



## City of Raleigh

**Request for Proposals #:** 274-2024-RCPAC-11

**Title:** Access Control System Upgrades

**Proposal Due Date and Time:** March 4, 2024 no later than 2:00PM  
EST

### ADDENDUM NO. 3

Issue Date: February 19, 2024

**Issuing Department: Raleigh Convention and Performing Arts Complex**  
**Direct all inquiries concerning this RFP to:**

Byron Johnson II  
Director of Public Safety and Security  
Email: [Byronk.Johnson@raleighnc.gov](mailto:Byronk.Johnson@raleighnc.gov)

City of Raleigh  
Addendum No. 3 to RFP 274-2024-RCPAC-11 Access Control System Upgrades

**Issue Date: February 19, 2024**

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of proposal packages and does hereby become part of the original RFP documents and supersedes the original RFP documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFP as listed below and **sign and return this addendum with your proposal package.**

The following is included within this addendum:

1. Update to Request for Proposals Timeline

Byron Johnson II  
Director of Public Safety and Security

**Sign below and return this addendum with your proposal.**

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**Proposer Name & Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Request for Proposal (RFP) Timeline**

Provided below is a list of the anticipated schedule of events related to this solicitation. The City of Raleigh reserves the right to modify and/or adjust the following schedule to meet the needs of the service. All times shown are Eastern Time (ET):

<b>RFP Process</b>	<b>Date</b>	<b>Time</b>
RFP Advertisement Date	January 16, 2024	
Pre-Proposal Conference (required)	January 23, 2024 In Person	2:00 P.M., Raleigh Convention Center
Deadline for written questions	January 26, 2024	4:00 P.M.
City Response to questions (anticipated)	January 31, 2024	
Site Visit (Optional)	February 8, 2024	10:00 A.M., Raleigh Convention Center
<b>Proposal Due Date and Time</b>	<b>March 4, 2024</b>	<b>2:00 P.M.</b>
Evaluation Meeting (anticipated)	March 11, 2024	
Interview/ Demonstrations (required)	March 18, 2024	500 S. Salisbury St. Raleigh, NC 27601 Raleigh Convention Center
Selection (tentative)	March 2024	