage cans and liners for outside restroom unit. c. All fuel, electricity and water for the restroom unit.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
3.	Vendor shall ensure the following: a. Certificated Potable water initial supply of 1500 gallons of potable water with recurring certificated potable water reorders using a 6,000- 8,000 gallon tanker. b. Gray water storage capacity of a minimum of two 1350 gallon bladder bags per toilet. (If direct Gray water discharge into an established sewer system is not permitted.) c. Gray water removal. d. Living accommodations and meals for Vendor's personnel. e. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association 10. f. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. g. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. h. Ensure that no alcoholic beverage and/or controlled substance are taken to the designated site, used by, or furnished to any person at the designated site. i. Ensure that only those Vendor employees essential to the operation remain at the designated site.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO I. ☐ YES ☐ NO
4.	Restroom Unit (Including All Toiletry Supplies and Ancillary Support) a. The restroom unit shall have the ability to be segregated by male and female and be fully enclose. b. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. c. All pipes, fittings, or hoses shall comply with the appropriate codes. All equipment shall preserve the potable water quality throughout the restroom unit and peripheral equipment where water is stored and used. Space around pipes, conduits, or hoses that extend through floors or outer walls shall be sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures should be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the restroom.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO

5.9 NON-SELF-SUSTAINING ADA COMPLIANT MOBILE RESTROOM TRAILER SPECIFICATIONS

Item #	Specifications	Product/Service Offered Meets Specification
1.	a. Upon notification from the State the Vendor shall provide all physical equipment and ancillary equipment necessary for a mobile shower operation to include; gray water removal, waste management, and Vendor personnel sleep facilities for the duration of the operation and demobilization. b. Self-contained for 100% of the NIMS (ratio of at least one (1) toilet to twenty (20) persons, or one (1) toilet and one (1) urinal per twenty-five (25) males) in accordance with ANSI Z4.3 and Z4.4. Sink ratio of one (1) per ten (10) persons in restrooms. Servicing shall be daily for all restrooms and sinks. c. Male/Female Segregation -Assume sixty-percent (60%) male and forty-percent (40%) female. The ratio may be adjusted by the State as required.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO
2.	Vendor shall furnish the following: a. All labor to include; but not limited to, complete management, control, transport, storage, issue, set up, handling processing, drying towels (paper), and soap for dispensers. b. Garbage cans and liners for outside restroom unit.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO
3.	Vendor shall ensure the following: a. Gray water storage capacity of a minimum of two (2) 1350 gallon bladder bags per toilet. (If direct Gray water discharge into an established sewer system is not permitted.) b. Gray water removal. c. Living accommodations and meals for Vendor's personnel. d. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association 10. e. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. f. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. g. Ensure that no alcoholic beverage and/or controlled substance are taken to the designated site, used by, or furnished to any person at the designated site. h. Ensure that only those Vendor employees essential to the operation remain at the designated site.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
4.	Restroom Unit (Including All Toiletry Supplies and Ancillary Support) a. The restroom unit shall have the ability to be segregated by male and female and be fully enclosed. b. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. c. All pipes, fittings, or hoses shall comply with the appropriate codes. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. d. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures should be installed so as to not constitute a hazard to personnel. No electrical receptacles will be placed inside the restroom.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO

5.10 SELF-SUSTAINING LAUNDRY OPERATIONS OVERVIEW

Vendor shall provide laundry trailers to accommodate site requirements.

Upon notification Vendor shall provide all physical equipment and ancillary equipment necessary to be completely self-sustaining to include potable water, gray water removal, waste management, power generation, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization.

Item #	Specifications	Product/Service Offered Meets Specification
1.	Vendor shall furnish the following: a. All labor to include a fluff & fold service, control, transport, storage, issue, set up, handling, processing, laundry soap, bleach, and laundry bags. b. Garbage cans and liners for outside the laundry unit. c. All fuel, electricity and water for each laundry unit.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO
2.	Vendor shall ensure the following: a. Certificated Potable water initial supply of 1500 gallons of potable water with recurring certificated potable water reorders using a 6,000- 8,000-gallon tanker. b. Gray water storage capacity of a minimum of one (1) 1350-gallon bladder bags per washer. (If direct Gray water discharge into an established sewer system is not permitted.) c. Gray water removal. d. Living accommodations and meals for Vendor's personnel. e. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association 10.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO I. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	f. Ensure that employees are neat and clean in appearance. All employees should wear identification that distinguishes the Vendor represented. g. Provide equipment and operate in accordance with all current Federal, State, local laws or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. h. Ensure that no alcoholic beverage and/or controlled substance are taken to the Incident, used by, or furnished to any person at the Incident. i. Ensure that only those Vendor employees essential to the operation remain at the site.	
3.	Laundry Unit (Including All Washing Supplies and Ancillary Support) a. All pipes, fittings, or hoses shall comply with the appropriate codes. All equipment shall preserve the potable water quality throughout the laundry unit and peripheral equipment where water is stored and used. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. b. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures shall be installed to not constitute a hazard to personnel.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO

5.11 NON-SELF-SUSTAINING LAUNDRY OPERATIONS OVERVIEW

Vendor shall provide laundry trailers to accommodate site requirements.

Upon notification, Vendor shall provide all physical equipment and ancillary equipment necessary to include gray water removal, waste management, propane, and Vendor personnel sleep facilities for the duration of the operation and demobilization.

Item #	Specifications	Product/Service Offered Meets Specification
1.	Vendor shall furnish the following: a. All labor to include a fluff & fold service, control, transport, storage, issue, set up, handling, processing, laundry soap, bleach and laundry bags. b. Garbage cans and liners for outside the laundry unit. c. All fuel for each laundry unit.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO
2.	Vendor shall ensure the following: a. Gray water storage capacity of a minimum of one (1) 1350-	A. ☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	gallon bladder bags per washer. (If direct Gray water discharge into an established sewer system is not permitted.) b. Gray water removal. c. Living accommodations and meals for Vendor's personnel. d. Adequate fire extinguishers meeting current Occupation Safety and Health Act (OSHA), National Fire Protection Association 10. e. Ensure that employees are neat and clean in appearance. All employees shall wear identification that distinguishes the Vendor represented. f. Provide equipment and operate in accordance with all current Federal, State, local laws, or standards; OSHA regulation; the National Electrical Code (NEC); the Uniform Plumbing Code (UPC); Federal and State potable water codes; the current Food Code issued by the U.S. Department of Health and Human Services; U.S. Public Health Service, Food and Drug Administration; and other contractual requirements stated herein. g. Ensure that no alcoholic beverage and/or controlled substance are taken to the Incident, used by, or furnished to any person at the Incident. h. Ensure that only those Vendor employees essential to the operation remain at the site.	B. ☐ YES ☐ NO C. ☐ YES ☐ NO D. ☐ YES ☐ NO E. ☐ YES ☐ NO F. ☐ YES ☐ NO G. ☐ YES ☐ NO H. ☐ YES ☐ NO
3.	Laundry Unit (Including All Washing Supplies and Ancillary Support) a. Equipment surface shall be free from channels, crevices, flanges, ledges, sharp or jagged edges, and other cleaning obstructions. Unfinished wooden surfaces are not permitted. b. All pipes, fittings, or hoses should comply with the appropriate codes. All equipment shall preserve the potable water quality throughout the laundry unit and peripheral equipment where water is stored and used. Space around pipes, conduits, or hoses that extend through floors or outer walls should be sealed. The seal shall be smooth and easily cleanable. c. Light bulbs, tubes, etc., shall be covered with completely enclosed plastic safety shields, approved shatterproof type bulbs or the equivalent. Light fixtures shall be installed to not constitute a hazard to personnel.	A. ☐ YES ☐ NO B. ☐ YES ☐ NO C. ☐ YES ☐ NO

5.12 ABLUTION EQUIPMENT SPECIFICATIONS

Item #	Specifications	Product/Service Offered Meets Specification
1.	"Certificated" potable water supply, showers, laundry facilities, restroom, and wastewater collection systems shall be provided by the Vendor at each site that requires self-sustaining units. All water supply equipment is rated for potable water supply in accordance with ANSI/NSF 42, 53, & 61 standards. Water systems are installed and	☐ YES ☐ NO

Item #	Specifications	Product/Service Offered Meets Specification
	operated in accordance with AWWA standards C900, C901 and NSF 14 for distribution systems and flexible lateral supply piping.	
2.	All potable water must be "certificated" by a Federal or State agency prior to use. The Vendor shall ensure that each tanker of water to be used is "certificated" as potable and copies of all certificates maintained by the prime contractor for a period of not less than three (3) years.	☐ YES ☐ NO
3.	Should a State health official deem a specific water source as "potable" for continuous re-supply, the Vendor must get that certification in writing from the health official as well as name, organization, address and phone number.	☐ YES ☐ NO
4.	All gray water must be captured and removed from the site. Gray water may be dumped in manholes or at a local lift station.	☐ YES ☐ NO
5.	All black water must be captured, contained, and taken to a State-approved facility for disposal. The Vendor shall be responsible for any fees associated with that disposal.	☐ YES ☐ NO

5.13 CERTIFICATION AND SAFETY LABELS

Any manufactured items and/or fabricated assemblies provided hereunder that are subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate inspector which customarily requires the label or re-examination listing or identification marking of the appropriate safety standard organization *acceptable to govern inspection where the item is to be located*, such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and /or National Electrical Manufacturers' Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and state and federal requirements relating to clean air and water pollution.

5.14 DEVIATIONS

The nature of all deviations from the Specifications listed herein shall be clearly described by the Vendor. Otherwise, it will be considered that items offered by the Vendor are in strict compliance with the Specifications provided herein, and the successful Vendor shall be required to supply conforming goods and/or services. Deviations shall be explained in detail on an attached sheet. However, no implication is made or intended by the State that any deviation will be acceptable. Do not list objections to the North Carolina General Terms and Conditions in this section.

6.0 CONTRACT ADMINISTRATION

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor's planning purposes.

6.1 CONTRACT MANAGER AND CUSTOMER SERVICE

NCEM Contract Manager Point of Contact	
Name:	Chris Call
Mobile Phone #:	919-605-6923
Email:	Chris.Call@ncdps.gov

The Vendor shall be required to designate and make available to the State for customer service. The customer service point of contact shall be the State's point of contact for customer service-related issues: delivery, support, billing, etc.

Customer Service Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

6.2 SUPPORT QUESTIONNAIRE AND EMERGENCY CONTACT

North Carolina Emergency Management is charged with responding to any emergency, man-made or natural, 24 hours a day seven days a week. This requires that Vendors shall have personnel and the capability to respond to order requests after hours, weekends and during holidays.

ADDITIONAL AGENCY QUESTIONS		VENDOR RESPONSE
Projected Response time - Initial		
Projected Response time for additional support personnel		
24 Hour Emergency and Contract Administration Contact Information		
Provide at least one 24/7 emergency contact by which orders can be placed	Name	
	Main Phone Number	
	Office Phone Number	
	Mobile Phone Number	
	Email Address	
Provide the contact for the vendor contract administrator	Name	
	Main Phone Number	

	Office Phone Number	
	Mobile Phone Number	
	Email Address	

6.3 INVOICES

Vendor shall invoice the Procurement Entity. The standard format for invoicing shall be Single Invoices meaning that the Vendor shall provide the Procurement Entity with an invoice for each order. Invoices shall include detailed information to allow Procurement Entity to verify pricing at point of receipt matches the correct price from the original date of order. The following fields shall be included on all invoices, as relevant:

Vendor's Billing Address, Customer Account Number, NC Contract Number, Order Date, Buyer's Order Number, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure.

6.4 POST AWARD BUSINESS REVIEW MEETINGS

The Vendor, at the request of the State, shall be required to meet periodically with the State for Business Review meetings. The purpose of these meetings will be to review project progress reports, discuss Vendor and State performance, address outstanding issues, review problem resolution, provide direction, evaluate continuous improvement and cost saving ideas, and discuss any other pertinent topics.

6.5 CONTINUOUS IMPROVEMENT

The State encourages the Vendor to identify opportunities to reduce the total cost the State. A continuous improvement effort consists of various ways to enhance business efficiencies as performance progresses.

6.6 ACCEPTANCE OF WORK

Performance of the work and/or delivery of Goods shall be conducted and completed at least in accordance with the Contract requirements and recognized and customarily accepted industry practices. Performance shall be considered complete when the Services or Goods are approved as acceptable by the Contract Manager.

The State shall have the obligation to notify Vendor, in writing ten (10) calendar days following completion of such work or delivery of a deliverable described in the Contract that it is not acceptable. The notice shall specify in reasonable detail the reason(s) it is unacceptable. Acceptance by the State shall not be unreasonably withheld; but may be conditioned or delayed as required for reasonable review, evaluation, installation, or testing, as applicable to the work or deliverable. Final acceptance is expressly conditioned upon completion of all applicable assessment procedures. Should the work or deliverables fail to meet any specifications, acceptance criteria or otherwise fail to conform to the Contract, the State may exercise any and all rights hereunder, including, for Goods deliverables, such rights provided by the Uniform Commercial Code, as adopted in North Carolina.

6.7 TRANSITION ASSISTANCE

If a Contract results from this solicitation, and the Contract is not renewed at the end of the last active term, or is canceled prior to its expiration, for any reason, Vendor shall provide transition assistance to the State, at the option of the State, for up to two (2) months to allow for the expired or canceled portion of the Services to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Services to the State or its designees. If the State exercises this option, the Parties agree that such transition assistance shall be governed by the terms and conditions of the Contract (notwithstanding this expiration or cancellation), except for those Contract terms or conditions that do not reasonably apply to such transition assistance. The State shall agree to pay Vendor for any resources utilized in performing such transition assistance at the most current rates provided by the Contract for performance of the Services or other resources utilized.

6.9 DISPUTE RESOLUTION

During the performance of the Contract, the parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State's Contract Manager for resolution. Any claims by the State shall be submitted in writing to the Vendor's Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute.

6.10 CONTRACT CHANGES

Contract changes, if any, over the life of the Contract shall be implemented by contract amendments agreed to in writing by the State and Vendor. Amendments to the contract can only be done through the Contract Administrator.

6.11 ATTACHMENTS

All attachments to this IFB are the copies found within the Ariba Sourcing Tool, and are incorporated herein, and shall be submitted by responding in the Sourcing Tool.

The remainder of this page is intentionally left blank

ATTACHMENT A: PRICING FORM

Vendor shall furnish all necessary parts, labor, transportation, equipment, tools, materials and supplies as may be required to furnish, deliver, install and set-in place, ready for use Showers/Restrooms/Laundry Trailers for NCEM in accordance with Section 5.0, terms and conditions herein.

Line Item #1 - Self-Sustaining Mobile Showers (Section 5.2)

	4 to 8 Shower Heads	9 to 15 Shower Heads	16 + Shower Heads
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line Item #2 - Non-Self-sustaining Mobile Showers (Section 5.3)

	4 to 8 Shower Heads	9 to 15 Shower Heads	16 + Shower Heads
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line Item #3 - Self-Sustaining ADA Compliant Mobile Showers (Section 5.4)

	4 to 8 Shower Heads	9 to 15 Shower Heads	16 + Shower Heads
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line Item #4 - Non- Self-Sustaining ADA Compliant Mobile Showers (Section 5.5)

	4 to 8 Shower Heads	9 to 15 Shower Heads	16 + Shower Heads
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line Item #5 - Self-Sustaining Mobile Restroom Trailers (Section 5.6)

	4 to 8 Toilet Stalls	9 to 15 Toilet Stalls	16 + Toilet Stalls
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line Item #6 - Non-Self-Sustaining Mobile Restroom Trailers (Section 5.7)

	4 to 8 Toilet Stalls	9 to 15 Toilet Stalls	16 + Toilet Stalls
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line item #7 - Self-Sustaining ADA Compliant Mobile Restroom Trailers (Section 5.8)

	4 to 8 Toilet Stalls	9 to 15 Toilet Stalls	16 + Toilet Stalls
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line Item #8 - Non-Self-Sustaining ADA Compliant Mobile Restroom Trailers (Section 5.9)

	4 to 8 Toilet Stalls	9 to 15 Toilet Stalls	16 + Toilet Stalls
Mobilization Price	\$	\$	\$
Demobilization Price	\$	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$	\$
Daily Charge	\$	\$	\$
Weekly Charge	\$	\$	\$
Monthly Charge	\$	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$	\$

Line Item #9 - Self-Sustaining Mobile Laundry Trailers (Section 5.10)

	5 to 8 Washers & Dryers	9+Washers & Dryers
Mobilization Price	\$	\$
Demobilization Price	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$
Daily Charge	\$	\$
Weekly Charge	\$	\$
Monthly Charge	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$

Line Item #10 -Non-Self-Sustaining Mobile Laundry Trailers (Section 5.11)

	5 to 8 Washers & Dryers	9+Washers & Dryers
Mobilization Price	\$	\$
Demobilization Price	\$	\$
Ancillary/ Ablution Support PP/PD Price	\$	\$
Daily Charge	\$	\$
Weekly Charge	\$	\$
Monthly Charge	\$	\$
Charge for delivery after normal business hours nights, weekends and holidays	\$	\$

ATTACHMENT B: INSTRUCTIONS TO VENDORS

The Instructions to Vendors, which are incorporated herein by this reference, may be found here:

<https://www.doa.nc.gov/north-carolina-general-terms-and-conditions-5-2025/open>

ATTACHMENT C: NORTH CAROLINA GENERAL TERMS & CONDITIONS

The North Carolina General Terms and Conditions, which are incorporated herein by this reference, may be found here:

<https://www.doa.nc.gov/north-carolina-general-terms-and-conditions-5-2025/open>

The remainder of this page is intentionally left blank.

ATTACHMENT E: CUSTOMER REFERENCE FORM

Solicitation #: _____

Vendor Name: _____

Instructions: Vendor shall use this template to submit three (3) customer references with its offer.

Name of Customer Organization:	
Customer Reference Name:	
Customer Reference Address:	
Customer Reference Email:	
Start Date:	
End Date:	
Explanation of contract, service agreement, or type of products and quantity provided to the organization:	

Name of Customer Organization:	
Customer Reference Name:	
Customer Reference Address:	
Customer Reference Email:	
Start Date:	
End Date:	
Explanation of contract, service agreement, or type of products and quantity provided to the organization:	

Name of Customer Organization:	
Customer Reference Name:	
Customer Reference Address:	
Customer Reference Email:	
Start Date:	
End Date:	
Explanation of contract, service agreement, or type of products and quantity provided to the organization:	

ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR

Solicitation #: _____

Vendor Name: _____

In accordance with NC General Statute G.S. 143-59.4, Vendor shall detail the location(s) at which performance will occur, as well as the manner in which it intends to utilize resources or workers outside of the United States in the performance of The Contract.

Vendor shall complete items 1 and 2 below.

1. Will any work under this Contract be performed outside of the United States? YES ☐ NO ☐

If "YES":

- a) List the location(s) outside of the United States where work under the Contract will be performed by the Vendor, any subcontractors, employees, or any other persons performing work under the Contract.
- b) Specify the manner in which the resources or workers will be utilized:

2. Where within the United States will work be performed?

NOTES:

- 1. The State will evaluate the additional risks, costs, and other factors associated with the utilization of workers outside of the United States prior to making an award.
- 2. Vendor shall provide notice in writing to the State of the relocation of the Vendor, employees of the Vendor, subcontractors of the Vendor, or other persons performing services under the Contract to a location outside of the United States.
- 3. All Vendor or subcontractor personnel providing call or contact center services to the State of North Carolina under the Contract **shall disclose** to inbound callers the location from which the call or contact center services are being provided.

ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION

Solicitation #: _____

Name of Vendor: _____

The undersigned hereby certifies that: [check all applicable boxes]

☐ The Vendor is in sound financial condition and, if applicable, has received an unqualified audit opinion for the latest audit of its financial statements.

Date of latest audit: _____ (If no audit within past 18 months, explain reason below)

☐ The Vendor has no outstanding liabilities, including tax and judgment liens, to the Internal Revenue Service or any other government entity.

☐ The Vendor is current on all amounts due for payments of federal and state taxes and required employment-related contributions and withholdings.

☐ The Vendor is not the subject of any current litigation or findings of noncompliance under federal or state law.

☐ The Vendor has not been the subject of any past or current litigation, findings in any past litigation, or findings of noncompliance under federal or state law that may impact in any way its ability to fulfill the requirements of The Contract.

☐ He or she is authorized to make the foregoing statements on behalf of the Vendor.

Note: This shall constitute a continuing certification and Vendor shall notify the Contract Lead within 30 days of any material change to any of the representations made herein.

— If any one or more of the foregoing boxes is NOT checked, Vendor shall explain the reason(s) in the space below. Failure to include an explanation may result in Vendor being deemed non-responsive and its submission rejected in its entirety.

Signature

Date

Printed Name

Title

[This Certification must be signed by an individual authorized to speak for the Vendor]

ATTACHMENT H: CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, & COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LL L, "Disclosure Form to Report Lobbying," in accordance with its instructions.

2. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subContracts, subgrants, and Contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Vendor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Vendor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Vendor's Authorized Official

Name and Title of Vendor's Authorized Official

Date