



City of Raleigh

Request for Qualifications #: 274-PRCR-MarshCrkTrl-2025

Title: *Marsh Creek Greenway Project*

Submittal Due Date and Time: *February 27, 2025, 2pm*

ADDENDUM NO. 1

Issue Date: January 28, 2025

Issuing Department: Parks, Recreation and Cultural Resources Department
Direct all inquiries concerning this RFQ Addendum to:

Kimberly Siran

Capital Projects Manager

Email: kimberly.siran@raleighnc.gov

City of Raleigh
Addendum # 1 to RFQ **274-PRCR-MarshCrkTrl-2025**

Issue Date: January 28, 2025

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of qualification packages and does hereby become part of the original RFQ documents and supersedes the original RFQ documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFQ as listed below and **sign and return this addendum with your submittal package.**

The following changes to this RFQ are to be incorporated as part of this addendum:

Text Changes:

Item #1: Reference page 3, 6, and 7:

Changes are reflected in the text below:

Page 3:

Information related to this solicitation, including any addenda, will be posted to the North Carolina ~~Interactive Purchasing System (IPS)~~ at: ~~<https://www.ips.state.nc.us/IPS/>~~ Electronic Vendor Portal at <https://evp.nc.gov>

Page 6:

All documents from the pre-submittal conference will be posted to North Carolina ~~Interactive Purchasing System (IPS) website~~ Electronic Vendor Portal.

Page 7:

The City shall issue addenda reflecting questions and answers to this RFQ, if any, and shall be posted to North Carolina ~~Interactive Purchasing System (IPS)~~ Electronic Vendor Portal.

It is important that all Respondents submitting to this RFQ periodically check the North Carolina ~~Interactive Purchasing System (IPS)~~ Electronic Vendor Portal for any Addenda.

Questions received in advance of the pre-submittal meeting held January 23, 2025:

1. Railroad coordination is not specifically mentioned in the RFQ but will likely be required as part of the study process. Has the City of Raleigh held preliminary conversations with CSX and/or other railroad owners about the Marsh Creek greenway project?

RESPONSE: Reference to rail crossings is noted on page 4 of the RFQ. The City has not held any conversations with rail owners along this corridor.

2. Has the City developed conceptual level crossing designs (at-grade, pedestrian bridges, pedestrian culverts) or held internal conversations regarding the major crossings such as at I-440, Capital Boulevard, Millbrook, etc., and if so, will these be shared with all submitters?

RESPONSE: The City has not developed conceptual level crossing designs or held internal conversations concerning the crossings within the project area.

3. Section 1.1 of the RFQ states that the City would like to complete the project within 24 months. On page 15 the scope of services state that additional tasks can be added to the scope based on the City's evaluation. Does the 24-month timeline include the additional scope items (design development, document prep, surveys, etc.)?

RESPONSE: The 24-month project completion date includes both scope sections as defined on page 15 and 16 of the RFQ. The first phase of the scope (planning, feasibility, schematic design, and approval by City Council of the 30% schematic design) should be completed within 12 months of contract approval date. The second phase of the scope (design development, construction documentation, permitting, and construction administration) should be completed within the next 12 months, following the 30% design approval by council.

Questions received during the pre-submittal meeting held on January 23, 2025:

1. Can the city provide a list of those who attended this meeting?

RESPONSE: Yes, the list of attendees is included with this Addendum.

2. Are there any requirements for MWBE participation?

RESPONSE: The City does not require MWBE participation for this RFQ solicitation, however, all proposers submitting a response should include Appendix IV, page 22 of the RFQ. If the proposer is not including MWBE participation, "N/A" should be listed on Appendix IV.

3. Is there a page limit or font limitation?

RESPONSE: There is not a page limit or font limitation for this RFQ response.

4. Could you kindly clarify whether non-MWBE must fill out the MWBE form as a part of submission?

RESPONSE: Yes. All proposers submitting a response should include Appendix IV, page 22 of the RFQ. If the proposer is not including MWBE participation, "N/A" should be listed on Appendix IV.

5. Does the City own all the ROW and easements for the project? Will that need to be a service provided for acquisition?

RESPONSE: The City does not own all the ROW and easements for the project. Additional easement will need to be negotiated and acquired by the City. Easement exhibits will be required to be prepared by the selected firm in phase two scope.

6. Can you run through the scope, the RFQ breaks the scope up into a preliminary design phase and feasibility then moving to design development - CA services after approval. Can the approach focus on the first piece or would you like a comprehensive overview of the project Feasibility to CA?

RESPONSE: This RFQ response should include all services listed in Section 4, Scope of the RFQ. The first phase of the scope (planning, feasibility, schematic design, and approval by City Council of the 30% schematic design) should be completed within 12 months of contract approval date. The second phase of the scope (design development, construction documentation, permitting, and construction administration) should be completed within the next 12 months, following the 30% design approval by Council. The approach should focus on both phases of the scope.

7. Can you speak to the decision to require teams to be led by engineering practices, as opposed to planning, or landscape architecture practices, etc.? It would help us to learn what drove that decision.

RESPONSE: The City has not made an organizational decision to require teams to be led by engineering professionals. The proposer can offer any approach they feel is necessary to deliver this project.

8. Does the City desire references for subconsultants?

RESPONSE: No, the City does not require references for subconsultants.

9. Does any part of the ROW or easement acquisition fall within the 24-month schedule?

RESPONSE: Yes, the identification of ROW or easement acquisition should be initiated within the 24 months of the scope of the project. More specifically, the acquisition would fall within phase two of the scope as listed on pages 15 and 16 of the RFQ. The consultant will be responsible for producing easement exhibits for the required acquisition.

10. Is there a general expected schedule for Part I of the scope?

RESPONSE: The expected schedule for Part I of the scope is 12 months.

11. Has there been any coordination with the Railroad regarding this project. Are they aware of it?

RESPONSE: There has not been coordination with the railroad ownership. They are not aware of the project, unless they are familiar with the Capital Area Greenway Masterplan.

12. Does the City have any predetermined ideas about potential grade separated crossings?

RESPONSE: The City has not performed any initial review of grade separated crossings.

Additional Contact Information:

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Kimberly Siran
Capital Projects Manager

Sign below and return this addendum with your submittal response.

Proposer Name & Company: _____ **Date:** _____

Signature: _____ **Title:** _____