



Request for Qualifications # 274-A1

Title: Progressive Design-Build Services for Sidewalk Improvements (Fox Rd., Lead Mine Rd., North Hills Dr., Pecan Rd., Wade Ave.)

Issue Date: May 26, 2026

Due Date: June 25, 2026
not later than 5:00PM EST

LATE SUBMITTALS WILL NOT BE ACCEPTED

Issuing Department: *Engineering Services Department*

Direct all inquiries concerning this RFQ to:
Ben Henderson
Senior Project Manager
Email: Ben.Henderson@raleighnc.gov

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1 INTRODUCTION

1.1 Purpose

The City of Raleigh is issuing this Request for Qualifications (RFQ) to solicit Statements of Qualification (SOQ) from firms interested in providing Progressive Design-Build services to design and construct the subject sidewalk improvement projects (“Project”):

*Fox Road from Jeffreys Creek Lane to Beaverwood Drive
Lead Mine Road from Charles Drive to Sugar Bush Road
North Hills Drive from Lead Mine Road to east intersection with Hillock Drive
Pecan Road from S. Saunders Street to South Wilmington Street
Wade Avenue from St. Mary’s Street to Williamson Drive*

Throughout this RFQ, the terms Design-Build Team, Contractor, Firm, Proposer, Bidder, Team, and Company are synonymous and may include a variety of team agreements.

A detailed scope of services is provided in Section 4 of this document.

All information related to this solicitation, including any addenda, will be posted to the North Carolina electronic Vendor Portal (eVP) at <https://evp.nc.gov/>.

All questions related to this solicitation must be submitted in writing (via email) to the following individual – questions submitted via telephone will not be answered:

Contact Name	Email Address
<i>Ben Henderson</i>	Ben.Henderson@raleighnc.gov

1.2 Background

The City of Raleigh, the Capital City of North Carolina, remains one of the fastest growing areas in the country. A great economy, top educational institutions, and exceptional health care facilities are some of the characteristics that attract people to the triangle area. The mild climate, diverse work force and proximity to Research Triangle Park combine to make Raleigh a great place to live.

Raleigh is a 21st Century City of Innovation focusing on environmental, cultural, and economic sustainability. The City conserves and protects our environmental resources through best practice and cutting-edge conservation and stewardship, land use, infrastructure and building technologies. The City welcomes growth and diversity through policies and programs that will protect and enhance Raleigh’s existing neighborhoods, natural amenities, history, and cultural and human resources for future generations. The City leads to improve quality of life for neighborhoods and standard of living for all citizens. The City works with universities, colleges, citizens, and local partners to promote new technology, create new job opportunities, and encourage local businesses and entrepreneurs. The City enlists and prepares 21st Century staff with the skill sets to carry out the duties of the City through transparent civic engagement and by providing the very best customer service to our citizens.

This Project is intended to fill in sidewalk gaps in areas of need throughout the City of Raleigh. The City is undertaking this Project under the authority of NCGS 143-128.1A, which permits the use of the design-build delivery method. In accordance with this statute, the City evaluated and approved the use of design-build for this Project based on applicable statutory criteria and will conduct the procurement consistent with all applicable laws and City policies and procedures.

1.3 RFQ Timeline

Provided below is a list of the anticipated schedule of events related to this solicitation. The City of Raleigh reserves the right to modify and/or adjust the following schedule to meet the needs of the Project. All times shown are Eastern Time (ET):

RFQ Process	Date and time
RFQ Date	<i>May 26, 2026</i>
Pre-Submittal Conference	<i>June 9, 2026</i>
Deadline for written questions	<i>June 16, 2026 at 5:00 PM</i>
City Response to Questions (anticipated)	<i>June 19, 2026</i>
Submittal Due Date and Time	<i>June 25, 2026 at 5:00 PM</i>
Evaluation Meeting (anticipated)	<i>July 7, 2026</i>
Interviews (if required)	<i>Week of July 27, 2026</i>
Selection Announcement (tentative)	<i>August 7, 2026</i>

1.4 Pre-Submittal Conference

The City will conduct a Pre-Submittal Conference. Attendance by prospective respondents is strongly encouraged but is not mandatory. Prospective respondents are encouraged to submit written questions in advance.

Date: June 9th, 2026

Time: 2:00pm – 3:00pm

Location: Advance Auto Parts Tower, 10th Floor 4200 Six Forks Rd.

1.5 Questions

Requests for clarification and questions to this RFQ must be received by the City not later than the date shown above in Section 1.3, “RFQ Timeline”, for the submittal of written inquiries. The firm’s failure to request clarification and submit questions by the date in the RFQ Timeline above shall be considered to constitute the firm’s acceptance of all City’s terms and conditions and requirements.

The City shall issue addenda reflecting questions and answers to this RFQ, if any, and shall be posted to North Carolina electronic Vendor Portal ([eVP](#)). No information, instruction or advice provided orally or informally by any City personnel, whether made in response to a question or otherwise in connection with this RFQ, shall be considered authoritative or binding. Respondents shall be entitled to rely *only* on written material contained in an Addendum to this RFQ.

It is important that all Respondents submitting to this RFQ periodically check [eVP](#) for any Addenda. It is the Respondents responsibility to ensure that all addenda have been reviewed and, if required, signed and returned.

All questions related to this solicitation must be submitted in writing (via email) to the following individual – questions submitted via telephone will not be answered:

Contact Name	Email Address
Ben Henderson	Ben.Henderson@raleighnc.gov

1.6 Submittal Requirements and Contact Information

Submittals must follow the format as defined in Section 2, “Qualifications Package”, and be addressed and submitted as follows:

<u>DELIVERED IN PERSON BY TEAM:</u>
City of Raleigh Engineering Services Department – Roadway Design & Construction ATTN: <i>Ben Henderson</i> <i>222 West Hargett Street, Suite 400</i> <i>Raleigh, NC 27601</i> RFQ No. (274-A1)

Submittals must be enclosed in a sealed envelope or package and clearly marked with the name of the submitting company, the *RFQ number* and the *RFQ Title*, and must include:

- A. one (1) signed hard-copy original submittal package;
- B. one (1) electronic version of the signed submittal; and
- C. one (1) hard copy of the signed submittal.

The electronic version of the Statement of Qualifications must be submitted as a viewable and printable Adobe Portable Document File (PDF) on a flash drive. Both hard copy and electronic versions must be received by the City on or before the RFQ date and time provided in Section 1.3 above, "RFQ Timeline". Statements of Qualifications received after the RFQ deadline above will not be considered and will be returned unopened to the return address provided on the submission envelope.

Respondents must respond to the entire Request for Qualifications (RFQ). Any incomplete submittal may be eliminated from competition at the discretion of the City of Raleigh. The City reserves the right to reject any or all submittals for any reason and to waive any informality it deems in its best interest.

Submittals that arrive after the due date and time will not be accepted or considered for any reason whatsoever. The Firm must allow sufficient time to ensure the City's proper receipt of the package by the time specified in Section 1.3, "RFQ Timeline". It is the responsibility of the Firm to ensure that its response arrives at the designated location specified in this Section 1.6 by the due date and time specified in Section 1.3, "RFQ Timeline".

1.7 Business Engagement and Opportunities

The City of Raleigh maintains processes to conduct business with all business enterprises, including small, emerging, growing, under-capitalized, and under-resourced firms or organizations.

1.8 Rights to Submitted Material

All qualification packages and supporting materials, as well as correspondences relating to this RFQ, shall become the property of the City. Qualifications will be reviewed by the Evaluation Team, as well as other City staff and members of the general public who submit public records requests. ***Any proprietary data must be clearly marked.*** In submitting qualifications, each submitting firm/company agrees that the City may reveal any trade secret materials contained in such submittal to all City staff and City officials involved in the selection process and to any outside consultant or other third party who serves on the Evaluation Team or who is hired by the City to assist in the selection process.

1.9 Communications

All communications of any nature regarding this RFQ with any City staff, elected City officials, evaluation committee members are strictly forbidden from the time this solicitation is publicly posted until award. Questions must be submitted in writing to the individual designated in Section 1.1, "Purpose," prior to the deadline for written questions as is provided in Section 1.3, "RFQ Timeline." Violation of this provision may result in the firm's Statement of Qualifications being removed from consideration.

1.10 Lobbying

By responding to this solicitation, the firm certifies that it has not and will not pay any person or firm to influence or attempt to influence an officer or employee of the City or the State of North Carolina or any elected official in connection with obtaining a contract as a result of this RFQ.

1.11 Conflicts of Interest

City of Raleigh contracts are controlled by three conflict of interest provisions.

- (1) First, federal procurement standards provided in 2 CFR 200.318 (c)(1) state:

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

- (2) Similarly, the North Carolina General Statutes provides a *criminal* statute for conflicts of interest in public contracting, N.C.G.S. § 14-234(a) states:

- (1) No public officer or employee who is involved in making or administering a contract on behalf of a public agency may derive a direct benefit from the contract except as provided in this section, or as otherwise allowed by law.
- (2) A public officer or employee who will derive a direct benefit from a contract with the public agency he or she serves, but who is not involved in making or administering the contract, shall not attempt to influence any other person who is involved in making or administering the contract.
- (3) No public officer or employee may solicit or receive any gift, favor, reward, service, or promise of reward, including a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a contract by the public agency he or she serves.

- (3) City of Raleigh Charter Section 3.9 regulates private transactions between the City and its officials and employees, the charter states:

No member of the City Council, official, or employee of the City of Raleigh shall be financially interested, or have any personal beneficial interest, either directly or indirectly, as agent, representative, or otherwise, in the purchase of, or contract for, or in furnishing any materials, equipment or supplies to the City of Raleigh, nor shall any official or employee of the City of Raleigh accept or receive, or agree to accept or receive, directly or indirectly, from any person, firm or corporation to whom any contract may be awarded or from whom any materials, equipment or supplies may be purchased by the City of Raleigh, by rebate, gift, or otherwise, any money or anything of value whatsoever, or any promise, obligation or contract for future reward or compensation, for recommending or procuring the uses of any such materials, equipment or supplies by the City of Raleigh; no member of the City Council, official or employee of the City of Raleigh shall for his own personal benefit operate, directly or indirectly, any concession in any building or on any lands of the City of Raleigh, nor shall any official or employee of the City of Raleigh bid for or be awarded any contract granting concessionary rights of any nature or kind from the City of Raleigh; it shall be unlawful for any member of the City Council,

official or employee of the City of Raleigh to bid for or to purchase or to contract to purchase from the City of Raleigh any real estate, equipment, materials, or supplies of any nature or kind whatsoever, either directly or indirectly, at either public or private sale, either singly, or through or jointly with any other person.

1.12 Respondent Expenses

The City of Raleigh will not be responsible for any expenses incurred by any Firm in the development of a response to this Request for Qualifications or any other activities associated with this procurement including but not limited to any onsite (or otherwise) interviews and/or presentations, and/or supplemental information provided, submitted, or given to City of Raleigh and/or its representatives. Further, the City of Raleigh shall reserve the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended Firm even if the awarding authority for each entity has formally accepted a recommendation.

1.13 Respondent Acceptance

Submission of any Statement of Qualifications indicates a Respondent's acceptance of the conditions contained in this RFQ. The City of Raleigh has the sole discretion and reserves the right to cancel this RFQ, and to reject any and all submittals, to waive any and all informalities and/or irregularities, if it is deemed to be in the City's best interests to do so.

The City of Raleigh reserves the right to accept or reject any or all of the items in any submittal, and to award the contract in whole or in part and/or negotiate any or all items with individual firms if it is deemed in the City's best interest. Moreover, the City reserves the right to make no selection if the submittals are deemed to be outside the City's fiscal constraint or not in the best interest of the City.

2 QUALIFICATIONS PACKAGE

Submittal responses must follow the format outlined below. The City may reject as non-responsive at its sole discretion any submittal that does not provide complete and/or adequate responses or departs in any substantial way from the required format.

2.1 Request for Qualifications Required Document Format

Responses should be divided using tabs to separate each section, listed sequentially as follows:

Tab 1: Cover Letter

Provide an introduction letter summarizing the unique qualifications of your firm/team(s) to meet the needs of this Project. This letter should be presented on the firm's official letterhead and signed by an authorized representative who has the authority to enter into a contract with the City on behalf of the firm(s). Identify which firms are the prime for design and construction. Identify the structure of the design-build team. Include a commitment to participate in interviews if shortlisted. Provide a summary overview of why the City should shortlist your team for this project. Include the name, address, telephone and email address of the individual who serves as the point of contact for this solicitation. Include a statement indicating receipt and acceptance of any addenda. Respondents are to provide a single cover letter for their team, regardless of the team's legal structure.

Tab 2: Corporate Background and Experience

Include background information on the firm(s) and provide detailed information regarding the firm(s)' experience with similar projects. Provide a list of similar contracts performed in the past 5 years, accompanied by client references (contact persons, firm, telephone number and email address).

Include the total amount invoiced for each listed project, the length of the project, and list of personnel involved in the project who are also proposed for the subject Project named in this solicitation. Failure to provide a list of all similar contracts in the specified period may result in the rejection of the firm(s) submission. The evaluation team reserves the right to contact any or all listed references, and to contact other public entities regarding past performance on similar projects.

Tab 3: Financial and Staffing Information

Provide a summary of the size of projects based on contract fee that each of the prime design and construction firms have participated in over the last 12 months, including active projects. Project list can be limited to work in North Carolina.

Provide the construction firm's current bonding capacity.

For the design build team, provide the number of North Carolina based design staff, exclusive of construction inspection/administration, bridge inspection, and administrative staff.

Tab 4: Project Understanding, Approach and Schedule

Provide a comprehensive narrative, outline, and/or graph demonstrating the firm(s)' understanding and approach to accomplishing the tasks outlined in the Scope of Work section of this RFQ. A description of each task and deliverable, and the schedule for accomplishing each, shall be included. Provide the team's most efficient delivery schedule feasible to accelerate delivery of the entire Project. The City is investigating its ability to provide a financial incentive for early delivery of the Project, and details will be provided to shortlisted respondents.

Provide a section on your team's approach to Progressive Design-Build, including proposed project management and controls, risk identification and mitigation specific to the Project, as well as how your firm(s) anticipate interacting with City staff throughout the contract.

Tab 5: Team Firm(s), Experience and Certifications/Qualifications

This section must include the proposed staffing, deployment, and firm personnel (for each firm member of the design-build team, if applicable) to be assigned to this Project. The Respondent shall provide information as to the qualifications and experience of key executive, managerial, legal, and professional personnel to be assigned to this Project, including resumes citing experience with similar projects and the responsibilities to be assigned to each person. A project-specific firm chart for each firm member of the design-build team, if applicable, which clearly illustrates the roles, responsibilities, and the reporting relationships of each team member should be included.

Page Limits

The SOQ shall be limited to 15 pages, as shown below. The minimum font size for narrative text is 11pt. 10pt may be used for tables if needed.

The following items **do not** contribute to the page limits:

- Cover and Dividers (These pages may only show project/firm identifiers and images, and shall not include SOQ information related to Tabs 1-4. Images are acceptable).
- Organization Chart (This should be limited to one page, 8.5"x11")
- Required forms and references

The following items **do** contribute to the page limits, with section limits as follows:

- Tab 1 – 1 page
- Tab 2 – 4 pages
- Tab 3 – 1 page
- Tab 4 – 4 pages
- Tab 5 – 5 pages

2.2 Qualifications Package Documents

This RFQ is comprised of the base RFQ document, any attachments, and any addenda released before the deadline for submittal of SOQs. All attachments and addenda released for this RFQ are incorporated herein by reference.

3 SUBMITTAL EVALUATION

3.1 Evaluation Criteria

This is not a bid. There will not be a public opening. The submittals received in response to this RFQ will be evaluated and ranked, by the evaluation committee, in accordance with the process and evaluation criteria contained below. Submittals will be evaluated in light of the material and substantiating evidence presented in the response, and not on the basis of what is inferred. After thoroughly reading and reviewing this RFQ, each evaluation committee member shall conduct his or her independent evaluation of the submittals received and grade the responses on their merit in accordance with the evaluation criteria set forth in the following table:

Criteria	(a) Weight	(b) Score (0-3)	(a) x (b) Weighted Score
Team Background and Key Personnel	20		
Relevant Project Experience	20		
Project Understanding	10		
Project Approach	20		
Team Qualifications & Availability	20		
Proposed Schedule	10		
Final Score			

Score Points

0 - Missing or Does Not Meet
Expectation

1 - Partially Meets Expectation

2 - Meets Expectation

3 - Exceeds Expectation

3.2 Shortlist and Final Selection

Qualifications will be reviewed after opening and will be ranked in order of choice, at which point, the City will develop a shortlist of 3-5 teams to take part in interviews. More detail will be provided to shortlisted teams at this time on what will be included in the interviews.

Interview teams will be ranked in order of choice, at which point contract negotiations will begin with the most qualified firm or team, whichever is applicable. If negotiations are unsuccessful, the City will then pursue negotiations with the next most qualified firm or team, whichever is applicable. The City shall not be bound or in any way obligated until both parties have signed a contract. The City also reserves the right to delay the award of a contract or to not award a contract.

3.3 Notice to Submitting Firms Regarding RFQ Terms and Conditions

It shall be the submitting firm(s)' responsibility to read the RFQ instructions, the City's contract terms and conditions (within the sample Design-Build Agreement, General Conditions of Contract, and insurance terms and conditions provided in Appendix IV), all relevant exhibits and attachments, and any other components made a part of this RFQ and comply with all requirements and specifications provided herein. Submitters are responsible for obtaining and complying with all addenda and other changes that may be issued in connection with this RFQ.

3.4 Contract Term

The Agreement issued by the City to the selected firm/team, to include a Contract Price Amendment as defined in the Design Build Agreement attached hereto as part of Appendix IV, will state and define a completion date by which the construction services are to be finished and completed. The anticipated term of the contract is 24 months.

4 SCOPE OF SERVICES

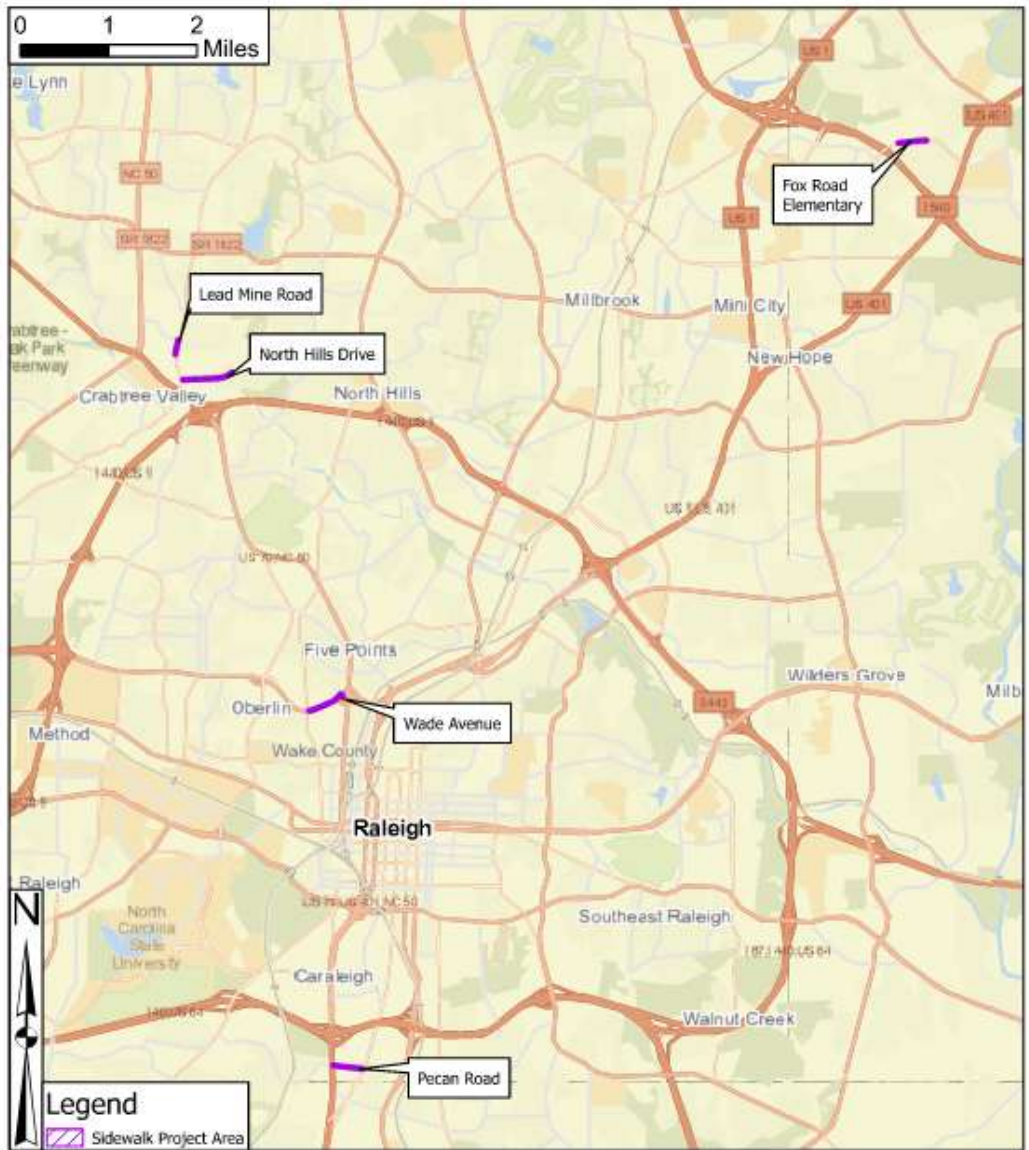
Awarded firm/team shall provide those services as set forth in this RFQ and more particularly described in this Section 4. See the Proposed Owner's Project Criteria document in attachments to this RFQ for further details.

The Project will consist of two primary phases. The preconstruction phase (Phase 1) will be comprised of the design services including, but not limited to, those listed below. The preconstruction phase end point will be defined as the submittal to the City of the Design-Built Team's "Proposal" as defined in the Design Build Agreement attached hereto as part of Appendix IV.

- Project Management
- Roadway Design
- Hydraulics Design
- Environmental Screening & Permits
- Erosion and Sedimentation Control Design
- Geotechnical Design
- Pavement Management
- Right-of-Way Services
- Traffic Engineering Design
- Utility Coordination & Design
- Cost Estimating
- Scheduling
- Constructability

The construction phase (Phase 2) will be comprised of finalizing City approved, Released for Construction (RFC) plans, permits, specifications, and other supporting documents necessary to build the job. This phase will also include support documentation for the City Real Estate (Right-of-Way) team for the City to acquire necessary property rights for construction of the Project, utility relocation, and Project construction.

Project Location(s) and Size (See *Industry Day Presentation {attached}* for further details)



Project Location(s) Map

Site	Approximate Length of Sidewalk by Site
Fox Road	1050-ft
Lead Mine Road	750-ft
North Hills Drive	2600-ft
Pecan Road	1000-ft
Wade Avenue	1200-ft

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APPENDIX II RESPONDENT QUESTIONNAIRE

The following questions must be answered, and data given must be clear and comprehensive. If necessary, questions may be answered on separate sheets. The Respondent may submit any additional information desired.

Company Name:		d/b/a (if applicable)	
Street / PO Box:			
City:		State:	Zip:
Phone:	Fax:	E-Mail:	
Website (if applicable):			
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other			
Number of years in business under company's present name:			
Fed Tax ID #:		DUNS #	
Are you registered with the North Carolina Secretary of State to conduct business (if required)? (Check One) YES: <input type="checkbox"/> NO: <input type="checkbox"/> Not Applicable: <input type="checkbox"/>			
Are you properly licensed/certified by the Federal and/or State of North Carolina to perform the specified work? YES: <input type="checkbox"/> NO: <input type="checkbox"/> Not Applicable: <input type="checkbox"/> ATTACH COPY OF ALL APPLICABLE LICENSING/CERTIFICATION DOCUMENTS			
Are/will you be properly insured to perform the work? YES: <input type="checkbox"/> NO: <input type="checkbox"/>			
Contact for this Contract:		Title:	
Phone:	Fax:	E-Mail:	
Have you ever defaulted or failed on a contract? (If yes, attach details) YES: <input type="checkbox"/> NO: <input type="checkbox"/>			
List at least three (3) references for which you have provided these services (same scope/size) in the past three years - preferably government agencies. Do not include City of Raleigh as a reference to meet the requirement of listing at least (3) references. RESPONDENTS ARE RESPONSIBLE FOR SENDING REFERENCE QUESTIONNAIRE (APPENDIX III) TO THEIR REFERENCES.			
1.	Company:		
Contact Person:		Title:	
Phone:	Fax:	E-Mail:	
Describe Scope of Work:			
2.	Company:		
Contact Person:		Title:	
Phone:	Fax:	E-Mail:	
Describe Scope of Work:			
3.	Company:		
Contact Person:		Title:	
Phone:	Fax:	E-Mail:	
Describe Scope of Work:			
4.	Company:		
Contact Person:		Title:	
Phone:	Fax:	E-Mail:	
Describe Scope of Work:			
5.	Company:		
Contact Person:		Title:	
Phone:	Fax:	E-Mail:	
Describe Scope of Work:			
The undersigned swears to the truth and accuracy of all statements and answers contained herein:			
Authorized Signature:		Date:	

APPENDIX III
REFERENCE QUESTIONNAIRE
(Instructions)

(RFQ 274-A1)

The City of Raleigh, as a part of the RFQ, requires responding companies to submit a minimum of three (3) business references as required within this document. The purpose of the references is to document the experience of the respondent relevant to the scope of services and assist in the evaluation process.

- The Respondent is required to send the reference form (the following two pages) to each business reference listed on Respondent Questionnaire.
- The business reference, in turn, is requested to submit the Reference Form directly to the City of Raleigh Point of Contact identified on the Reference Questionnaire form for inclusion in the evaluation process.
- The form and information provided will become a part of the submitted response. The business reference may be contacted by the City for validation of the response.
- It is the Respondent's responsibility to verify their references have been received by the City of Raleigh Point of Contact by the date indicated on the reference form.

Note: for this contract, please submit 3 references for the prime design firm, and 3 references for the prime contractor, which makes up the design-build team responding to this RFQ.

APPENDIX III
REFERENCE QUESTIONNAIRE FORM

(RFQ 274-A1)

(Name of Business Requesting Reference)

This form is being submitted to your company for completion as a business reference for the company listed above.

This form is to be returned to the City of Raleigh, **Ben Henderson**, via email to **Ben.Henderson@raleighnc.gov** no later than **5:00 p.m. ET, June 25, 2026** and **MUST NOT** be returned to the company requesting the reference.

For questions or concerns regarding this form, please contact the City of Raleigh, Point of Contact above.

Company Providing Reference

Contact Name and Title/Position

Contact Telephone Number

Contact Email Address

Questions:

1. In what capacity have you worked with this company in the past? If the company was under a contract, please acknowledge and explain briefly whether or not the contract was successful.

Comments:

2. How would you rate this company's knowledge and expertise?

3= Excellent 2= Satisfactory 1= Unsatisfactory 0= Unacceptable

Comments:

3. How would you rate the company's flexibility relative to changes in the scope and timelines?

3= Excellent 2= Satisfactory 1= Unsatisfactory 0= Unacceptable

Comments:

4. What is your level of satisfaction with hard-copy materials, e.g. reports, logs, etc. produced by the company?

3= Excellent 2= Satisfactory 1= Unsatisfactory 0= Unacceptable

Comments:

5. How would you rate the dynamics/interaction between the company and your staff?
 3= Excellent 2= Satisfactory 1= Unsatisfactory 0= Unacceptable

Comments:

6. Who were the company's principle representatives involved in providing your service and how would you rate them individually? Would you comment on the skills, knowledge, behaviors or other factors on which you based the rating?
(3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Name: _____	Rating: _____
Name: _____	Rating: _____
Name: _____	Rating: _____
Name: _____	Rating: _____

Comments:

7. With which aspect(s) of this company's services are you most satisfied?
Comments:

8. With which aspect(s) of this company's services are you least satisfied?
Comments:

9. Would you recommend this company's services to your organization again?

Comments:

APPENDIX IV
SAMPLE AGREEMENT

SEE ATTACHED FOR SAMPLE PROGRESSIVE DESIGN-BUILD AGREEMENT, TO INCLUDE GENERAL
CONDITIONS OF CONTRACT, AND INSURANCE REQUIREMENTS